DISTRICT RUAL DEVELOPMENT AGENCY:KENDRAPARA

Letter No. 2494/Estt.Dtd 5/6/18

ADVERTISEMENT

Applications are invited from the interested candidate for contractual engagement of **Gram Rozgar Sevak (GRS)** under MGNREGA for 29 Gram Panchayats under different Blocks of Kendrapara District as detailed below. The eligibility criteria, selection procedure, remuneration & documents to be submitted along with the application form are available in www.kendrapara.nic.in

Applications in the prescribed format duly filled in along with all relevant documents(self attested) to be submitted in a sealed cover super scribed **"Application for the post of Gram Rozgar Sevak (GRS) of Kendrapara District"** addressing to the Project Director, DRDA,Kendrapara through Registered Post/Speed Post/Drop Box on or before 06.07.2018

Incomplete Applications or Applications without signature & required documents of the applicant shall be rejected without any notice and legal action will be initiated against the candidates who submit false/fabricated documents and information. The undersigned reserves the right to cancel or reject any or all the applications without assigning any reasons thereof.

4/6/18

Collector-cum-DPC
MGNREGA,Kendrapra

DISTRICT RUAL DEVELOPMENT AGENCY,KENDRAPARA

Order No.2195/Estt.(GRS)/Dtd.5/6/18

ADVERTISEMENT

Applications are invited from the interested candidate for contractual engagement of **Gram Rozgar Sevak (GRS)** under MGNREGA for 29 Gram Panchayats under different Blocks of Kendrapara District as detailed at ***Annexure-'A'*** having following eligibility criteria.

A.	Name of the Post	:	Gram Rozgar Sevak
B.	Place of Posting	:	Gram Panchayat
C.	Qualification	:	Minimum 10+2 or its equivalent pass with Computer proficiency of 'O' Level & use of Odia language in computer.
D.	Age	:	Above 18 years & below 40 years as on 01.06.2018.
E.	Selection procedure	:	Selection will be made strictly on the basis of mark obtained in the 10+2 or its equivalent examination. Mark secured in the fourth optional shall not be included.
F.	Domicile	:	The candidate should be a resident of Kendrapara District.
G.	Remuneration	:	The GRS will be paid consolidated Remuneration of Rs.7000/-(Rupees Seven Thousand)only per month out of MGNREGS Administrative Contingency.
H.	Documents to be submitted (Self attested)		(i)HSC Certificate & Mark sheet (ii)10+2 pass or its equivalent qualification certificate and Mark sheet (iii) Computer 'O' Level Certificate & Mark sheet (iv)Resident Certificate

I. Applications in the prescribed format duly filled in along with all relevant documents(self attested) to be submitted in a sealed cover superscribed **"Application for the post of Gram Rozgar Sevak (GRS) of Kendrapara District"** addressing to the Project Director, DRDA,Kendrapara through Registered Post/Speed Post/Drop Box on or before 06.07.2018.

J. Incomplete applications or applications without signature of the applicant shall be rejected without any prior notice and legal action will be initiated against the candidates who submit the false and fabricated documents/informations.

The undersigned reserve the right to cancel or reject any or all the applications without assigning any reason thereof.

5/6/18

Collector-cum-DPC
MGNREGA,Kendrapra

Annexure-'A'

Sl.No.	Name of the Block	No of vacant GPs	Name of the GP
1	Aul	1	Badambila
2	Derabish	3	Golarahat
			Khamol
			Narasinghpur
3	Garadpur	1	Bhagabanpur
4	Kendrapara	4	Bagada
			Baro
			Dhola
			Ghagara
5	Mahakalapada	4	Baradanga
			Jayachandrapur
			Patalipanka
			Teragaon
6	Marsaghai	7	Akhuadakhini
			Dasipur
			Jalapoka
			Jamapda
			Kuhudi
			Mangarajpur
			Parakula
7	Pattamundai	5	Badamohanpur
			Srirampur
			Penthapal
			Sasan
			Singhagaon
8	Rajnagar	4	Balisahipatana
			Iswarpur
			Kurunti
			Talachua
Total		**29**	

