



DISTRICT OFFICE: KENDRAPARA
(SOCIAL WELFARE SECTION)
MISSION SHAKTI

MISSION
Shakti

No. 2166 // Dt. 26/11/2020

**Advertisement for inviting Expression of Interest for eligible
WSHG/Federation Members to act as Business Correspondent Agent in
unbanked/underbanked GP**

Interested WSHG/Federation members having willingness and aptitude for delivery of door step financial services, are invited to submit their proposal before the concerned CDPO, duly filled along with supporting documents as prescribed and enclosed format (Annexure – II) within 15 (fifteen) days of this advertisement i.e. by 10/12/2020 for engagement of BC in identified unbanked/underbanked GP (Annexure – I) for a period of 2 years. The authority reserves right to cancel, amend or alter the advertisement without assigning any reason thereof.

Eligibility Criteria for engagement of BC: -

1. Must be a Woman SHG member.
2. Should be in the age group of 18 to 45 years.
3. Must have passed 10th standard(matric). (Preference will be given to higher academic qualification).
4. Well conversant with local language/dialect and able to read & write.
5. Must be from the same locality(GP).
6. Must be capable of operating computer/laptop/smart phone or can be trained for the same.
7. Must have good communication skill.
8. Must have KYC documents like Aadhar/Voter ID, PAN.
9. Must have ability to deposit the security deposit of Rs. 25,000/- and to meet the cost of infrastructure like furniture, computer/laptop, internet connection, biometric devices, Web camera, Micro ATM etc. and books of record costing around Rs. 50,000/-.
10. Should have adequate space for operating the CSP (Customer Service Point).
11. Should not be a full time or part time employee of any government /Non-Government organization / Local self – Governance body.

26/11/20
Dist. Social Welfare Officer,
District Social Welfare Officer
Kendrapara
KENDRAPARA

Memo No. 2167 // Dated. 26/11/2020

Copy to all BLF / Notice Board / NIC, Kendrapara for kind information & request to publish this call notice in District website from 26/11/2020 to 10/12/2020 positively.

P. B. K. S. 26-11-20
Dist. Social Welfare Officer,
District Kendrapara
KENDRAPARA

Memo No. 2168 // Dated. 26/11/2020

Copy forwarded to all BDO/ all CDPO for kind information & request to publish this call notice in the office of the concerned BDOs / CDPOs and shall be displayed at concerned AWCs for a period of 15 days for wide circulation.

P. B. K. S. 26-11-20
Dist. Social Welfare Officer,
District Social Welfare Officer,
Kendrapara
KENDRAPARA

Identified Unbanked / Underbanked GP List		
Sl No.	Block	Name of unbanked & underbanked GPs
1	Aul	Ekamania
2	Aul	Nuapada
3	Derabish	Benipur
4	Derabish	Mangalpur
5	Derabish	Chhoti
6	Derabish	Kurjanga
7	Derabish	Barimul
8	Derabish	Narasing Pur
9	Derabish	Balia
10	Derabish	Laxminarayanpur
11	Derabish	Indalo
12	Derabish	Janarabarimula
13	Derabish	R.K. Sahi
14	Derabish	Khamola
15	Derabish	Mukundapur
16	Derabish	Basupur
17	Garadpur	Ramachandrapur
18	Garadpur	Tikanpur
19	Garadpur	Bantala
20	Garadpur	Bedari
21	Garadpur	Talakusuma
22	Garadpur	Kalabuda
23	Garadpur	Madhusasan
24	Garadpur	Badabetara
25	Kendrapara	Dhola
26	Kendrapara	Dhumat
27	Kendrapara	Gulnagar
28	Kendrapara	Keshpur
29	Kendrapara	Kutaranga
30	Kendrapara	Purusottampur
31	Kendrapara	Sanamantia
32	Mahakalapada	Patalipanka
33	Mahakalapada	Gadoramita
34	Mahakalapada	Ameipal
35	Mahakalapada	Teragan
36	Mahakalapada	Barkanda
37	Mahakalapada	Petchhala
38	Mahakalapada	Badkul

Prakash
District Social Welfare Officer
KENDRAPARA

39	Mahakalapada	Jaychandrapur
40	Mahakalapada	Baradanga
41	Mahakalapada	Batighar
42	Mahakalapada	Kharinasi
43	Mahakalapada	Alailo
44	Mahakalapada	Deulipada
45	Mahakalapada	Badihi
46	Mahakalapada	K.B Dandua
47	Mahakalapada	Lanjuda
48	Mahakalapada	Suniti
49	Marshaghai	Ayatipur
50	Marshaghai	Garajanga
51	Marshaghai	Kuhudi
52	Marshaghai	Parakula
53	Marshaghai	Raghabpur
54	Pattamundai	Alapua
55	Pattamundai	Aradapally
56	Pattamundai	Amrutamanohi
57	Pattamundai	Bachhara
58	Pattamundai	Badamohanpur
59	Pattamundai	Balabhadrapur
60	Pattamundai	Baluria
61	Pattamundai	Bilikana
62	Pattamundai	Damarpur
63	Pattamundai	Dihapada
64	Pattamundai	Dihudipur
65	Pattamundai	Dosia
66	Pattamundai	Gangarampur
67	Pattamundai	Kakharuni
68	Pattamundai	Khadinata
69	Pattamundai	Khanata
70	Pattamundai	Narasinghpur
71	Pattamundai	Nilakanthapur
72	Pattamundai	Sanjaria
73	Pattamundai	Singhgaon
74	Pattamundai	Srirampur
75	Pattamundai	Taradipal
76	Rajkanika	Abdulpur
77	Rajkanika	Akhulipada
78	Rajkanika	Baruna
79	Rajkanika	Barunadiha
80	Rajkanika	Deulatara
81	Rajkanika	Hatasahi

