

OFFICE OF THE DISTRICT RURAL DEVELOPMENT AGENCY, KENDRAPARA

Tender call Notice No. **3708**

Dated: **14-8-18**

TENDER NOTICE FOR PROCUREMENT OF SPORTS EQUIPMENT

Sealed Tenders are invited by District Rural Development Agency, Kendrapara from reputed firms/agencies as per tender specification for "Supply of Sports Equipment" under Biju Yuva Vahini Programme for distribution to the Biju Yuva Vahini formed at the G.Ps & ULBs levels. The detailed tender document may be downloaded from the website <http://Kendrapara.nic.in>

Interested bidders may submit their sealed tender documents in the prescribed format mentioning "Supply of Sports Equipments " on the cover of the envelope to the Project Director, District Rural Development Agency, Kendrapara by 30th August, 2018 up to 4 p.m. Bidders are required to submit technical bid and financial bid in separate envelope enclosed in a common envelope mentioning "Supply of sports Equipment" on the cover of the envelope through Registered Post /Speed Post only & the samples of the Sports Equipment will be submitted by the tenderer or his authorized representative at the time of opening of tender .

The Technical Bid will be opened on the next day i.e. on 31th August, 2018 at 4 pm, in presence of the bidder or their authorized representative at the office chamber of the Project Director, DRDA, Kendrapara. The date and time opening of the Financial Bids will be intimated to the shortlisted bidders later.

Tender receive after due date and time will not accepted. District Rural Development Agency, Kendrapara shall not be responsible for postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any Corrigendum/addendum, if any will be uploaded in the above mentioned website .

District Rural Development Agency, Kendrapara reserve the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at call: 9337044395/7978346821.

Address for submission of tender documents

The Project Director,
Office of the District Rural Development Agency, Kendrapara,
At/Po:-Kajala,Near Tahasil Office, Dist.-Kendrapara,Pin-754211
Email: ori-dkendrapada@nic.in


Project Director,
District Rural Development Agency,
Kendrapara.

Memo No. 3709 Dt. 14-8-18

Copy forwarded to all BDOs/ all Tahasildars/ the DI&PRO, Kendrapara/ Executive Officers of all ULBs of the District for information and necessary action. They are requested to display the above tender call notice in their notice board for wide publicity.


Project Director,
District Rural Development Agency,
Kendrapara.

Memo No. 3710 Dt. 14-8-18

Copy forwarded to the DIO, NIC, Collectorate, Kendrapara for favour of information and necessary action. He is requested to upload the above tender call notice in the Kendrapara district Portal website for wide publicity.


Project Director,
District Rural Development Agency,
Kendrapara.

Memo No. 3711 Dt. 14-8-18

Copy forwarded to the DI & PRO, Kendrapara for favour of information and necessary action.


Project Director,
District Rural Development Agency,
Kendrapara.

Memo No. 3712 Dt. 14-8-18

Copy submitted to the C.E.O, Biju Yuva Vahini, State Youth Welfare Board, Odisha, C-1 Nayapalli, Bhubaneswar -751012 for favour of kind information with reference to SYWB Letter No.0236 Dt.10.07.2018.


Project Director,
District Rural Development Agency,
Kendrapara.

Memo No. 3713 Dt. 14-8-18

Copy to DRDA office Notice Board/Collectorate office Notice Board, Kendrapara for information of the general public.


Project Director,
District Rural Development Agency,
Kendrapara.

State Youth Welfare Board, Odisha

C-1, Nayapalli, Bhubaneswar-751012
Tele fax: 0674-2396715/2536793

Letter No. BYV-23/ 0235 /SYWB

Dt. 10/07/2018

From:

Chanchal Rana, IAS
CEO, Biju Yuva Vahini

To,

All Collector(s),

**Sub: Procurement & distribution of Sports Equipment to Biju Yuva Vahini-
regarding**

Sir,

In inviting reference to the subject mentioned above, I am to say that it has been decided that sports equipment will be procured at the district level for necessary distribution to the Biju Yuva Vahinis formed at the GPs and ULBs. The necessary procurement will be done as per the following:

1. Funds for procurement of sports equipment will be placed with Project Director, DRDA of the concerned district @ Rs.50,000/- for each BYV formed at GP/ULBs.
2. Procurement of sports equipment will be done by the District Level Committee formed for BYV as per the operational guidelines issued by SYWB and the Government financial norms.
3. District Sports Officer of the respective district will be the Nodal Officer for the procurement and distribution of the sports equipment.
4. District Sports Officer shall compile the list of sports equipment for the entire district taking into consideration the requisition from each BYV (Indicative list of sports equipment is enclosed Annex-1)
5. DPMU will assist in compilation of the requisition of each BYV and also assist the District Committee in procurement and distribution of sports equipment.
6. The District Committee shall ensure the quality and brand of products as per the indicative list enclosed. District Sports Officer shall keep a sample of each of the different sports equipment procured for future reference.
7. Procurement process for the sports equipment shall be completed within one month from the date of receipt of the fund from the SYWB. Sample tender document is enclosed for necessary action. (Annex-2)

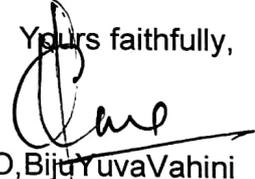
Continued- page 2

(2)

8. Distribution of sport equipment to the BYV shall be organised at Block/District level on a fixed day and local people's representatives shall be invited to the distribution function.
9. The sports equipment shall be branded with BYV logo & kept in a kitbox for distribution to the BYVs.
10. The DPMU staff shall assist the District Committee in procurement and distribution of sports equipment.
11. Tagging of one Physical Education Teacher (PET) to one or more BYV need to be ensured for smooth organization of sports activities.
12. District Sports Officer shall maintain record of all sports equipment procured and distributed to the BYVs. Distribution of sports equipment shall be properly documented. The District Sports Officer shall also maintain the acknowledgement receipts from the BYVs. (Format enclosed Annex-3)

It is requested to initiate the process of procurement of sports equipment at the earliest and finalise the date and venue of distribution of sports equipment to BYVs with intimation to this office.

Yours faithfully,


CEO, BijjuvaVahini

Memo No: 0236/SYWB Dt: 10.7.18

Copy submitted to the PD, DRDA/DUDA /Superintendent of Police/Municipal Commissioner//District Sports Officer/DYC/YC-MC of all districts and Municipal Corporation for information and necessary action.


CEO, BijjuvaVahini

Answer-2 (15)

Sports Equipment Specifications: Indicative List

S. No.	Name of Sport	Indicative List of Sports Equipment	Maximum Qty. (One time)	Price Limited to Maximum (Per Unit in Rs.)	Illustrative list of Brands	Remarks
1	Hockey	Hockey Stick	22 nos.	1000/-	HRM, SAS, Rakshak,	Wooden Weight Light Length 34"35"36" Bow 18mm
2		Practice Ball	24 nos.	100/-	Fenta, RPS	Circumference 224-235mm
3		Hockey Net	2 nos.	1400/-	Vinex, Fenta	Made of Nylon
4		Goal Keeper Kit (set)	2 nos.	2500/-	RPS, GIS, HRM	Full set
5	Football	Football	12 nos.	550/-	Nivia, Cosco	Spherical, Made of Leather, circumference not more than 70cm (28 ins and not less than 28 cm (27 ins)
6		Football Net	2 nos.	1300/-	Vinex, Fenta	Should cover 24X8 ft. area with mesh size such that ball should not pass through, Made of Nylon
7		Goal Keeper Gloves	4 pairs	250/-	Vinex, Fenta	
8	Kho-Kho	Post (Two wooden Poles uniform, cylindrical and smooth all over)	2 nos.	900/-		120-125 cm above ground level, diameter 9 to 10cm and shall be uniform
9	Cricket	Cricket Bat	12 nos.	900/-	SG, SS, Gray Nicolls, G&M	Specifically made for Tennis Ball
10		Cricket Tennis Ball	40 nos.	60/-	Vicky, Vinex, Nivia	
11		Stumps	12 nos.	80/-		Wooden
12		Batting Gloves	12 pairs	375/-	SG, SS	
13	Volleyball	Volleyball	12 nos.	600/-	Nivia, Cosco	Synthetic Leather material, Multi-colour, Weight-260-280gm, Circumference: 65-67cm, 18 strips
14		Volleyball Net	2 nos.	700/-	Vinex, Fenta	The net is 1m wide and 9.5 to 10mt long (with 25 to 50 cm on each side of the side bands)Top horizontal band 7cm wide and bottom 5cm wide Made of Nylon
15	Basketball	Basketball (Size-7 for men & size 6 for women)	6 nos.	700/-	Nivia, Cosco	Synthetic Leather. Circumference of 29.5-29.8inches

