



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KENDRAPARA
(GRAMA PANCHAYAT SECTION)

Email: dpokendrapara2012@gmail.com

No 1129 /GP Dated. 2/12/2021

QUOTATION CALL NOTICE

Sealed Quotations are invited from the intending supplier/firms/Co-operative outlets for supply of election materials for ensuing General Election to PRIs.2022 through Registered post/Speed Post/ Drop Box kept in District Panchayat office, Kendrapara as per the list of following polling/counting materials of Kendrapara District with following terms and conditions.

Sl. No.	Name of the ITEM	Approx. Rate quoted by the State Election Commission.	
		Quantity	Rate (in Rs.)
1	Full Scape Paper	4 Pieces	Rs. 3.00
2	Pin	1 Small Packet	Rs. 7.50
3	Sutuli	1 Small Bundle	Rs. 7.50
4	Sealing Wax	10 Pieces	Rs. 30.00
5	Gum Paste	1 Bottle	Rs. 15.00
6	Match Box	1 Piece	Rs. 1.00
7	Carbon paper	4 Sheets	Rs. 5.00
8	Flexible Wire	1 Small piece	Rs. 5.00
9	Candle	2 Pieces	Rs. 9.00
10	Pencil	3 nos.	Rs. 6.00
11	Ball point Pen	3 nos.	Rs. 10.00
12	Ink Pad and Ink	2 nos.	Rs. 30.00
13	Pusher	1 nos.	Rs. 3.00
14	Blade	1 nos.	Rs. 1.00
15	Cloth	1 mtr.	Rs. 15.00
16	Oil Container	1 Piece	Rs. 15.00
17	Metal Rule to detach ballot paper	1 Piece	Rs. 5.00
18	Water Sponge	2 nos.	Rs. 10.00
19	LED Lamp	1 no.	Rs. 100.00
20	Empty Small Plastic Bottle	1 no.	Rs. 3.00
21	Paper weight	10 nos.	Rs. 100.00
22	Tray (plastic)	10 nos.	Rs. 500.00
23	Rubber Band	1 Packet	Rs. 5.00
24	Knife	1 no.	Rs. 10.00

[Handwritten signature]

1. The rate quoted should be inclusive of all taxes packing, loading, unloading and transportation charges till delivery to District Panchayat Officer, Kendrapara
2. The quantity shown in the quotation call notice is indicative and may vary from the actual requirement.
3. The tender(s) are required to submit sample of all items on the date of opening of quotation.
4. The materials shall be of good quality as per specifications.
5. The tenders are required to deposit Rs.10,000/- (Rupees Ten thousand) only towards EMD in shape of Bank draft/ Bankers cheque in favor of District Panchayat Officer, Kendrapara payable at Bank of Baroda, Kendrapara . The EMD deposited shall be forfeited if the selected bidder does not accept the order or fails to comply with the orders as per the agreement. The EMD shall be returned only after delivery of materials after through check up by the officials. The deposit will be refunded to the unsuccessful bidder(s) soon after finalization of the process
6. The required materials shall be delivered at District Panchayat Officer, Kendrapara within the stipulated period as per issue of purchase order. In case of delay, a penalty of 2.50% of value of unsupplied portion of order per day shall be imposed & will be deducted from the bill.
7. In case of any dispute, the decision of the Collector-Cum-District Election Officer, Kendrapara will be final & binding.
8. The committee reserves the right to award the supply order to one or more firms at L1 Rate provided the bidding firms submit their willingness in writing to supply at L1 Rate.
9. Intending firm (s)/individuals within, Kendrapara District area may apply in the prescribed format along with valid up-to-date VAT clearance certificate, valid GSTIN and up-to-date IT clearance. The tenders duly filled in with all required documents should reach the District Panchayat Office, Kendrapara latest by 3 PM of on 13.12.2021. The sealed tenders within the date line will be opened on 13.12.2021 at 4.30 PM in the PD, DRDA, Conference Hall, Kendrapara in the presence of the tender(s) or any other person authorized on behalf of the concerned firms. The cover of the envelope containing the leader documents must indicate the heading " TENDER FOR SUPPLY OF ELECTION MATERIALS FOR GENERAL ELECTION TO PRIs-2022" On finalization, the successful renders(s) shall execute an agreement with District Panchayat Officer, Kendrapara to execute the work.

The Authority reserves the right to cancel any or all the quotation without assigning any reason thereof.


Collector, Kendrapara

Memo No. 1130 /Dt. 2/12/2021 //

Copy forwarded to the DIO, NIC, Kendrapara with a request to publish the Quotation in the District Web-site.

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2.12.21

Collector, Kendrapara

Memo No. 1131 /Dt. 2/12/2021 //

Copy forwarded to the Notice Board of Collectorate , Kendrapara / PD,DRDA, Kendrapara / Sub-Collector, Kendrapara for information of general public.

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2.12.21

Collector, Kendrapara

Memo No. 1132 /Dt. 2/12/2021 //

Copy forwarded to all BDOs/all Tahasildars for information and necessary action. They are requested to publish the quotation call notice in their notice board for information of general public.

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2.12.21

Collector, Kendrapara