



## EXPRESSION OF INTEREST (E.O.I) FOR HIRING OF VEHICLE

### TERMS AND CONDITIONS

#### 1.1. The general terms and conditions are:-

1. The bidder (**Firm/Agency/Individual**) should submit Expression of Interest (E.O.I) fees of Rs.1000/- (Rupees One Thousand) in shape of DD in favour of ZSS (Non NRHM), Kendrapara.
2. The bidder should have valid up to date all the vehicle related document.
3. The bidder should have PAN.
4. Vehicle specifications are: - SCORPIO, BOLERO, MARSHAL & other Jeep Model Vehicle.
5. Vehicle should not be more than two years in on road condition as on 15.11.2019.
6. The driver must have at least five year of experience for light vehicle for any Govt/Pvt Organization.
7. The driver must be Local people residing within Municipality Area or nearby. If not residing near by the DHH-Kendrapara the bidder should arrange for halting of the driver in nearby District Head Quarter Hospital campus, Kendrapara.
8. The bidder/ driver must be well behaved to all the CDM & PHO cum DMD officials.
9. Driver will maintain the record of vehicle use and logbook on daily basis and will be signed by the concerned member of DPMU, NHM or any other officers under control of CDM & PHO, Kendrapara whoever uses the vehicle on that particular day.
10. The driver will report at DPMU, NHM, Kendrapara at 8.00 am in the morning and will be available till 8.00 pm in the evening to drive the vehicle and the vehicle must be available on holidays as desired by CDM & PHO cum DMD/ADPHO (FW) or DPMU (NHM), Kendrapara for official purpose.
11. The vehicle will be parked at CDM & PHO cum DMD, District Head Quarter Hospital, Kendrapara. Your responsibility is to make a comprehensive insurance of vehicle and personal accident insurance of the driver.
12. The vehicle provided by the Second Party should be in a neat & clean condition with clean towels on the seat in every week a month and general servicing and pollution check-up will be carried out by you with prior permission from CDM & PHO cum DMD, Kendrapara or DPMU (NHM), Kendrapara.
13. The contract basis bearing Vehicle No. \_\_\_\_\_.
14. The bidder shall submit the original Expression of Interest (E.O.I) document with seal and signature on each page within the stipulated period as a token of acceptance of terms & conditions. Expression of Interest (E.O.I) documents in any other form and not completed in all respect shall be summarily rejected.

  
15/11/19  
Chief District Medical & Public Health Officer  
Cum- District Mission Director, Kendrapara

15. The monthly payment is Rs. \_\_\_\_\_/-(Rupees ) only irrespective of distances/mileage travelled in a month will be made on submission of bills to that effect.
16. The payment will be made after completion of the month and within 7 days to 15 days of receipt of bill.
17. The amount includes the cost towards salary of driver, service, repairs & maintenance of the vehicle and all other incidental expenses such as Entry Tax, Toll Charges, etc.
18. DPMU, NHM, Kendrapara will bear the actual cost of fuel, Oil for the use of vehicle and the fuel consumption will be \_\_\_\_\_ Km per litter.
19. In case the driver is called in night no extra night halt charge for using of vehicle will be paid.
20. Any police case must not have been lodged against the Vehicle or vehicle driver.
21. The Performance security will be forfeited if the bidder/driver fails to give in time service as per the instruction of the district authorities.
22. The Bidder must submit the Technical Bid (Cover-A) & Financial Bid (Cover-B) under two bid system separately in the sealed envelope & both the Technical & Financial Bid Envelops must be kept in another envelope (Outer/Cover-C). The outer Envelop must be super scribed on the top of the envelop "**Expression of Interest (E.O.I) for Hiring of vehicle**" and to be addressed to the Chief District Medical & Public Health Officer, District Head Quarter Hospital, At/Po/Dist-Kendrapara, PIN-754211.
23. The last date & time of submission of Expression of Interest (E.O.I) is as mentioned in the Advertisement and the E.O.I shall be opened as per schedule in presence of the bidders or their authorized representative who may wish to present.
24. Those Bidders who will qualify in the technical bid (Cover-A), their Financial Bid (Cover-B) shall only be opened.
25. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
26. CDM & PHO-cum-District Mission Director, Kendrapara reserves all the right to consider/reject any such proposal without assigning any reason thereof.
27. The approved bidder shall have to furnish a performance security of Rs.10,000/- (Rupees Ten Thousand) in the shape of demand draft in favour of ZSS (Non-NRHM), Kendrapara payable at Kendrapara which will be retained till successful completion of the rate contract period, However, the EMD of Rs.10,000/- submitted by the approved bidder at the time of bid submission may be converted to Performance Security and in that case the approved bidder does not have to submit any additional performance security.
28. If the successful Bidder fails to execute the order, the performance security will be forfeited and action will be taken to blacklist the firm. In such case, CDM & PHO, Kendrapara shall have the liberty to higher the vehicle or other arrangement from other sources and the excess amount which CDM & PHO, Kendrapara may have to incur on account of purchase of the items from other sources shall be recovered from the successful bidder by forfeiting the Performance Security deposited by the successful bidder.
29. After finalization of successful bidder an agreement will be made on Rs. 20.00 (Rupees Twenty) non judicial stamp paper between First Party and second party.