S. No.	Name of Sport	Indicative List of Sports Equipment	Maximum Qty. (One time)	Price Limited to Maximum (Per Unit in Rs.)	Illustrative list of Brands	Remarks
16		Basketball Net	4 nos.	400/-	Spatan, Vinex	White cord material with circumference of ring size 400-450 mm in Length with 12 loops
17		Racquet (2 teams)	8 nos.	400/-	Yonex, Silvers, Lining	Frame shall not exceed 680mm in overall length and 230mm in overall width
18	Badminton	Shuttle cock (Plastic)	24 nos.	30/-	Vinex, Vicky	Plastic
19		Badminton Net	4 nos.	600/-	Vinex, Fenta	Depth of the Net 760mm & length 6.1mt. Made of Nylon
20	Chess	Chess Board (Set)	6 nos.	600/-	Vinex, MTG	Made of Plastic
21	Carrom	Carrom Board Set (with sticker & coins)	8 nos.	1450/-	Stag, Vinex	Size 29" x 29"
22	Tug of War	Rope (Sisal/Jute/polymer)	1 nos	3500/-	Vinex, Esskay	Length-20mt, thickness-25mm
23	Skipping Rope	Skipping Rope	10 nos	200/-	Nivia, Neulife	Length -260cm
24	Gym. Kit	PVC 20kg Combo 9 WB Width-121.92cm Hight-33.02cm	1 set	6000/-	NELCO, Vinex Viva, Fitzon, KRK	20 Kg of PVC weight (2 Kg x 4 = 8Kg + 3 Kg x 4 = 12 Kg) , 1 x 4 feet plain Rod (Shoulder / Bicep) + 2 x 14 " dumbbell Rods , 100% pure leather gym gloves + 1 Skipping Rope + 1 Hand Gripper + 2 Locks and clippers comes with the rods,

Sample Tender Document

District Rural Development Agency
 District

Dated: .07.2018

TENDER NOTICE FOR PROCUREMENT OF SPORTS EQUIPMENT

Sealed Tenders are invited by **District Rural Development Agency,District** from reputed Firms/Agencies as per tender specifications for "**Supply of Sports Equipment**" under **Biju Yuva Vahini programme**. The detailed tender document may be downloaded from the website (respective district website).

Interested bidders may submit their sealed tender documents in the prescribed format mentioning "**Supply of Sports Equipment**" on the cover of the envelope to the **District Rural Development Agency,District** by **31.07.2018 up to 3 P.M.** Bidders are required to submit Technical Bid and Financial Bid in separate envelopes enclosed in a common envelope mentioning "**Supply of Sports Equipment**" on the cover of the envelope along with the samples of the Sports Equipment.

The Technical Bid will be opened on the **same day at 4 P.M** in presence of the bidders or their authorized representatives. The date and time of opening of the Financial Bids will be intimated to the shortlisted bidders later.

Tenders received after due date and time will not be accepted. **District Rural Development Agency,District** shall not be responsible for Postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/addendum, if any, will be be uploaded in the above mentioned website.

District Rural Development Agency,District reserves the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at **Cell:**

Address: District Rural Development Agency,District
E mail:

S/d-

Project Director
District Rural Development Agency
District

Background

State Youth Welfare Board (SYWB), Government of Odisha, having its office at Kalinga Stadium, Bhubaneswar, Odisha – 751012, is the Nodal Agency for implementation of the sub scheme Biju Yuva Vahini. Under the Biju Yuva Vahini, an amount of Rs.50,000/- has been approved towards purchase of sports equipment for each Biju Yuva Vahini. SYWB has placed the funds to the PD, DRDA and approved the indicative list of sports equipment and its quantity to be procured for the BYVs. The fund for procurement of sports equipment has been placed with Project Director, DRDA of the respective districts.

PD, DRDAdistrict intends to procure sports equipment as per the indicative list (@ Rs.50,000/- for each BYV) forBYVs in the district. The detail list of equipment required for each BYV will be given to the successful Bidder after the completion of the tender process. The cost is inclusive of all applicable taxes, transportation cost and a kit box (all the sports equipment to be kept in a box except like Carrom Board, Kho-Kho Post etc., specification of kit box provided alongwith the indicative list) with printing of BYV logo on it. The upper price limit for each of the sports equipment must be within the price limit mentioned in the indicative list for each items. (Inclusive of all charges etc.)

Scope of Work

The bidders are required to submit sample of each sports equipment as per the specification in the indicative list given below. Bidders are required to submit the sample of the sports equipment along with price quotation for each of the submitted sample.

The selected bidder is required to make delivery at all Block headquarter (BDO Office)**nos** of blocks of the district within 20days of assignment of the Order/Contract.

Sports Equipment Specifications: Indicative List

S. No.	Name of Sport	Indicative List of Sports Equipment	Maximum Qty. (One time)	Price Limited to Maximum (Per Unit in Rs.)	Illustrative list of Brands	Remarks
1		Hockey Stick	22 nos.	1000/-	HRM, SAS, Rakshak,	Wooden Weight Light Length 34" 35" 36" Bow 18mm
2	Hockey	Practice Ball	24 nos.	100/-	Fenta, RPS	Circumference 224-235mm
3		Hockey Net	2 nos.	1400/-	Vinex, Fenta	Made of Nylon
4		Goal Keeper Kit (set)	2 nos.	2500/-	RPS, GIS, HRM	Full set
5		Football	12 nos.	550/-	Nivia, Cosco	Spherical, Made of Leather, circumference not more than 70cm (28 ins and not less than 28 cm (27 ins)
6	Football	Football Net	2 nos.	1300/-	Vinex, Fenta	Should cover 24X8 ft. area with mesh size such that ball should not pass through, Made of Nylon
7		Goal Keeper Gloves	4 pairs	250/-	Vinex, Fenta	
8	Kho-Kho	Post (Two wooden Poles uniform, cylindrical and smooth all over)	2 nos.	900/-		120-125 cm above ground level, diameter 9 to 10cm and shall be uniform
9		Cricket Bat	12 nos.	900/-	SG, SS, Gray Nicolls,	Specifically made for Tennis Ball
10		Cricket Tennis Ball	40 nos.	60/-	Vicky, Vinex, Nivia	
11	Cricket	Stumps	12 nos.	80/-		Wooden
12		Batting Gloves	12 pairs	375/-	SG, SS	
13		Volleyball	12 nos.	600/-	Nivia, Cosco	Synthetic Leather material, Multi-colour, Weight-260-280gm, Circumference: 65-67cm, 18 strips
14	Volleyball	Volleyball Net	2 nos.	700/-	Vinex, Fenta	The net is 1m wide and 9.5 to 10mt long (with 25 to 50 cm on each side of the side bands) Top horizontal band 7cm wide and bottom 5cm wide Made of Nylon
15		Basketball (Size-7 for men & size 6 for women)	6 nos.	700/-	Nivia, Cosco	Synthetic Leather. Circumference of 29.5-29.8 inches
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18	Badminton	Shuttle cock (Plastic)	24 nos.	30/-	Vinex, Vicky	Plastic
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20	Chess	Chess Board (Set)	6 nos.	600/-	Vinex, MTG	Made of Plastic
21	Carrom	Carrom Board Set (with sticker & coins)	8 nos.	1450/-	Stag, Vinex	Size 29" x 29"
22	Tug of War	Rope (Sisal/Jute/polymer)	1 nos	3500/-	Vinex, Esskay	Length-20mt, thickness-25mm
23	Skipping Rope	Skipping Rope	10 nos	200/-	Nivia, Neulife	Length -260cm
24	Gym. Kit	PVC 20kg Combo 9 WB Width-121.92cm Height-33.02cm	1 set	6000/-	NELCO, Vinex Viva, Fitzon, KRK	20 Kg of PVC weight (2 Kg x 4 = 8Kg + 3 Kg x 4 = 12 Kg) , 1 x 4 feet plain Rod (Shoulder / Bicep) + 2 x 14 " dumbbell Rods , 100% pure leather gym gloves + 1 Skipping Rope + 1 Hand Gripper + 2 Locks and clippers comes with the rods,

- **Kit Box – Specification-** it should be made of aluminium sheet (thickness 20 gauge (0.8 -0.9mm), size - length- 42inches X width 30inches X height 24inches and with lock & key at the both side in the front of the box with branding of BYV logo at the front and top of the Box.

