

Office of the Municipality, Pattamundai
No 2812 Date 05.08.21

Notice inviting Expression of Interest (EOI)

The Executive Officer, Pattamundai Municipality on behalf of Administrator of Pattamundai Municipality invites sealed Expression of Interest from reputed catering and decorating agencies for operation and maintenance of Kalyan Mandap , near chundhia , Pattamundai.

The proposal to be submitted along with requisite documents to the Office of the Municipality, Pattamundai in favour of Executive Officer through speed post/ courier/by hand by Dt 19.08.21, 1 PM which will be opened on same day at 4 PM.

Detailed of EOI may be downloaded from <https://kendrapara.nic.in/> or may be collected from cash counter of this office of the undersigned in working days.

Executive Officer
Pattamundai Municipality

Memo no 2813 Date 05.08.2021

Copy submitted to The Collector/Sub-Collector ,Kendrapara , The BDO/Tahasildar/Executive Engineer ,R & B division ,Pattamundai with a request to display same in their notice board for wide publicity.

Executive Officer
Pattamundai Municipality

Memo no 2814 Date 05.08.2021

Copy to Advertisement Manager , The Sarbasadharan and The Anupam Bharat to publish once in their dailies and submit bills in duplicate for necessary payment and The DC, NIC, Kendrapara to upload same in the district web portal www.kendrapara.nic.in for nationwide publicity .

Executive Officer
Pattamundai Municipality

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

Bid documents in sealed cover is invited from interested catering and decorating Agencies for operation and maintenance of this Municipality KALYAN MANDAP situated at Pattamundai ,near OPTCL electric grid station, Chundhia through auction sale on hire basis for five year. Bids will be received in the office of Pattamundai Municipality on or before Dt 19.8.21 up-to 01.00 PM by Regd. Post/ Speed post or may be dropped in the specified tender box kept at the Municipal office and the same will be opened at 04.00 PM on Dt 19.8.21 in presence of the bidder or their authorised representative if present. The detailed bid document can be obtained from the Birmitrapur Municipality office within office hour from Dt 06.08.21 to Dt 19.8.21 except holidays on deposit of Rs. 10000.00(ten thousand only) by Demand Draft The bid document must be accompanied with tender paper and other documents otherwise it will be rejected. The tender call notice can also be viewed in the district web portal i.e. <https://kandrapara.nic.in/> along with EMD value Rs. 1 lakhs in shape of DD in favour of Executive Officer, Pattamundai Municipality along with bid documents.

The municipality reserves the right to reject any or all quotation without assigning any reason thereof.

Term and Condition for the Tender/ Auction

1. Intended persons/bidders (Catering Agencies/SHG, are required to clear all the dues of the office, if any before submission of Bid documents. Security deposit amount Rs. 2,00,000/- in shape of D.D. in favour of Executive Officer,Pattamundai Municipality has to be deposited which will be drawn from S.B.I., Pattamundai Branch, The Kalyan Mandap (including its premises) can be used for the purpose of marriage/marriage reception/thread ceremony/meetings/work shop of any organization etc.
2. A sum of Rs. 2.5 lakhs in Indian currency that has been kept as minimum offset price per annum as hire charges. 10% increment will happen to every year of the bidding price. Bidders have to quote their offer price in the schedule appended to the bid document which will be duly signed and stamped. Highest offered Bidder will be selected and Kalyan Mandap with its premises shall be handed over to the agency to manage in public use.
3. All bidders will have to submit the Xerox/ self-attested copies of GST, Pan Card ,EMD Registration Certificate,Paper cost,Security deposit along with format A & B.
4. The highest bidder will be awarded with the work order for a period of five years. After the tender process is completed and the highest Bidder is selected, the highest Bidder shall have to deposit 50% of the Bid amount immediately when asked before issue of Work Order and the rest 50% of the amount shall be deposited within next 6 months falling which deposited amount shall be forfeited and the Work Order in favour of the 1st highest Bidder will be cancelled. In such case the municipal authority may consider for the 2nd higher Bidder, if thinks proper or go for fresh tender.
5. The selected Bidder shall be competent to book the Kalyan Mandap (including its premises) in favour of any person/institution for the above purposes. It will be the responsibility of the selected bidder/service provider to fix hire charges (rent) per day.


Executive Officer
Pattamundai Municipality

6. Catering - decoration etc. in the Kalyan Mandap during any function of any Person/Institution will be done by the selected bidder finalising the same after consent by the rentee. In this case the selected Bidder shall have the responsibility to maintain quality of the food to be proposed/ prepared by him/her. In any case maintenance of food quality & supervision bidders responsibility. If she/he thinks fit the food inspector may be called to inspect food procured from outside.
7. The selected bidder will bear all the expenses of their own towards maintenance of light, fan, wiring, garden light, structural repairing of the said Mandap of their own source (and the highest bidder/ regulate will book the Mandap with his own source).
8. Prior permission of the Police authority shall be required for use of loud speaker, fire crackers and lights. In addition to this Inflammable materials are prohibited for use inside the Mandap and its premises
9. For safety purpose of the Mandap the selected bidder will appoint a watcher/guard.
10. The Executive Officer of the Municipality or any officer of the Municipality may visit examine the Mandap at any time.
11. Plastic things like glass, carry bags, water bottle are prohibited inside the Kalyan Mandap. Use of plastic products inside the Mandap will attract penalty provision and penalty amount as would be decided would be realized from the bidder.
12. No child labour should be engaged inside the Mandap for any work. The selected Bidder shall not alter construction/fittings/fixing within the premises.
13. The Bidder is required to prepare a booking register which will be produced before the Tax Daroga /IC every fortnight for verification.
14. Drinking of alcohol and smoking are prohibited within the Kalyan Mandap premises. The selected Bidder must ensure that it does not happen.
15. The selected Bidder should ensure that the decoration fittings/fixings/existing structure i.e. fan, light, mirror etc. are not damaged. If anything is found damaged, the selected Bidder has to deposit the amount equal to value of the damaged things as per the demand by Municipal authority.
16. The agency will hand over SWM/Segregated waste to Municipality and user fee as fixed will be collected.
17. Maintaining COVID-19 safety guidelines such as mandatory wearing of face mask or other face covering, hand washing, use of hand sanitizer, maintaining minimum one meter physical distance and avoiding congregation or ensuring any other instruction relating to COVID-19 will be bidders responsibility.
18. The selected Bidder has to execute an agreement with the Pattamundai Municipality in stamp paper before issue of work order.
19. If any emergent situation arises at any time for use of Kalyan Mandap, the Municipality Authority reserves its right to take over/ cancel the contract for public use/purpose at any time without any notice.
20. If the service provider find difficult to sustainable run operations and wants to exit, he/she can do that by providing a 15 days' notice to the undersigned.
21. The Executive Officer reserve the right to terminate the contract at any time without providing any reason thereof.


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Pattamundai Municipality

FORMAT B

UPSET PRICE FOR BIDDING OF KALYAN MANDAP AT CHUNDHIA OF
PATTAMUNDAI UNDER PATTAMUNDAI MUNICIPALITY

Sl no	Name of the kalyan mandap	Upset price or	Quoted amount	Quoted amount in words
1	Kalyan mandap near Chundhia , Pattamundai	250000.00		

Signature of the bidder


Executive Officer
Pattamundai Municipality