

DISTRICT RURAL DEVELOPMENT AGENCY, KENDRAPARA

No: 312 Dt: 17-1-19

TENDER NOTICE FOR PROCUREMENT OF PICTORIAL TILES PRINTED WITH AMA GAON AMA BIKASH LOGO

Sealed Tenders are invited by **District Rural Development Agency, Kendrapara** from reputed and registered Firms/Agencies/Proprietors as per tender specifications for "**Procurement of Pictorial Tiles printed with Ama Gaon Ama Bikash Logo**". The detailed tender document may be downloaded from the district website of Kendrapara district i.e., www.kendrapara.nic.in. from 18.01.19 to 01.02.19.

Interested bidders may submit their sealed tender documents in the prescribed format mentioning "**Procurement of Pictorial Tiles printed with Ama Gaon Ama Bikash Logo**" on the cover of the envelope to the District Rural Development Agency, Kendrapara by **01.02.2019** up to **5.00 P.M.** Bidders are required to submit Technical Bid and Financial Bid in separate envelopes (to be superscripted separately) enclosed in the common envelope.

The Technical Bid will be opened on **02.02.19** at **03.00 P.M.** in presence of the bidders or their authorized representatives. The Financial Bids of the successful bidders qualified in the Technical Bid will be opened on the same day.

Tenders must be submitted through Speed Post/ Registered Post/ Courier or dropped in the Tender Box kept in the office of DRDA, Kendrapara during office Hours. Any tenders received after due date and time will not be accepted. **District Rural Development Agency, Kendrapara** will not be responsible for any Postal delay or similar reasons. No Tenders sent through an electronic means shall be accepted. Any corrigendum/addendum, if any, will be uploaded in the above-mentioned website.

District Rural Development Agency, Kendrapara reserves the right to accept or reject any or all tender without assigning any reason thereof. For any queries you may contact at following address:

Address: District Rural Development Agency, Kendrapara
754211

Email : ori-dkendrapara@nic.in



**Project Director
DRDA, Kendrapara**

Memo No. 313 / **Date:** 17-1-19

Copy to members of Tender Committee for information. They are requested to attend the opening of tender at scheduled date & time.


**Project Director
DRDA, Kendrapara**

Memo No. 314 / **Date:** 17-1-19

Copy to office Notice Boards of Zilla Parishad/ Collectorate Office/ DRDA/Sub-Collector Office/ All Block Offices/ All Tahasil Offices for wide circulation.


**Project Director
DRDA, Kendrapara**

Memo No. 315 / **Date:** 17-1-19

Copy submitted to Collector & District Magistrate Kendrapara/ President Zilla Parishad Kendrapara, for kind information.


**Project Director
DRDA, Kendrapara**

Technical Evaluation Criteria:

Sl. No	Criteria	Supporting Document to be Submitted
1	The Bidder should be a Proprietorship/ Partnership firm.	Bidder must submit the registration certificate details along with copy of <ul style="list-style-type: none">• Pan Card• Income Tax Return of 3 years (FY 2015-16, FY 2016-17, FY 2017-18)• GST Registration Certificate
2	Financial Details of the Bidder	The Bidder should have an average annual turnover of INR 20.00 lakh during the immediately preceding last two Financial years (i.e., 2016-17 and 2017-18). Proof to be submitted by the Bidder in form of Audit Report from a Chartered Accountant.
3	The Bidder should submit a Bid Processing Fee of Rs 2,000/-	Demand Draft in favor of Project Director, DRDA, Kendrapara, payable at Kendrapara drawn in any Nationalized bank.
4	The Bidder should submit an Earnest Money Deposit (EMD) of Rs 15,000/-	Demand Draft in favor of Project Director, DRDA, Kendrapara, payable at Kendrapara drawn in any scheduled bank.
5	Validity of Tender	The approved rate will be valid for one year from the date of award of contract.
6	Procurement of Pictorial Tiles printed with BPGY Logo (15" X 15" size)(Ceramic)	Approximately 2600 Nos. of Pictorial tiles printed with BPGY Logo are required to be installed at front of each house of Rural Housing beneficiary. The quantity may vary upon requirement of the office of the undersigned.

Note: All the documents must be self-attested by the Bidder. If the Technical Bid is found completed in all respect, then only Financial Bid will be opened, otherwise Financial Bid of the unsuccessful tenderers will not be opened.

Financial Bids

The Financial bids of only the successful Bidders in technical evaluation will be opened. Financial Bid must be submitted as per the format at Annexure B.



Earnest Money Deposit

As part of its Technical bid submission, the bidder would be required to submit an Earnest Money Deposit amounting to INR Fifteen thousand (Rs.15,000/-) in form of a demand draft. The demand draft should be drawn in favour of **Project Director, DRDA, Kendrapara** payable at Kendrapara. The EMD of unsuccessful Bidders will be returned to the unsuccessful bidders immediately, after the selection of successful Bidder (without interest). For successful bidder, the EMD will be returned only after successful completion of delivery of pictorial tiles at block headquarters. Any bid submitted without EMD will be out rightly rejected. The Earnest Money will be forfeited because of one or more of the following reasons:

- The Bidder withdraws its Bid during the validity period as specified in Bid.
- The Bidder does not respond to requests for clarification of its Bid.
- The Bidder fails to provide the required information during the evaluation process /has submitted false information in support of its qualification.
- The Bidder materially alters his Bid during the Bid processing period.

Bid Processing Fee

As part of its Technical Bid submission, the bidder would be required to submit a Bid Processing Fee amounting to INR Two Thousand (Rs.2,000/-) in form of a demand draft payable at Kendrapara. The demand draft should be drawn in favor of Project Director, DRDA, Kendrapara, payable at Kendrapara. The Bid Processing Fee is **Non Refundable**.

Delivery Mechanism

The delivery of the pictorial tiles shall be made by successful Bidder at the Block headquarters. The damage during transit will be borne by the bidder. A random quality and quantity check will be conducted at the time of each delivery. The Bidder will obtain completion certificate from concerned Block Development Officers after successful delivery of the pictorial tiles and submit them along with bill for payment.



Annexure A - Technical Submission Checklist

The Checklist to be provided as first page of the Technical Bid:

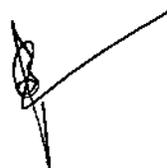
S. No.	Documents	Attached (Yes/No)
1.	Firm/Agency Registration Details	
2.	Income Tax Return acknowledgement	
3.	PAN Card	
4.	GST Registration Certificate	
5.	Turnover of the Bidder	
6.	Earnest Money Deposit	

Seal & Signature of the Bidder:

Place:

Date:

***** All documents are to be attached as per serial and pages to be numbered.**



Annexure-B - Financial Bid

Sl. No	Item Name	Quantity (in Nos.)	Rate to be quoted (in Rs.) including all taxes and transportation	Rate in Words (in Rs.)
1	AGAB Logo printed on Ivory Coloured Polished Vitrified Tile (Size 2' X 2') of Premium Grade having thickness 8 m.m. to 10 m.m. confirming to IS:15622- 2006 (Group B)	2600		

Place:
Date:

Seal & Signature of the Bidder:

