

DISTRICT SUPPLY & MARKETING SOCIETY (DSMS), KENDRAPARA

(O/o. DRDA Building, In front of Tahasil Office, Kendrapara, Pin-754211, Odisha)

Ph No. 06727-220064 E-Mail:- dsmskendrapada@gmail.com

Notice No.- 317 /2019-_____ /DSMS

Date 18/11/19

Tender Call Notice

Sealed tenders are invited from the experienced Firm/Agencies/Event Management Firms having successful track record on Printing Works for organization of the **State Level Pallishree Mela-2019** from **20th - 26th December'2019** at Kendrapara Autonomous College Ground, Kendrapara. The Request for Proposal (RFP) along with the detail specifications and Eligibility Criteria of the said event can be downloaded from the website www.kendrapara.nic.in and www.ormas.org from **18th November'2019 to 02nd December'2019**.

The tender paper along with all relevant documents must be submitted **on or before 02/12/2019 by 12 Noon** and shall be opened on the same day in presence of the bidders or their authorized representatives at 1:30 P.M.

The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereon.



**Project Director, DRDA-cum-
Vice Chairman, DSMS, Kendrapara**

By E-Mail

Memo No. 318 / DRDA

Dt. 18/11/19

Copy to DIO, NIC, Kendrapara for information and he is requested to web host the tender call notice in the District website.

Copy to ORMAS, Bhubaneswar for information and requested to web host the tender call notice in the ORMAS website.



**Project Director, DRDA-cum-
Vice Chairman, DSMS, Kendrapara**

Dt. 18/11/19

Memo No. 319 / DRDA

Copy to the Notice Board of DRDA, Kendrapara.



**Project Director, DRDA-cum-
Vice Chairman, DSMS, Kendrapara**

TENDER PAPER

OF

Printing works

For

STATE LEVEL PALLISHREE MELA - 2019

Kendrapara

ORMAS

(O/o. DRDA Building, In front of Tahasil Office, Kendrapara, Pin-754211, Odisha)

Ph No. 06727-220064 E-Mail:- dsmkendrapada@gmail.com/ ori-dkendrapada@nic.in

**DETAILS ON TENDER PAPER FOR PRINTING WORKS OF STATE LEVEL
PALLISHREE MELA - 2019:**

The Tender paper can be obtained from Office of the Project Director, DRDA (ORMAS Section), In front of Tahasil Office, Kendrapara, Pin-754211, Odisha, during office hours.

A) NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s

Signature of the bidder

B) E.M.D (Refundable) : **Rs.1,000/-** (Rupees one thousand) only in shape of Demand Draft in favour of Chief Executive ,DSMS ,Kendrapara payable at Kendrapara.

To be filled in by the bidder.

Demand Daft No. Dated/...../ 2019

(DD to be attached with the Tender Paper)

B) LAST DATE & TIME FOR RECEIPT OF TENDER : **2nd December'2019 latest by 12 Noon.**

C) DATE & TIME OF OPENING OF TENDERS : **2nd December 2019 at 1:30 PM at DRDA Office, Kendrapara**

D) ADDRESS FOR SUBMISSION OF TENDER PAPER

DSMS, Kendrapara, C/o. District Rural Development Agency (DRDA), Kendrapara, In front of Tahasil Office, Kendrapara, Odisha, Pin-754211.

The mode of submission- speed post/registered post/dropped in the tender box at DSMS, Kendrapara, C/o. District Rural Development Agency (DRDA), Kendrapara. Submission of tender document through other mode and late submission will be out rightly rejected.

Terms of Reference for Printing works of STATE LEVEL PALLISHREE MELA 2019

A. About the event Pallishree Mela - 2019:

ORMAS, Bhubaneswar has sanctioned a marketing event named as "Pallishree Mela" to be held from 20th–26th December'2019 (7 days) at the College Ground, Kendrapara Autonomous College, Kendrapara. "STATE LEVEL PALLISHREE MELA-2019" is being organised by ORMAS (Odisha Rural Development & Marketing Society), an autonomous body under Panchayati Raj & Drinking Water Department, Govt. Of Odisha, in collaboration with Odisha Livelihoods Mission (OLM), DIC, Mission Shakti, NABARD, etc. with an objective to provide a platform to the rural producers for display, sales, interact and to know the taste & preferences of urban consumers. It also helps in establishing trade link and getting remunerative price for their produces.

