DISTRICT EDUCATION OFFICE KENDRAPARA

Letter No 12529 **Date** 18 - 12 - 2020

QUOTATION CALL NOTICE FOR SUPPLY OF FURNITURE TO OAV, TARANDO, KENDRAPARA

Sealed quotations are invited in the prescribed format from the intending registered firm/supplier/party possessing the valid ***GST registration*** *and Certificate, PAN No etc. towards supply of "* ***Furniture for Odisha Adarsha Vidyalaya (OAV)Tarando, Kendrapara .****The detailed quotation call notice and other documents are available in the office website http://kendrapara.nic.in of Kendrapara district. The last date of receipt of sealed quotation is* ***dt.13.01.2021*** *up to 4.30 P.M,*

Interested and eligible firm/suppliers may download ***BID DOCUMENT*** *from website www.kendrapara.nic.in and apply accordingly.*

By the Order of Collector & District Magistrate

18/12/2020

District Education Officer
Kendrapara

DISTRICT EDUCATION OFFICE, KENDRAPARA

District Education Officer desires to procure Single **"Desk-cum-Bench one Seater, Teacher Class Room Chair & Teacher Common Room Table"** through Open Tender method. The details of requirement with specification are attached at **Annexure-A, B & C**. The interested bidders are required to read the following terms and conditions carefully and apply accordingly.

1. **The Bid shall contain self attested photo copy of the following documents.**

(i) GST registration Certificate with up to date clearance certificate
(ii) PAN card.
(iii) Original bid document as a token of acceptance of the terms & condition of the bid.
(iv) EMD as mentioned in point (iii) of the terms &condition.
(v) Firm Registration Certificate
(vi) Processing Fees as mentioned in point (ii) of the terms & condition.
(vii) Up to date IT returns

2. **Terms & Conditions**

(i) Intending/ interested firms/suppliers should quote the rate per unit/set inclusive of all taxes (GST) and transportation **charges (deliver at the campus of OAV Tarando, Kendrapara)**

(ii) **Processing Fees**: The intending firm/supplier can down load the detail documents from the website and deposit Rs,500/-(Rupees five hundred) only as processing fees **(non refundable)** in shape of DD/Banker's cheque drawn in favour of District Education Officer, Kendrapara,

(iii) The intending bidder shall have to deposit EMD of Rs.4000/-(Rupees Four thousand) only **(refundable)** in shape of bank draft drawn in favour of District Education Officer Kendrapara payable at Kendrapara

(iv) The EMD of unsuccessful bidders will be refunded within a period of 30 days after finalization of tender.

(v) The successful bidder has to furnish performance security @ 5% of quoted value in shape of Bank Draft.

(vi) In case of successful bidders, EMD will be discharged upon signing the contract/agreement and furnishing the performance security.

(vii) If the selected firm fails to execute the agreement within the prescribed date after being intimated, its EMD will be forfeited and it may be black listed.

(viii) The authority is not bound to accept the lowest quoted rate if the bidder does not fulfil all requisites as considered necessary. In no case the quality of item will be compromised.

(ix) Delivery of the items shall be made with proper manner and in good condition and subject to verification at the time of receipt by a certifying officer.

(x) Pre-delivery inspection shall be conducted by the Directorate of EP& M, Bhubaneswar, Odisha on payment of inspection fees and services tax etc which will be borne by the consignor.

(xi) The receipt of the initialization certificate to the effect that the article received in good condition duly inspected by the Director EP & M, Bhubaneswar are to be ensured

(xii) by the concerned Principal of the OAV before payment which will serve the purpose of post delivery inspection.

(xiii) The tender paper can be downloaded from district website i,e, www.kendrapara.nic.in from dt.**22.12.2020 to 13.01.2021 up to 10.00 A.M.**

(xiv) The bids shall be received up to 4.30 P.M of **dtd.13.01.2021** through **speed post/ registered post** with addressed to the District Education Officer At-Pandiri, Po-Thakurpatana Dist-Kendrapara Pin-754250. The authority is not responsible for any postal delay. Bids received after the scheduled date and time mentioned above will be rejected. The Bid will be opened on **dt.15.01.2021 at 10.30 A.M.** at office of the ADM Kendrapara in presence of the Bidder or their authorized representative who may be present. The rate will be valid for one year from the date of issue of order. The sealed envelope should be super scribed as " **Quotation for Supply of Furniture's" to OAV, Tarando ,Kendrapara**

(xv) No extended benefit will be allowed to SSI units registered under with DIC and NSIC

(xvi) EMD & Performance security will be forfeited of the successful bidder if fails to supply the items in time as per the quality.

