



DISTRICT RURAL DEVELOPMENT AGENCY, KENDRAPARA

ଜିଲ୍ଲା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ସଂସ୍ଥା, କେନ୍ଦ୍ରାପଡ଼ା

Phone No:06727-220064, E-Mail - ori-dkendrapada@nic.in ,PIN-754211

SHORT TENDER CALL NOTICE

No. 5702 Dated 11-12-18

Sealed tenders are invited from the reputed and authorized Printers/ firms/ agencies/ dealer having valid GST registration number for "Printing of Posters, Banners and fixing of Hoardings" under Rural Housing Scheme of O/o- Project Director, DRDA, Kendrapara, PIN-754211. The tender document will be available in the Kendrapara District Website www.kendrapara.nic.in. from 12.12.18 To 18.12.18

Details of Schedule of requirement of Items is attached as "Annexure-1"

The detailed tender shall be received by the Office of the Project Director, DRDA, Kendrapara-754211 till 18.12.18 upto 05.00 pm. The Sealed Quotation will be received through Speed Post/ Registered Post/Courier or dropped in the Tender Box kept in the office of DRDA, Kendrapara & the sealed quotations will be opened at 11.00 AM. on 19.12.18 in the O/o PD, DRDA, Kendrapara. The bidders or their authorised representative may remain present at the time of opening of the quotation failing which no complain/dispute in future will be entertained.

This invitation for quotations is subjected to the terms and conditions appended below:

1. The subject and content of the printing will be strictly as per the instructions of the tender inviting authority.
2. The quotations should be sent in Sealed Cover addressed to Project Director, DRDA, Kendrapara-754211. The words "Printing of Poster and Hoarding under Rural Housing" should be prominently written on the envelope containing the quotation.
3. The contract shall be comprehensive and no extra charges will be admissible. The successful bidder is to install the hoardings at Block HQ & District HQ as per the direction of the Officer-in-Charge.
4. The tender inviting authority reserves the right to cancel the tender at any time during tender process without assigning any reason thereof. in part or whole
5. In case of failure in part of the executant to complete the work satisfactorily within the stipulated period, the Project Director, DRDA, Kendrapara will be at liberty to cancel the work order and to entrust the same to the next lowest bidder. In this connection, the decision of the Project Director, DRDA, Kendrapara shall be final and binding upon the bidder.
6. Payment will be made on successful completion of the work as per govt. procedure.
7. Quotation received after due date and time will not be accepted. The tender inviting authority will not be responsible for any Postal delay.

8. Bidders has to enclose the following documents along with the quotation.

I- Copy of the GST Registration Certificate

II- Copy of the PAN Card.

III- Tender Paper Cost- Rs.100 in shape of Bank Draft from any Nationalised Bank in favour of Project Director,DRDA,Kendrapara payable at Kendrapara (Non- Refundable)

IV- **EMD of Rs.4200/- in shape of Bank Draft from any Nationalised Bank in favour of Project Director,DRDA,Kendrapara payable at Kendrapara**

9. The unit rate quoted should be inclusive of all taxes and transportation .

10. Quotations that do not satisfy the terms and conditions are liable to be rejected summarily.

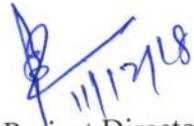
11. The quotation should be valid for three months from the date of issuance of Supply Order.

12. Quantity of the Poster/Hoarding may increase or decrease marginally.

13. Bidders must furnish full data and information as required in this Tender Document.

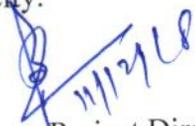
14. The bidders are to quote their rate in Indian Rupees per unit price.

15. **Time of completion -15 days from the date of issue of work order.**


Project Director,
DRDA, Kendrapara

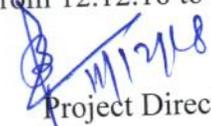
Memo No- 5703 Date- 11-12-18

Copy forwarded to the Addl. District Magistrate, Kendrapara/Sub-Collector, Kendrapara/All BDOs/All Tahasildar/All Executive Officers of ULBs/All CDPOs/All District Level Officers of Kendrapara District/All Line Deptts. for information and necessary action. They are requested to publish the notice in their notice Boards for wide publicity.


Project Director,
DRDA, Kendrapara

Memo No- 5704 Date- 11-12-18

Copy to DIO, NIC, Kendrapara for information. He is requested to hoist the tender notice & Tender Paper in the District website to be available for downloading from 12.12.18 to 18.12.18.


Project Director,
DRDA, Kendrapara

Memo No- 5705 Date- 11-12-18

Copy to the Notice Board of DRDA,Kendrapara.


Project Director,

TENDER FORM

To,
The Project Director
DRDA, Kendrapara, Odisha-754211

Dear Sir,

Tender for printing Posters, flex Banners and fixing of Hoardings under Rural Housing Schemes.
Total Cost of Work - **Rs. 4,21,291/-**

We refer to the Invitation for Tender issued by you for the execution of work Printing of Posters, flex Banners and fixing of Hoardings under Rural Housing Schemes at various location in Kendrapara District as mentioned in the tender document.

We do, hereby offer to perform, execute and complete the works in conformity with the Scope of Work, Conditions of Tender and other specifications issued to us along with the Tender Document.

We have satisfied ourselves of the site conditions and examined all aspects of the Tender Document. Subject to the above, we do hereby agree, should this Tender be accepted, in whole or in part, to:

Abide by, perform and fulfill the terms and conditions of the Tender Document, complete the Scope of Work within the time frame given in the Tender Document on issue of the Work Order.

We understand and accept that the acceptance of any Bid shall be at the sole and absolute discretion of DRDA, Kendrapara, and they do not bind themselves to accept the lowest tender or any tender and may reject any or all tenders received. If the above-mentioned conditions are not fulfilled or are incomplete in any respect, the Tender is liable to be rejected.

Rate Quoted

Item Name	Specification	Unit	Nos of Poster required	Installation places	Rate quoted per Unit (In Rs) in figures	Rate quoted per Unit (In Rs) In words
Poster	Size- A2	One No.	17650 Numbers	To be delivered to DRDA, Kendrapara		
	Print- Multi Color Print					
	Paper quality- 170 GSM (Glossy)					
Hoarding	Size- 12X8 feet	One No.	91 Numbers	To be installed at all 9 nos of Block HQ & District HQ		
	Hoarding (Size- 12 feet X 8 feet Colour- Multi Colour Material- Flex Banner fitted on MS Square section frame installed on Bamboo or wooden structure at a minimum height of 7 feet above ground including printing, mounting and installation.					