The exhibition will be designed to create the atmosphere of a village where there will be an indigenous and contextual setting for folk artisans and entrepreneurs to display, demonstrate and market their skills and products in an environment akin to their own habitat. The entire layout, design and landscaping will be vernacular in approach. It will be a congregation of stalls grouped as per their classification homogeneously. The whole set up would create awareness on rural ethnic products among the masses.

The overall objective of the mela is to popularize the ethnic and other rural products of Odisha and create opportunities for the artisans/producers to build up long term marketing tie-up with prospective buyers.

B. TERMS & CONDITIONS

1. The text of the materials will be provided by DSMS, Kendrapara well in advance of the exhibition. It is the responsibility of the firm that the print materials without any mistake should be provided in time as per the specification.
2. Sanctions of any advance will not be considered. The payment will be made on completion of the event.
3. The bill should accompany with the challan of receipt. The offer price should include all taxes, as applicable.
4. The rate offered by the firm should be valid for the mela period.
5. The tenderers have to offer the price for all items or else the tender paper will not be considered.
6. The rate offered by the firm shall be including of all taxes and duties including GST, as applicable.
7. **While submitting the tender, the tenderers should submit the followings documents :**
 - Bidders have to enclose the following documents along with Quotation
 - a. Copy of the GST Registration Certificate
 - b. Copy of the PAN card
 - c. Copy of the Works Experience for similar nature of work during last three years
 - d. EMD of Rs. 1,000/- (Rupees one thousand only) in favour of Chief Executive, DSMS, Kendrapara in shape of Demand draft/pay order.

Tender paper for Printing works of Pallishree Mela-2019

C. Details specification:

1. Pallishree Mela Identity Card with cover and neck cord (600 Pcs.)

- i. Size : 5.5 CM X 9 CM
- ii. Printing : Offset Printing, Both Side
- iii. Colour : **Multi colour**
- iv. Paper : Art Paper Board, 220 GSM
- v. Accessories : Plastic pouch and Clip type Neck Cord

2. Pallishree Mela Invitation Card (200 Pcs.)

- i. Size : 24 CM X 12.5 CM (Double-folded)
- ii. Printing : Offset Printing
- iii. Colour : **Multi colour**
- iv. Paper : 220 GSM Glossy sheet (Imported)
- v. Envelop : Fit to card, **Bi colour** printing

3. Pallishree Mela Certificate (300 pcs.)

- i. Size : A4
- ii. Printing : Offset Printing
- iii. Colour : **Multi Colour**
- iv. Paper : 300 GSM Art Paper Board

4. Envelope for invitation card (200 pcs.)

- v. Size : 22 CM X 11 CM
- vi. Printing : Offset Printing, Both Side
- vii. Colour : **Multi Colour**
- viii. Paper : GSM Glossy sheet

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Tenderer with seal

Place:

Date :

Accepted by the Bidder (Signature of bidder)

Tender paper for Printing works of Pallishree Mela-2019

Quotation for Printing works of PALLISHREE MELA - 2019

(Last date for submission of tender form is 2nd December'2019 latest by 12 Noon)

To,

The Project Director,
DRDA, Kendrapara.

Sir,

I / We do hereby submit item wise quotation below for printing works of "STATE LEVEL PALLISHREE MELA -2019, KENDRAPARA:

S. N	Particulars	Required Qty. in unit	Total Amount [in Rs.]
1	Identity Card with cover and neck cord	600 pcs.	
2	Invitation Card	200 pcs.	
3	Certificate	300 pcs.	
4	Envelope	200 pcs.	
Total			

Signature with seal of the Tenderer

Bidder's Organization (General Details)

1.	Name of the Bidder	
2.	Full Address of Bidder Telephone No. Fax No. E-Mail Address:	
3.	Name of the authorized person signing & submitting the bid on behalf of the Bidder Mob. No. E-mail Id:-	
4.	GST Registration no. with place (Copy to be attached)	
5.	PAN No. (with copy of certificate)	

Accepted by the Bidder (Signature of bidder)