(xvii) The order will be placed in favour of the selected firms as per requirements.

(xviii) The intending firm should quote the price per unit as per specifications mentioned in **Annexure-A, B & C.** The price per set quoted must be inclusive of all taxes including transportation/delivery charges at OAV office premises. No correction/ over writing in the financial offer are allowed.

(xix) The authority reserves the right to reject any or all the bids without notice or without assigning any reason thereof.

(xx) The Bid is valid for 45 days from the date of its opening.

15/12/2020

District Education Officer
Kendrapara

FINANCIAL BID

Sl No	Name of the Furniturs	Specifications	Quantity (Nos)	Rate per Unit in (Rs)	Rate per Unit/Nos.(In Words)
1	Desk-Cum-Bench One Seater	As per Annex-A	84		
2	Teacher Class Room Chair	As per Annex-B	2		
3	Teacher Common Room Table	As per Annex-C	2		

The price per set/unit quoted must be inclusive of all charges (GST & Transportation charges) charges at OAV office premises.

Place:

Signature of Bidder's

Date:

(Name & Designation with Rubber Stamp/Official Seal of the Firm)

DESK-CUM-BENCH 1 SEATER	
GENERIC	
TYPE OF DESKING	INTEGRATED DESK CUM SEATING WITH SHELF / STORAGE UNDER DESK
Desking Configuration	SINGLE SEATER
Length of Desking, Seating and Backrest (if provided) in mm (±10 mm)	600
DESK / BENCH SPECIFICATIONS	
Material of Desk Top +/- 2 mm (For shelf / storage +/- 4 mm)	18 mm thick prelaminated Particle Board
Material of Support Structure or Side Pannel	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
Height of Desk Top in mm (±5 mm)	750
Width of Desk Top in mm (± 5 mm)	380
SEATING SPECIFICATION	
Material of Seat and Backrest (if provided) (+/- 2 mm (For back rest +/- 4 mm)	18 mm thick prelaminated Particle Board
Material of Support Structure	Mild Steel Square Section of outside side minimum 25 mm and wall thickness minimum 1.2 mm
Material of Seat Cushion	WITHOUT CUSHION
Width of Seating in mm (±10 mm)	340
Height of Seat in mm (±10 mm)	440
Width of backrest if provided in mm (± 5 mm)	260
Back Support for Seating of Same materail as Seating	without cushion
WARRANTY	Minimum 1 Year

District Education Officer
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TEACHER CLASS ROOM CHAIR	
GENERIC	
Chair Type	With Arms
Type of Seat and Backrest	injection moulded Polypropylene
Frame Type	4 Legs
MATERIAL	
Frame Material	MS ERW tube
Arm Material	polypropelene
Shoe Type	nylon rubber
DIMENSION	
Size of Material (mm)	16 gauge tubular pipe
Chair Height ±15(mm)	850 mm
Seat Depth ±10(mm)	530 MM
Seat Width ±10 (mm)	520 MM
Seat Height IN MM ±5(mm)	450
Backrest Width ±10(mm)	520 mm
Backrest Height ±10(mm)	400 mm
Arm Length ±5(mm)	200 mm
Arm Width ±2(mm)	30 mm
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year

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TEACHER CLASS ROOM TABLE	
GENERIC	
Shape of Table	Square
Seating Capacity	4
MATERIAL	
Material of top	Prelaminated board
Material of understructure	Powder Coated MS
Material of top finish	Teak laminate/ply with polish
DIMENSION	
Length of table ±10mm (Diameter in case of Round)	900 mm
Depth of table ±10mm	900 mm
Height of table ±10mm	750 mm
Thickness of top in mm (+/- 5%)	25 mm
Shape and Dimension of Base	4 Leg MS finish
MISC	
Number of vertical support	4
Under Structure Diameter of Pipes (Width in case of Square sections) in mm	40
Vertical Support Diameter of Pipes (Width in case of Square sections) in mm	40
CERTIFICATION	
Test reports to be furnished to buyer on demand	
OEM of offered product with ISO certificate	
WARRANTY	Minimum 1 Year

for KENDRAPARA 15/12/22