



No. 145 /Niz

Dated: 05.04.2022

**TENDER CALL NOTICE**

Sealed Tenders are invited from intending Registered Firms/Suppliers/ Distributers/ Dealers for supply and installation Furniture as per specification given in **Annexure-A** for using in Dist. Circuit House, Kendrapara. The tender paper with detailed terms and conditions (**Annexure-B**) can be obtained from the office of the Collector, Kendrapara or can be downloaded from the district website [www.kendrapara.nic.in](http://www.kendrapara.nic.in). The evaluation forms and format of quotation completed in all respect must be sealed cover superscribed as "Quotation for supply of furniture to the Dist. Circuit House, Kendrapara addressed to Collector, Kendrapara should be reach by Regd. Post/Speed Post on or before 16.04.2022 by 11.00 AM and shall be opened on the same day at 4.00 P.M by the District Tender Committee in presence of tenders or their authorized representative. The tender papers received beyond the scheduled date and time shall not be taken in to consideration.

The undersigned reserves the rights to accept/ modify/ reject any or all the quotation(s) fully or partially without assigning any reason thereof.

Collector & District Magistrate,  
Kendrapara

Memo No 146 /Niz/Date 05-04-2022/

Copy forwarded to the D.I.O, NIC, Kendrapara for information and requested to host the tender call notice in the official website of Kendrapara District for wide publicity.

Collector & District Magistrate,  
Kendrapara

Memo No 147 /Niz/Date 05-04-2022/

Copy forwarded to the Deputy Director,(Advertisement), I & P.R Deptt., Odisha Bhubaneswar for information with a request to publish the tender advertisement in two no's leading Odia daily newspapers by 06.04. 2022 within the price @ Rs 6000/- per each.

Collector & District Magistrate,  
Kendrapara

Memo No 148 /Niz/Date 05-04-2022/

Copy forwarded to D.I&P.R.O, Kendrapara for information and necessary action.

Collector & District Magistrate,  
Kendrapara

## Annexure-A

| Description and Specification of Furniture's for Dist. Circuit House, Kendrapara |                               |  |       |
|--|-------------------------------|--|-------|
| Sl. No   | Item Description              | Specification                              | Qty   |
| 1.   | Godrej make King Bed          | 1. SQUADRA (Cinnamon)<br>187.5X207.8X113.3 | 2 nos |
|  |                               | 2. MAZE (Cinnamon) 187.5X207.8X113.3       | 2 nos |
| 2.   | Godrej make Bed Side Table    | 1. SQUADRA (Cinnamon)                      | 2 nos |
|  |                               | 2. MAZE (Cinnamon)                         | 2 nos |
| 3.   | Godrej 2 Door Wardrobe        | 1. SQUADRA (Cinnamon)                      | 2 nos |
|  |                               | 2. MAZE Kalista (Cinnamon)                 | 2 nos |
| 4.   | Godrej 3 Door Wardrobe        | 1. SQUADRA (Cinnamon)                      | 2 nos |
|  |                               | 2. MAZE Kalista (Cinnamon)                 | 2 nos |
| 5.   | Godrej Premium Dressing Table | 1. SQUADRA (Cinnamon)                      | 2 nos |
|  |                               | 2. MAZE (Cinnamon)                         | 2 nos |
| 6.   | King Size Ortho Mattress      | ORTHO Plus (78X72X5)                       | 4 nos |
| 7.   | Godrej Make Sofa Set          | PATRO(Black) 3 seater                      | 4 nos |
|  |                               | PATRO(Black) 2 seater                      |       |
|  |                               | PATRO(Black) 1 seater                      |       |
| 8.   | Godrej Make Single Bed        | FIONA Single Bed (100.1X206X95.6)          | 8 nos |
| 9.   | Single bed Mattress           | Godrej Peppy Mat (78X36X4)                 | 8 nos |
| 10.  | Godrej make Coffee Table      | ALICE Coffee Table                         | 8 nos |
| 11.  | Godrej make Conference Table  | Godrej Make 50 seated Conference Table     | 2 nos |

  
**Collector & District Magistrate,  
Kendrapara**

## Annexure-B

**Terms & Conditions of Tender Call Notice to supply furniture for  
Dist. Circuit House, Kendrapara**

1. The Sealed tender are invited from the intending Registered Farms/ suppliers/ Distributers/ Dealers having up to date GST and Income Tax return for supply furniture's to Dist Circuit House , Kendrapara as per Annexure -A.
2. The tender must be accompanied Demand Draft of Rs.2000/- (Rupees Two Thousand only) infavour of Collector, Kendrapara payable at State Bank of India, Main Branch, Kendrapara towards cost of Tender Papers (Non refundable)
3. The tender must be accompanied with a EMD of Rs.50,000/= (Rupees Fifty thousand only) in shape of Demand Draft in favour of the "Collector Kendrapara" payable at State Bank of India, Main Branch, Kendrapara. The Tenders without performance Security will be liable for rejection. The EMD of the unsuccessful Bidder will be refunded without interest on finalization of bid. The EMD successful bidder will turn in to security deposit.
4. The bidder shall furnish true copy of Pan Card, Aadhar Card & the last 1 year IT Returns
5. The bidder shall submit true copy of latest monthly G.S.T return.
6. The bidder should not be a black listed organization by any Government Organization.
7. Each bidder shall submit only one quotation as per the enclosed Quotation format and rates of the Goods shall be quoted inclusive of GST and all other taxes
8. The Transportation and installation charges are also be included in the Bid Price/ Quoted Price at site. The Bidder is required to supply the furniture in the Circuit House, Kendrapara at his own risk.
9. All the documents shall be duly signed by the Bidder or authorized signatory of the organization.
10. The tender will be in two parts i.e. **Technical BID (Part-I)** and **Financial BID (Part-II)**. The bidders should submit their technical bid and Financial BID separately in two envelops and put into another cover superscribed as **"Quotation for supply of furniture to the Dist. Circuit House, Kendrapara"**