Technical Evaluation Criteria

Bidders who fulfil all the below mentioned technical evaluation criteria will be considered eligible for compete in the Financial Bid.

Technical Evaluation Criteria

S. No.	Criteria	Supporting Documents to be Submitted
1	The Bidder should be a Proprietorship/ Partnership/ Company established in India	Bidder must submit the Proprietorship/ Partnership/ Company registration certificate/ incorporation details along with a copy of: <ul style="list-style-type: none"> ▶ PAN Card ▶ Income Tax Return of 3 years (FY 2014-15, FY 2015-16, FY 2016-17)

▶ GST Registration Certificate

2	The Bidder should have experience of executing supplying of Sports Equipment at least Rs.50 lakh order supplied in single lot against a single work order in last three years	Copy of work order clearly specifying the date of award, contracting authority and the quantity and cost of sports equipment supplied
3	Supply Capacity	The Bidder must submit an undertaking stating that it has capacity of supplying Sports Equipment up to Rs.1.5 cr. (Attached as Annexure C)
4	Financial Details of the Bidder	The Bidder should have an average annual turnover of at least INR 5 Crore in each of the immediately preceding last two Financial years (i.e 2014-15, 2015-16 and 2016-17). Proof to be submitted by the Bidder in form of a statement by a chartered accountant /Audit Report
5	The Bidder should submit a Bid Processing Fee of Rs 5,000/-	Demand Draft in favour of Project Director, DRDA,.....district payable at
6	The Bidder should submit an Earnest Money Deposit (EMD) of Rs 5,00,000/-	Demand Draft in favour of Project Director, DRDA,.....district payable at
7	Bidder should submit an undertaking that there are no major legal cases pending against it.	Attach self-certification /undertaking on company letter head duly signed and stamped by the competent authority of the Bidder. (Attached as Annexure 'D')

8	Bidder should submit an undertaking that it is not blacklisted by Government of India or the State Government of Odisha or any other Government authority.	Attach self-certification /undertaking on company letterhead duly signed and stamped by the competent authority of the Bidder.
9	Samples of each item of Sports Equipment	The bidder must submit samples of each item of Sports Equipment in conformity With the specifications mentioned in the tender document.

Note: All the documents must be self-attested by the Bidder.

The agency will be considered strictly on the basis of the quality of the sample of Sports equipment submitted by the bidders which will be evaluated by a committee to be constituted by District Committee for Biju Yuva Vahini ofdistrict. The Tender evaluation committee formed at the District level among other must necessarily include APDC (Finance) of the concerned district as a member

If the Technical Bid is found complete in all respect, than only financial bid will be opened, otherwise Financial Bid will be returned to the bidder without opening it.

Financial Bids

The Financial bids of only the Bidders whose samples are selected by the evaluation committee (technical) will be opened. Financial Bid must be submitted as per the format at Annexure B

Contract shall be awarded to the firm (s) offering the lowest/net bundled price and not with reference to lowest prices quoted for the sub-items. However, if prices for each and every item are not quoted, net-bundled price offered shall not be accepted.

Earnest Money Deposit

As part of its Technical bid submission, the bidder would be required to submit an earnest money deposit amounting to INR Five Lakh (INR 5,00,000) in form of a demand draft. The demand draft should be in favour of Project Director, DRDA,district payable at The EMD of unsuccessful Bidders will be

returned to them within two weeks of the selection of successful Bidder. For successful bidder, the EMD will be returned upon signing of the contract and submission of Performance Security in the form of Bank Guarantee for a value equal to 5% of the total contract value. The said Performance Security shall be valid beyond 60 days after the end of all contractual obligations on the part of the supplier including warranty obligations, if any. Any bid submitted without EMD will be rightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid
- The Bidder does not respond to requests for clarification of its Bid
- The Bidder fails to provide the required information during the evaluation process or is found to be non-responsive or has submitted false information in support of its qualification.
- In case of a Selected Bidder, the said Bidder fails to sign the Agreement in time; or does not furnish the mandatory Performance Security.
- The Bidder materially alters his Bid during the Bid processing period.