GRS Total Vacancies =29					
As per ORV Act.				0	Female
ST	29x22.50%	6.52	7	5	2
SC	29x16.25%	4.71	5	3	2
SEBC	29x11.25%	3.26	3	2	1
UR	29x50.00%	14.5	14	9	5
		Total	**29**	**19**	**10**

04/6/18

Project Director
R.D.A. Kendrapara

ଗ୍ରାମ ରୋଜଗାର ସେବକ ପଦ ପାଇଁ ନିମ୍ନ ଲିଖିତ ଯୋଗ୍ୟତା ଆବଶ୍ୟକ

୧. ପ୍ରାର୍ଥୀ ସେହି ଜିଲ୍ଲା ର ସ୍ଥାୟୀ ବାସିନ୍ଦା ହୋଇଥିବେ ।

୨. ପ୍ରାର୍ଥୀଙ୍କ ବୟସ ୦୧.୦୭.୨୦୧୮ ସୁଦ୍ଧା ୧୮ ବର୍ଷରୁ କମ୍ ବା ୪୦ ବର୍ଷରୁ ଉର୍ଦ୍ଧ୍ୱ ହୋଇନଥିବ ।
୦୧.୦୭.୨୦୧୮

୩. ପ୍ରାର୍ଥୀ +୨ ଦୁଇ / ଇଂଟର ମିଡିଏଟ୍ ପରୀକ୍ଷାରେ **ଉତ୍ତୀର୍ଣ୍ଣ**ହୋଇଥିବେ । ଉପରୋକ୍ତ ସମସ୍ତ **ସର୍ତ୍ତା**ବଳୀକୁ ପୂରଣ କରୁଥିବା ପ୍ରାର୍ଥୀମାନଙ୍କ ମଧ୍ୟରୁ +୨ ଦୁଇ ପରୀକ୍ଷା / ଇଂଟର ମିଡିଏଟ୍ ପରୀକ୍ଷାରେ ସର୍ବାଧିକ ନମ୍ବର ରଖିଥିବା ପ୍ରାର୍ଥୀଙ୍କୁ (୪ର୍ଥ ଅଫ୍ ସନାଲ ନମ୍ବର ବାଦଦେଇ) ଏବଂ ('O' Level in computer) ଓ ଓଡିଆ ଭାଷରେ କମ୍ପୁଟର ବ୍ୟବହାର କରିବା ସହିତ ଉକ୍ତ ପଦବୀ ଚୟନ କରାଯିବ ।

ବିଶେଷ ଦ୍ରଷ୍ଟବ୍ୟ

୧. ଗ୍ରାମ ରୋଜଗାର ସେବକ ପଦ ପାଇଁ ଚୟନ ପ୍ରକିୟା ସରକାରଙ୍କ ନିର୍ଦ୍ଦେଶାବଳୀ ମୁତାବକ ଜିଲ୍ଲାପାଳ, କେନ୍ଦ୍ରାପଡାଙ୍କ ଦ୍ୱାରା କରାଯିବ ଏବଂ ଯୋଗ୍ୟ ବିବେଚିତ ପ୍ରାର୍ଥୀ ଖାଲି ପଦଥିବା ଯେକୌଣସି ଗ୍ରା.ପ. ରେ ଏକ ବର୍ଷ ନିମନ୍ତେ ଚୁକ୍ତିଭିତରେ ନିୟୋଜିତ ହେବେ । ସନ୍ତୋଷଜନକ କାର୍ଯ୍ୟକଳାପ ଆଧାରରେ ପ୍ରାର୍ଥୀଙ୍କ ନିୟୋଜନ ବର୍ଷକୁ ବର୍ଷ ନବୀକରଣ (renewal) କରାଯିବ । ଯଦି କାର୍ଯ୍ୟକଳାପ ସନ୍ତୋଷଜନକ ନହୁଏ ତେବେ ତାଙ୍କୁ କାର୍ଯ୍ୟରୁ ବିରତ କରାଯିବ ।