82	Rajkanika	Jagulaipada
83	Rajkanika	Katanabania
84	Rajkanika	Koilipur
85	Rajkanika	Koranda
86	Rajkanika	Nahuni
87	Rajkanika	Namatara
88	Rajkanika	P.Habalaganda
89	Rajkanika	Padhanpada
90	Rajkanika	Panasaganda
91	Rajkanika	Pegarpada
92	Rajkanika	Shiopada
93	Rajkanika	Siko
94	Rajkanika	Taras
95	Rajnagar	Baghamari
96	Rajnagar	Balisahipatna
97	Rajnagar	Nbandhapara
98	Rajnagar	Belpal
99	Rajnagar	Bhitargarh
100	Rajnagar	Brahmansahi
101	Rajnagar	Dera
102	Rajnagar	Ghadiamal
103	Rajnagar	Iswarpur
104	Rajnagar	Kandira
105	Rajnagar	Keruapal
106	Rajnagar	Khamarsahi
107	Rajnagar	koilipur
108	Rajnagar	Krushnanagar
109	Rajnagar	Kurunti
110	Rajnagar	Manhisasura
111	Rajnagar	Mahulia
112	Rajnagar	Ostia
113	Rajnagar	Rajpur
114	Rajnagar	Rangani
115	Rajnagar	Satabhaya

P. P. Chh.
98.11.90
 Dist. Social Welfare Officer
 District Social Welfare Officer
 KENDRAPARA

Annexure – II

Name of the Position: Business Correspondent Agent

Name of the GP applied for: _____

Paste your recent
passport size
photo

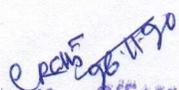
SI No	Item	Particulars/ description
A.	General Information:	
	Name of the applicant (in Capital letter)	
	Father's / Husband's Name	
	Date of Birth (DD/MM/YYYY)	
	Name of the Domicile Village and GP	
	Contact Number (Mobile)	
	Email ID (if any)	
	Aadhar No. / Voter ID No.	
	PAN Number(If available)	
	Permanent Address for Communication	AT: Post: PS: PIN:
B	SHG Member Information	
	Name of the SHG	
	Date of admission to the SHG (DD/MM/YYYY)	
	Present Position held in the SHG (President/Secretary/Book keeper/Member)	
C	Educational Qualification	
	Minimum matric pass (10 th) Yes/No	
	Higher education if any (intermediate/ Degree/Master Degree/Others)	
	Computer Literate (Yes/No):	

Prashant
26-11-20
District Social Welfare Officer
KENDRAPARA

	Computer literacy Certificate if any (DCA/PGDCA/Other):																					
	Proficiency in operating Computer/laptop/Smart phone (Yes/No):																					
	Language known (tick the appropriate)	<table border="1"> <thead> <tr> <th>Language</th> <th>Read</th> <th>Write</th> <th>Speak</th> </tr> </thead> <tbody> <tr> <td>Odiya</td> <td></td> <td></td> <td></td> </tr> <tr> <td>English</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Hindi</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other (specify)</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Language	Read	Write	Speak	Odiya				English				Hindi				Other (specify)			
Language	Read	Write	Speak																			
Odiya																						
English																						
Hindi																						
Other (specify)																						
D	Ability to meet the cost of operation of the business like security deposit, furniture & fixture, devices etc. (Yes/No)																					
	Adequate space for operating the CSP (Customer Service Point) (Yes/No)																					
E	Year of experience working with SHG/Federation/Bank (Any work experience, training/ certificate course completed on cash management/ record keeping, management and banking etc.)																					

Enclosure: List of self-attested photocopies of relevant documents

Sl No.	Document Name	Whether enclosed (Yes/No)
1	Matric (10 th) Certificate	
2	Higher Education Certificate (Please specify) Intermediate (+2) Graduation (+3) Post-Graduation (PG) Any Other	
3	Aadhar with mention of concern GP / Residence Certificate / Certificate issued by Sarpanch for proof of residence	
4	Aadhar Card / Voter ID	
5	PAN Card	


 District Social Welfare Officer
 KENDRAPARA

6	Computer Education Certificate	
7	SHG Declaration Certificate (as to date of admission to SHG, position held etc.)	
8	Self-Declaration for proficiency in operating Computer/laptop/Smart phone	
9	Work experience as federation office bearer / executive committee member.	
10	Work experience (such as Book Keeper, Shakti Sahayika, Master trainer, SHG facilitator etc.) and training certificate (if any)	

Declaration:

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. Further, I state that I am not currently engaged in any Government/Non-Government organization/ Local Self – Governance body as a part time /full time employee. In the event of information being found false or incorrect, or ineligibility being detected before or after the selection process, action can be taken against me.

Date:

Place:

Full Signature of the Applicant

..... 

Acknowledgement

Received the Expression of Interest from Ms. _____,
 _____ SHG, GP _____, on date _____ for
 engagement as Business Correspondent Agent in identified GP.

Signature of the CDPO/ Authorised Signatory

Date:

C. Ravi
 19/8-11-20
 District Social Welfare Officer
 KENDRAPARA