Bid Processing Fee

As part of its Technical bid submission, the bidder would be required to submit a Bid Processing Fee amounting to INR Five Thousand (Rs 5,000/-) in form of a demand draft payable at Bhubaneswar. The demand draft should be in favour of **Project Director, DRDA,district** payable at The Bid Processing Fee is Non Refundable.

Delivery Mechanism

The delivery of the sports equipment in a box (with lock and key) as per the list of each BYV shall be made by Bidder at the respective Block headquarters. A random quality and quantity check will be conducted at the time of each delivery. If the quantity and quality is found to be non-satisfactory, Bidder will be subjected to a penalty of up to 100% of the Order value.

Annexures**Annexure A – Technical Submission Checklist**

The Checklist to be provided as first page of the Technical Bid:

S. No.	Documents	Attached (Yes/No)
1	Entry Registration Details	
2	Income tax Return acknowledgement	
3	PAN Card	
4	GST Registration Certificate	
5	Proof of Experience/ Contracts	
6	Undertaking for capacity to deliver in stipulated time frame	
7	Turnover of the Bidder	
8	Earnest Money Deposit	
9	Undertaking for no pending legal cases	
10	Undertaking for no blacklisting	
11	Undertaking for no cross ownership	

Annexure B – Financial Bid

Sl. No	Product	Specification	Brand	Quantity	Unit Cost (in Rs.)	Total Cost (in Rs.)
1	Hockey					
(a)	Hockey Stick					
(b)	Practice Ball					
(c)	Hockey Net					
(d)	Goal Keeper Kit (set)					
2	Football					
(a)	Football					
(b)	Football Net					
3	Kho-Kho					
(a)	Post (Two wooden Poles uniform, cylindrical and smooth all over)					
4	Cricket					
(a)	Cricket Bat					
(b)	Cricket Tennis Ball					
(c)	Stumps					
(d)	Batting Gloves					
5	Volleyball					
(a)	Volleyball					
(b)	Volleyball Net					
6	Basketball					
(a)	Basketball (Size-7 for men)					
(b)	Basketball (size 6 for women)					
(c)	Basketball Net					
7	Badminton					
(a)	Racquet (2 teams)					
(b)	Shuttle cock (Plastic)					
(c)	Badminton Net					
8	Chess					
(a)	Chess Board (set)					
9	Carrom					
(a)	Carrom Board Set with Striker & Coins					
10	Tug of War					
(a)	Rope (Sisal/Jute/polymer)					

11	Skipping					
	(a) Skipping Rope					
12	Gym. Kit					
	(a) 1 (One) complete set					

Total Cost of each items/equipment (in words in INR):

The Cost of sports equipment should be maximum as mentioned in the indicative list above of all the taxes, transportation costs and a kit box with printing of BYV logo on it and any other costs involved.

● **Annexure C – Undertaking that Firm/ Institution has the capacity to supply Rs..... lakhs sports equipment in the time frame of 20 days from award of contract**

UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENT

We confirm that we have the capacity to supply the required sports equipment amounting Rs.....lakhs to all BYVs of the district (.....nos) as per their requirement in a time frame of 20 days from award of contract.

For and on behalf of:

Signature (With Seal)

To:

**The Project Director,
District Rural Development Agency,
.....District.**

Annexure D – Undertaking that Firm/ Institution is not Blacklisted

UNDERTAKING THAT THE FIRM/INSTITUTION IS NOT BLACKLISTED

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

For and on behalf of:

Signature (With Seal)

To:

**The Project Director,
District Rural Development Agency,
.....District.**

Format for Distribution of Sports Equipment to the Biju Yuva Vahini

Name of the BYV		Date of Distribution	
Name of the GP		Place of Distribution	
Name of the Block		Name of the District	

Sl. No	Name of the Sports	Name of the Sports Equipment	Name of the Brand/Manufacturer	Quantity	Cost of the item (in Rs.)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Signature of Treasurer(BYV)
with seal

Signature of Secretary(BYV) with seal

Signature of President(BYV) with
seal