୨. ଗ୍ରାମ ରୋଜଗାର ସେବକ ପଦ ସ୍ଥାୟୀ ନୁହେଁ । ଏହା ଏକ ଚୁକ୍ତିଭିତିକ (contractual) ପଦ ଯାହାକି ମହାତ୍ମାଗାନ୍ଧୀ ଜାତୀୟ ଗ୍ରାମୀଣ ନିଶ୍ଚିତ କର୍ମ ନିଯୁକ୍ତି ଯୋଜନା (MGNREGS) ପାଇଁ ଉଦ୍ଦିଷ୍ଟ । ତେଣୁ ଏହି ପଦ ଏହି ଯୋଜନାର ଅବଧି ପର୍ଯ୍ୟନ୍ତ ହିଁ ରହିବ । ଯୋଜନା ବନ୍ଦ ହୋଇଗଲେ ଏହି ପଦ ମଧ୍ୟ ଉଚ୍ଛେଦ ହେବ ।

୩. ଗ୍ରାମ ରୋଜଗାର ସେବକ ଭାବେ କାର୍ଯ୍ୟକରିବାକୁ ଯାଉଥିବା ବ୍ୟକ୍ତି ବିଶେଷ ଭବିଷ୍ୟତରେ କେବେ ବି ସେମାନଙ୍କ ପଦବୀର ସ୍ଥାୟୀତ୍ୱ ପାଇଁ ଦାବୀ କରିପାରିବେ ନାହିଁ । ଏଥି ପାଇଁ ଗ୍ରାମ ରୋଜଗାର ସେବକ ଭାବେ ନିୟୋଜିତ ହେବା ପୂର୍ବରୁ ଏକ ଅଙ୍ଗିକାର ପତ୍ର (under taking) ପ୍ରାର୍ଥୀଙ୍କୁ ଦେବାକୁ ପଡିବ ।

୪. ଗ୍ରାମ ରୋଜଗାର ସେବକମାନେ ମାସିକ ଟ. ୭୦୦୦/- ପାରିଶ୍ରମିକ ପାଇବେ ।

ଇଚ୍ଛୁକ ପ୍ରାର୍ଥୀ ତା 06.07.2018 ରିଖ ସୁଦ୍ଧା **ପ୍ରଦତ୍ତ** ଫର୍ମରେ ନିଜର ଆବେଦନ ପତ୍ର ପ୍ରକଳ୍ପ ନିର୍ଦ୍ଦେଶକ, ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, କେନ୍ଦ୍ରାପଡାଙ୍କ କାର୍ଯ୍ୟାଳୟକୁ ରେଜେଷ୍ଟ୍ରି / ସ୍ପିଡ୍ ଡାକ ଯୋଗେ ପଠାଇ ପାରିବେ କିମ୍ବା କାର୍ଯ୍ୟଳୟରେ (DRDA) ଥିବା ଡ୍ରପ୍ ବକ୍ସରେ ନିଜେ ଛୁଟିଦିନ ବ୍ୟତୀତ ନିର୍ଦ୍ଧାରିତ ସମୟ ମଧ୍ୟରେ ଥିବା ସମସ୍ତ କାର୍ଯ୍ୟ ଦିବସରେ କାର୍ଯ୍ୟାଳୟ ଖୋଲାଥିବା ସମୟ ସୀମା ଭିତରେ ଦାଖଲ କରିପାରିବେ । ଧାର୍ଯ୍ୟ ତାରିଖ ପରେ ଆସିଥିବା ଦରଖାସ୍ତଗୁଡିକୁ ବିଚାରକୁ ନିଆଯିବ ନାହିଁ ।

ଏହି ନିଯୁକ୍ତି ସଂକ୍ରାନ୍ତୀୟ ବିଷଦ ନର୍ଦ୍ଦେଶାବଳୀ ଜିଲ୍ଲା website – www.kendrapara.nic.in ରେ ଉପଲବ୍ଧ ଅଟେ ।

