



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KENDRAPARA**

(GRAMAPANCHAYATSECTION )

Email: [dpokendrapara2012@gmail.com](mailto:dpokendrapara2012@gmail.com)

**TENDER CALL NOTICE**

**(FOR HIRING OF VEHICLE)**

No 88 /GP Dated. 12.01.2020/

Sealed Tenders are invited from interested Service Providers/ Travel Agencies/Tour Operators or private individuals for providing 1(one) no. of Non-AC/AC vehicle i,e Tiago/ Bolt/ Celerio etc. car Petrol driven vehicle having sitting capacity not more than five including driver, which shall conform to the Terms and Conditions as laid down in **Annexure-II** for official use in District Panchayat Office,(DPO),Collectorate, Kendrapara on hire on monthly rent basis.

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the District Panchayat Officer, Kendrapara payable at Kendrapara and submitted along with the Tender as security deposit. After completion of Tender call process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge and fuel Consumption/Mileage per litre be quoted separately in the general bid information(excluding fuel and lubricants).
- 6) The vehicle must achieve the fuel efficiency of 17 Kms. per litre.
- 7) The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms. covered per litre) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Tender (**Annexure-III**).
- 8) The Tender completed in all respect should reach to the undersigned through speed Post/ Registered Post on or before dt.27.01.2020 by 3.00 PM and shall be opened on dated. 27.01.2020 at 4.00 PM in the presence of the bidders or their authorized representatives.

(2)

- 9) The application form of Tender containing general bid information & terms and conditions for Hiring of Vehicle etc. will be available in official website of Kendrapara District Website **Kendrapara.nic.in** from dt.17.01.2020 to 27.01.2020. The applicant shall furnish a Demand Draft in favour of District Panchayat Officer, Kendrapara for an amount Rs.100/- (Rupees One hundred ) only towards the cost of application along with application submitted.

The Authority reserves the right to cancel any or all the Tender without assigning any reason thereof.

By the Order of Collector, Kendrapara

*B. Sahoo*  
17.01.20

District Panchayat Officer, Kendrapara

Memo No. 89 (2) / GP Date 17.01.2020

Copy to Notice Board of District Panchayat Officer, Kendrapara.

Copy forwarded to the District Information Officer, NIC, Kendrapara for information. He is requested to publish this Notification in District website, kendrapara.nic.in for wide publicity of information.

*B. Sahoo*  
17.01.20

District Panchayat Officer, Kendrapara

Memo No. 90 (9) / GP Date 17.01.2020

Copy submitted to the Addl. District. Magistrate, Kendrapara/Project Director, DRDA, Kendrapara/ Sub-Collector, Kendrapara/ RTO, Kendrapara/ DIPRO, Kendrapara/ Executive Officer, Kendrapara Municipality/ Pattamundai Municipality/ All BDO's Kendrapara district/All Tahasildar's Kendrapara district for information and to display the Tender Call Notice in the notice board of their office for wide publicity of information.

Copy to Office Notice Board of Collector, Kendrapara.

Copy to Steno to Collector, Kendrapara for kind information of the Collector.

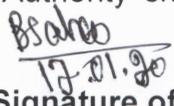
*B. Sahoo*  
17.01.20

District Panchayat Officer, Kendrapara

**TERM & CONDITION FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid Registration certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and DL of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to the hired vehicle or loss of life /injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner of the hired vehicle shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricants oil of engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder i.e vehicle owner.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the vehicle owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer and for this no extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants ( as per Govt. norms) of the selected bidder will be paid in every succeeding months, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3(Three) years old from the initial Registration and also in good running condition during the period of contract.
10. If the services of the bidder/vehicle owner is found unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violets any of the terms of contract, the Authority shall forfeit the entire amount of security deposit.

  
Signature of  
Tender Calling Authority

GENERAL INFORMATION FOR HIRING OF VEHICLE

- 1) Registration No. of vehicle :
- 2) Type of vehicle (AC/Non-AC) :
- 3) Year of Manufacture :
- 4) Model :
- 5) Date of registration :
- 6) Name & complete address of the owner of vehicle :
- 7) Fitness Certificate validity :
- 8) Permit Validity :
- 9) Insurance Validity :
- 10) Name/address of Driver :
- 11) D.L No. & Validity of the DL of the driver :
- 12) Proposed hire charge of the vehicle per month excluding fuel cost. :
- 13) Rate of fuel consumption/Mileage per litre :
- 14) Contract Number of the Service Provider :

Mobile.....Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief”

**Seal & Signature of the  
Quotationer /Tenderer**