  
15/11/19  
Chief District Medical & Public Health Officer  
Cum- District Mission Director, Kendrapara

## 1.2. Special Conditions:-

1. The bidder shall commence the services on \_\_\_/\_\_\_/\_\_\_\_\_ and shall continue to provide the services till \_\_\_/\_\_\_/\_\_\_\_\_ for a period of 12 months and if any one of the general conditions is not complied with then the First Party has every right to cancel the agreement at any time.
2. Any notice, request, or approval required or permitted to be given or made, shall be delivered by hand, mail, telex or cable to the party to which it is required to be given or made at such bidder address specified below or at such other address as the party shall have specified in writing to the party giving such notice or making such request.
3. The "First Party" has right to cancel the engagement of the engaged vehicle with prior notice of one month to the "Second Party".
4. If the successful bidder fails to execute in time service, the contract will be cancelled and the performance security will be forfeited and action will be taken to blacklist the Firm/Agency/Individual. In such case, CDM & PHO, Kendrapara shall have the liberty to assign the impaneled bidder among the selected panel (L-II & L-III). And there by the loss shall be recovered from the successful bidder (L-1) by forfeiting the Performance Security deposited by the successful bidder.
5. The vehicle will be used for transportation of drugs, medicines, programme book late & etc as and when required / National Health Programs / Natural Calamities and etc.
6. The vehicle will be moved within the jurisdiction of the Kendrapara district. When required move to outside of the district for any purpose.
7. No price escalation will be entertained during contract period.
8. The vehicle once engaged under DPMU, NHM, Kendrapara can not be utilized by any other institution/ organization/ public transport.
9. The contract would be initially for a period of one year which will be extended for another one year subject to satisfactory performance as per recommendation of the purchase committee
10. The blacklisted **Firm/Agency/Individual**: either by the Expression of Interest (E.O.I) inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the Expression of Interest (E.O.I) for that purpose during the period of blacklisting.
11. That the bidder agrees to abide by all terms & conditions of Expression of Interest (E.O.I).

**TECHNICAL BID FOR PROVISION TO HIRING OF VEHICLE**

**(FIRM/AGENCY/INDIVIDUAL)**

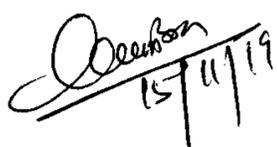
(The documents are to be arranged serially as per the order mentioned below)

Sl.No	Particulars	Documents
1.	Name of the bidder (Firm/Agency/Individual)	
2.	Address of the bidder firm	
3.	Telephone number of authorized signatory	1. 2.
4.	Name of authorized signatory (in block letters)	
5.	Bank Pass book A/C number	(Photo copy to be attached)
6.	PAN Card	(Photo copy to be attached)
7.	Name of the vehicle with make and model	
8.	Bearing vehicle No.	
9.	Bearing vehicle Chassis No.	
10.	Date of purchasing the vehicle	
11.	Pollution check-up certificate	(Photo copy to be attached)
12.	Vehicle Insurance	(Photo copy to be attached)
13.	Road permit Certificate	(Photo copy to be attached)
14.	Vehicle fitness certificate	(Photo copy to be attached)
15.	RTO registration certificate	(Photo copy to be attached)
16.	Driving License of the driver	(Photo copy to be attached)
17.	EMD worth Rs. 10,000/- in shape of Demand Draft in favour of ZSS (Non NRHM), Kendrapara.	(Original D.D attached)
18.	Sale of Expression of Interest (E.O.I) paper cost Rs. 1000/- in shape of Demand Draft in favour of (Non NRHM), Kendrapara.	(Original D.D attached)
19.	Whether all documents submitted signed by the authorized signatory of the firm ( Yes/ No)	

**DECLARATION**

I / we hereby certify that the terms and conditions given with the Expression of Interest (E.O.I) have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency/Individual will be blacklisted and will not have any dealing with the organization in future.

(Signature and seal of the authorized signatory)

  
Chief District Medical & Public Health Officer  
Cum- District Mission Director, Kendrapara

**PRICE BID FOR PROVISION TO HIRING OF VEHICLE**  
**(FIRM/AGENCY/INDIVIDUAL)**

Sl.No	Name of the Item	Price (Rs.) (Inclusive of all taxes & other charges)
1.	Name of the vehicle	
2.	Vehicle Make and model	
3.	Monthly payment	
4.	DOL consumption in liter per Km with A.C vehicle	
5.	DOL consumption in liter per Km with non A.C vehicle	
6.	Lubricant consumption in letter per Km	

(Signature and seal of the authorized signatory)

  
15/11/19  
**Chief District Medical & Public Health Officer**  
**Cum- District Mission Director, Kendrapara**

DECLARATION

I Mr./Mrs. \_\_\_\_\_ on behalf of

\_\_\_\_\_  
(Firm/agency/individual Name) declared that I/we are not blacklisted by any central Govt./state Govt./Public sector undertaking in India. I have given consent that the supply of above items will be done in the stipulated time as per given specification. I conform that the information that I have provided above is true & correct.

Date :

Signature :

Place :

Name :

Designation:

Address:

  
15/11/19  
Chief District Medical & Public Health Officer  
Cum- District Mission Director, Kendrapara