4/4/18

ଜିଲ୍ଲାପାଳ ତଥା ଜିଲ୍ଲା କାର୍ଯ୍ୟକ୍ରମ ସଂଯୋଜକ,
କେନ୍ଦ୍ରାପଡା

Annexure - II

ପରିଶିଷ୍ଟ - ଗ

ଗ୍ରାମ ପଞ୍ଚାୟତର ଗ୍ରାମ ରୋଜଗାର ସେବକ ପଦବୀ ପାଇଁ ଆବେଦନ ଫର୍ମ

୧. ଆବେଦନ କରୁଥିବା ଜିଲ୍ଲା ର ନାମ-

୨. ପ୍ରାର୍ଥୀଙ୍କ ନାମ _____

୩. ପିତା/ ସ୍ୱାମୀଙ୍କ ନାମ _____ ୪. ଲିଙ୍ଗ- ପୁରୁଷ | ସ୍ତ୍ରୀ

୫. ଜନ୍ମ ତାରିଖ

ତାରିଖ		ମାସ		ବର୍ଷ			

(ପ୍ରାର୍ଥୀ ଙ୍କ ବୟସ ୧୮ ବର୍ଷରୁ କମ୍ (ଓ ୪୦ ବର୍ଷରୁ ଊର୍ଦ୍ଧ୍ୱ ହୋଇ ନ ଥିବ) ଜନ୍ମଗତ ପ୍ରମାଣ ପତ୍ର ପାଇଁ ଆଇନଗତ ଅଭିଭାବକଙ୍କେ ସଂଲଗ୍ନ କରନ୍ତୁ ।

୬. ବୟସ (ଦିନ/ମାସ/ବର୍ଷ ଲେଖନ୍ତୁ) _____ ୭. ଜାତି (ଜାତିଗତ ପ୍ରମାଣ ପତ୍ର ସଂଲଗ୍ନ କରନ୍ତୁ) SC | ST | SEBC | UR

୮. ପ୍ରାର୍ଥୀ ଶାରୀରିକ ବିକଳାଙ୍ଗ- ହଁ | ନା ଅକ୍ଷମତା ପ୍ରତିଶତ

୯. ପ୍ରାର୍ଥୀ ଠିକଣା _____

ଗ୍ରାମ _____ ଗ୍ରା.ପ. _____

ବ୍ଲକ _____ ଜିଲ୍ଲା _____

ପିନ କୋଡ୍ _____ ଟେଲିଫୋନ ନମ୍ବର _____ ଇମେଲ _____

୧୦. ବର୍ତ୍ତମାନର ଠିକଣା _____

_____ ପିନ କୋଡ୍ _____

୧୧.

ପରୀକ୍ଷାର ନାମ	ବୋର୍ଡ୍/ ବିଶ୍ୱବିଦ୍ୟାଳୟ/ସଂସ୍ଥାର ନାମ	ରୋଲ୍ ନମ୍ବର	ମୋଟ ନମ୍ବର	ବିଶେଷତା ନମ୍ବର (ଯଦି OPTIONAL ଥାଆନ୍ତି)	% ପ୍ରତିଶତ
ମାଟ୍ରିକ					
ଯୁକ୍ତ ଦୁଇ					
ଅନ୍ୟାନ୍ୟ					
କମ୍ପୁଟର ଦକ୍ଷତା					

୧୨. ଜାତୀୟତା _____

୧୩. ଜିଲ୍ଲାର ସ୍ଥାୟୀ ବାସିନ୍ଦା କି ? ହଁ | ନାହିଁ

(ହଁ, ହେଲେ ସଂପୃକ୍ତ ବ୍ଲକ୍ ର ବିଡିଓଙ୍କଠାରୁ ପ୍ରଦାନ କରାଯାଇଥିବା ସ୍ଥାୟୀ ବାସିନ୍ଦା ପ୍ରମାଣ ପତ୍ର ଏହି ଆବେଦନ ସହିତ ସଂଲଗ୍ନ କରନ୍ତୁ)

ଘୋଷଣା

ଏତଦ୍ୱାରା ମୁଁ _____ ପିତା/ ସ୍ୱା: _____ ଘୋଷଣା କରୁଛି ଯେ ଏହି ଆବେଦନ ପତ୍ରରେ ଦର୍ଶାଯାଇଥିବା ସମସ୍ତ ତଥ୍ୟ ସତ୍ୟ ଅଟେ ଓ ଯଦି ଏଥିରେ ଦର୍ଶାଯାଇଥିବା କୌଣସି ତଥ୍ୟ ଭୁଲ୍ ପ୍ରମାଣିତ ହୁଏ ମୋର ପ୍ରାର୍ଥୀତ୍ୱ ରଦ୍ଦ କରାଯିବ ଏବଂ ମୋ ବିରୁଦ୍ଧରେ ଆଇନଗତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ଗ୍ରହଣ କରାଯିବ ।

ସ୍ଥାନ-	
ତାରିଖ-	

ପ୍ରାର୍ଥୀଙ୍କ ଓ ପ୍ରାର୍ଥୀଙ୍କ ସ୍ୱାକ୍ଷର

By fax/e-Mail
ଓଡ଼ିଶା ସଚିବାଳୟ
ସଚିବାଳୟ ମାର୍ଗ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧
Odisha Secretariat, Sachibalaya
Marg, Bhubaneswar-751 001
Fax-1674-2391413.
E-mail- nrega.odisha@nic.in

ଓଡ଼ିଶା ସରକାର
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ

Government of Odisha
PANCHAYATI RAJ AND DRINKING WATER DEPARTMERNT

No. II- WE-2/10(pt.)- 6681 /PR&DW Date: 6/4/18

COMPREHENSIVE GUIDELINES FOR SELECTION & ENGAGEMENT OF GRAM ROZGAR SEVAK (GRS) UNDER MGNREGS.

Multipurpose Assistants namely Gram Rozgar Sevaks (GRSs) are engaged on contractual basis in each Gram Panchayat for execution of work which is co-terminus with MGNREG Scheme. Government in Finance Department concurred in creation of 6234 no. of posts of Gram Rozgar Sevaks (GRSs) on 22-09-2014. Consequent upon reorganisation of Gram Panchayats, Finance Department have concurred in creation of 567 new posts of GRS increasing the total no of posts of GRS to 6801.

The selection of GRSs on contractual basis should be done in a fair and transparent manner at the District level under the overall direction, control & supervision of Collector-cum-DPCs in the capacity of CEO, Zilla Parishad abiding by the following Guidelines:

ELIGIBILITY:

1. **Age:** Age of the applicant [redacted] *viz.* calling for application starts. [redacted] Matriculation/HSC Certificate of the candidate.

   [Ref: Letter No. 23898 dated 27-07-2007]

2. **(A) Educational Qualification:** [redacted]

(B) Equivalent Qualifications of 10+2: [redacted]

[redacted]. The **list of equivalent qualifications** of 10+2 as provided by CHSE, Odisha vide their Letter No. 14527 dated 18-12-17 is enclosed at **Annexure-I** may be referred.

3. **Domicile:** [redacted]

4. **CRITERIA FOR SELECTION OF GRS:**

The selection of candidates shall be strictly on the basis of marks obtained in 10+2. Marks secured in the fourth optional shall **not be included**.

[Ref: Letter No. 17146 dated 25-08-2006, No. 5664 dated 07-02-2008]

Provided that in case two or more candidates secure the same marks without 4th optional in +2 or its equivalent examination, the candidate older in age as per date of birth in the HSC Certificate (within the stipulated age limit) will be placed above the younger. Further, if the age of two or more candidates is same, the candidate who has passed HSC Examination earlier will be placed above the other in the select list.

[Ref: School & Mass Education Deptt. Resolution No. 25605 dated 26.12.2016 & OPEPA Letter No. 1944 dated 17-03-2011]

SELECTION COMMITTEE:

For the purpose of considering the engagement of Gram Rozgar Sevaks (GRS) the Appointing Authority i.e., Collector-cum-CEO Zilla Parishad of the District shall constitute a Selection Committee at the District level with the following members:

1. Collector-cum-CEO Zilla Parishad	:	Chairman
2. Project Director, DRDA	:	Member Convenor
3. Chief District Medical Officer	:	Member
4. District Education Officer	:	----do----
5. District Welfare Officer	:	----do----
6. District Employment Officer	:	----do----
7. Any other officer(s) nominated by the Collector-cum-CEO, Zilla Parishad.	:	----do----

PROCEDURE FOR SELECTION:

I. Advertisement:

Applications should be invited by the Collector-cum-CEO Zilla Parishad from eligible candidates of the concerned Districts in Odia bringing out an advertisement [redacted] through I&PR Department. **The Application Form is enclosed at Annexure-II.** Besides, the advertisement should be web-hosted at the respective District portal. The applications may be received within **thirty (30)** days from the date of publication of advertisement. If 30th day falls on any Government holiday, then last date should be the **next working day after the 30th day**.

II. ORV Act:

The provisions of **Orissa Reservation of Vacancies in Post and Services (for Scheduled Caste and Scheduled Tribe) Act, 1975** and Rules formulated thereunder shall be strictly followed.

[letter No. 11530 dated 20-04-2013]

III. Screening Committee:

A Screening Committee to scrutinise the applications should be constituted under the Chairmanship of the concerned PD, DRDA with the following Officers as Members:

1. Additional Project Director(Admin), DRDA	:	Member Convenor
2. Block Development Officer (District Headquarters)	:	Member
3. District Welfare Officer	:	----do----
4. District Employment Officer	:	----do----

IV. Procedure of Scrutiny:

- The Screening Committee shall verify the applications and prepare the list of eligible and ineligible candidates as per the criteria. The ground of ineligibility for selection should be reflected against each such candidate.
- The list of ineligible candidates with ground of ineligibility should be web hosted at the respective District Portal inviting objections. The ineligible candidates may submit their objections in writing within **15 days** of publication of the list. Such objections should be disposed of (with a speaking order) within **7 days** by the Screening Committee after the stipulated 15 days. The list of eligible candidates, duly validated after the disposal of objections should be placed before the Selection Committee.

PANEL OF MERIT LIST:

- [redacted]

PUBLICATION OF FINAL SELECTION LIST:

The merit list will be prepared at **District level**. The list of selected candidates in order of merit approved by the Selection Committee shall be web-hosted in the respective District portal & be displayed at the notice board of Collectorate, Zilla Parishad Office, DRDAs, Sub-Collector's Office, Office of the DPOs & Concerned Block Offices, inviting objection against the select list within **15 days** of publication of the list. Such objections should be disposed of (with a speaking order) within **7 days** after the stipulated 15 days. The final merit list duly approved by the Selection Committee should be published in the District portal within **7 days** after disposal of objections.

VALIDITY OF MERIT LIST:

[redacted]

INTIMATION:

The successful candidates as per merit list shall be intimated to produce their original certificates for verification giving reasonable time of **15 days**.

EXECUTION OF AGREEMENT & ISSUE OF ENGAGEMENT ORDER:

UNDERTAKING:

- Prior to execution of agreement, an undertaking should be obtained from the GRS as follows: -
- **"I am quite aware that the engagement offered is purely temporary and for a specific purpose of executing the work under MGNREGA and this is not a permanent job. Hence, I solemnly affirm that I would not claim my permanent absorption in the job under State Government/ Zilla Parishad/ Panchayat Samities/ Gram Panchayats etc.**

Further, I undertake not to approach any Court of Law for engaging me on permanent basis under the State Government or any other organization merely on the ground of my engagement as Gram Rozgar Sevak".

[Ref: Letter No. 5664 dated 07-02-2008]

- [redacted]
- If any fraudulent testimonial is detected in future or if he/she has been criminally prosecuted, the engagement shall be cancelled without notice and action as deemed proper will be taken against him/her as per the provision of Law.

SUBMISSION OF JOINING REPORT:

- The selected candidates who execute agreement should submit their joining report to the concerned Collector-cum-CEO, Zilla Parishad within **one month** from the date of issue of engagement order.
- If a selected candidate does not join within the stipulated date (within **one month** from the date of issue of engagement order) his/her candidature will be rejected.

CADRE:

[redacted]

NATURE OF ENGAGEMENT:

[redacted]

RENEWAL OF CONTRACT:

[redacted]

REMUNERATION:

The GRS may be paid a consolidated monthly remuneration of [redacted]- **(Rupees Five Thousand)** which may be revised with the approval of Government. The remuneration may be paid from the Administrative Contingency of MGNREGS parked at District level. Payment of remuneration may be made through e-FMS.

[Ref: Letter No. 7240 dated 27-04-2016]

LEAVE:

The GRS may be entitled to following kinds of leave:

- **Casual Leave:** A GRS may be allowed to avail a maximum of [redacted] during the period of one year.
- **Maternity Leave:** A female GRS having less than two surviving children may be eligible to get full consolidated remuneration [redacted] subject to the condition that the tenure of maternity leave will be within the contractual period. The maternity leave should be availed following the guidelines of Finance Department issued vide Office Memorandum **No. 12383/F dated 31-03-2012.**

PREPARATION & FINALISATION OF GRADATION LIST:

- Gradation list of Gram Rozgar Sevaks (GRS) at the District level is to be prepared by the Collector-cum-CEO Zilla Parishad of the District taking their date of joining in the post of Gram Rozgar Sevaks into consideration. Provided further that in case the date of joining of two or more GRSs is same, the GRS older in age as per date of birth in the HSC Certificate shall be placed above the younger.
- The provisional Gradation list should be webhosted inviting objection from the GRSs within **30-days** from the date of publication and objections so received should be verified and disposed of within 7 **days** by a committee headed by the PD, DRDA. The final Gradation list will be approved by the Collector-cum-CEO, Zilla Parishad and webhosted in the District website.

TRANSFER:

The post of GRS is transferable in nature within the concerned District. The Collector-cum- CEO, Zilla Parishad is competent to transfer the GRS from one Gram Panchayat to another Gram Panchayat within the District in view of exigencies of public service or in consideration of genuine grievance or on administrative ground.

[Ref: Letter No. 8409 dated 21.03.2013 & Letter No.8422 /PR dated15.05.2017)]

RESIGNATION:

A GRS may tender his/her resignation from the post by giving a minimum **one-month prior notice** to the Collector-cum-CEO, Zilla Parishad through the concerned BDO.

DISCIPLINARY AUTHORITY:

Collector-cum-CEO, Zilla Parishad is the **Disciplinary Authority** of the GRS and is competent to terminate the contract and disengage the GRS.

TERMINATION:

- Upon receipt of an enquiry report from BDO or any other Senior Officer on the allegation against the GRS, if the disciplinary authority i.e., Collector-cum-CEO, Zilla Parishad is satisfied that the charges levelled against the GRS are grievous in nature and proved that the continuance of the said GRS is construed detrimental to the interest of the Gram Panchayat and the community as well, the Collector-cum-CEO, Zilla Parishad can terminate the contract & disengage the GRS.
- [redacted]. If the Collector-cum-CEO, Zilla Parishad is inclined to believe that the reply to the show cause submitted by the GRS is not satisfactory and the charges levelled against him tantamount to gross misconduct, the Collector-cum-CEO, Zilla Parsihad can terminate the contract and disengage the GRS.

APPEAL:

If the GRS is aggrieved on the order of the Collector-cum-CEO, Zilla Parishad, he may prefer appeal within **30 days** of such order of the Collector-cum-CEO, Zilla Parishad before the **Director, Special Projects** who is the **Appellate Authority**. The **Appellate Authority** i.e. Director, Special Projects may give reasonable opportunity of being heard to the aggrieved GRS and dispose of the appeal within **three months** of receipt of the appeal under intimation to the parties. The decision of the Appellate Authority i.e. Director, Special Projects will be final and binding.

JURISDICTION:

The **District Civil Court** of the concerned District shall have the jurisdiction over any dispute arising out of recruitment process.

For any clarification on the above provisions, necessary clarifications may be obtained from Government of Odisha in Panchayati Raj & Drinking Water Department.

[redacted]

By Order of Governor,

5/4/2018

Principal Secretary to Government

Memo No. II- WE-2/10(pt.) 6689 **/PR&DW** **Date:** 6/4/18

1. OSD to the Principal Secretary for kind information of Principal Secretary.
2. PS to Director Special Projects & Special Secretary/ Director, PR for kind information of Director Special Projects & Special Secretary/ Director, PR.
3. Copy to All Collector-cum-DPCs/ All PD, DRDAs for information and necessary action.
4. Copy to all BDO-cum-POs for information and necessary action.
5. Office copy(nrega.odisha@nic.in)

Additional Secretary to Government

5/4/2018