11. The Bidders who qualify Technical BID will eligible to participate in Financial Bid.
12. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which (a) are properly signed and (b) confirm to the terms and conditions, and specifications. The Quotations would be evaluated for all the items together given in the Quotation format.
13. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
14. Bidders should attach sample brochure and image of the product in the bid with data sheet of each item.
15. The district administration will have no liability regarding transportation, loading and unloading of goods indent for supply to the designated place in good condition. The defective or damaged goods if any will be replaced by the organization.
16. Notwithstanding the above, the undersigned reserves the right to accept or reject any tender and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
17. Payment shall be made after delivery of the goods through e-transfer after submission of the bill and vouchers
18. Any effort by a bidder to influence the purchaser in its decision on bid evolution or placement of purchase order may result in rejection of the bidders offer.
19. In case of any dispute the decision of the Collector, Kendrapara shall be final and binding.



**Collector & District Magistrate,  
Kendrapara**

## ANNEXURE-C

## Documents to be attached

| SI No | Terms and Conditions  | Documents to be submitted  |
|-------|---|--|
| 1     | The organization should be a valid Aadhaar card, PAN/ TIN holder having up to date GST return and last year IT return.  | Self-attested photo copy Aadhaar Card, PAN Card, up to date GST return & last year I.T return .  |
| 2     | It should not be a black listed organization by any Government Organization   | Declaration in Stamp Paper of Rs. 20/-   |
| 3     | Rates should be quoted inclusive of GST charges , other charges including taxes and other levies payable by the Bidder under the contact and delivery of charges etc.   | Furnished in Financial Bid (Tender Form-2)   |
| 4     | The district administration will have no liability regarding transportation, loading and unloading of goods indent for supply to the designated place in good condition. The defective or damaged goods if any will be replaced by the organization.  | The Bidder should declare in the non- judicial stamp paper of Rs 20/- that it abides all the terms and conditions laid down in the terms and conditions of the tender. |
| 5     | The tender must be accompanied Demand Draft of Rs.2000/- (Rupees Two Thousand only) in favour of Collector, Kendrapara payable at State Bank of India, Main Branch, Kendrapara towards cost of Tender Papers (Nonrefundable)  | Draft to be enclosed   |
| 6     | The tender must be accompanied with a EMD of Rs.50, 000/= (Rupees Fifty thousand only) in shape of Demand Draft in favour of Collector, Kendrapara payable at State Bank of India, Main Branch, Kendrapara. The Tenders without performance Security will be liable for rejection. The EMD of the unsuccessful Bidder will be refunded without interest on finalization of bid. The EMD successful bidder will turn in to security deposit. | Draft to be enclosed   |
| 7     | Conditional tenders are liable to be rejected. The tender, which is not as per specification will not be considered.  |  |
| 8     | If the successful bidder fails to supply within the stipulated period i.e. 30 days from the date of received the indent order, liquidated damage @2% per day of delay shall be deducted from the final payment.   |  |

**TECHNICAL BID (PART-I)**

|     |  |      |  |
|-----|--|------|--|
| 1.  | Name of the Supplier/ bidder   |      |  |
| 2.  | Full address:  | At.  |  |
|     |  | P.O  |  |
|     |  | P.S  |  |
|     |  | Dist |  |
|     |  | Pin. |  |
| 3.  | Contact details<br>Mobile No<br>Email ID   |      |  |
| 4.  | Registration number of the firms with True copy  |      |  |
| 5.  | Aadhar No.(With True Copy)   |      |  |
| 6.  | GST Registration no. with place<br>(Copy to be attached)   |      |  |
| 7.  | Latest G.S.T return copy   |      |  |
| 8.  | TIN/PAN No<br>(Copy to be attached)  |      |  |
| 9.  | Up-to-date I.T. return (Copy to be attached)   |      |  |
| 10. | Bank Draft of Rs 2000/- in favour of Collector, Kendrapara payable at State Bank of India, Main Branch, Kendrapara towards cost of tender paper (submitted or not) |      |  |
| 11. | Bank Draft of Rs 50,000/- in favour of Collector, Kendrapara payable at State Bank of India, Main Branch, Kendrapara towards EMD (submitted or not)                |      |  |
| 12. | Declaration in shape of affidavit in stamp papers (i) not blacklisted origination (ii) for Point no 4 of Annexure-A  |      |  |
| 13. | Whether all documents submitted signed by the bidder (Y/N)   |      |  |

**DECLARATION**

It is hereby declared that I/We the undersigned have read and examined all the terms and conditions of the Bid documents for which I/We have signed and submitted the bid under proper lawful power of attorney. It is also certified that all the terms and conditions of the Bid document are fully acceptable to me/us and I/we will abide by the terms and conditions laid in the documents. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

**Full Signature of the Bidder with seal**

**FINANCIAL BID****(PART-II)****1. Name & Address of the Firms/ Suppliers:****2. Name of the proprietor of the Firm:**

| Sl. No | Item Description              | Specification                              | Quoted Price including all taxes |           | Remarks |
|--------|-------------------------------|--|----------------------------------|-----------|---------|
|        |                               |  | In Rs.                           | In figure |         |
| 1.     | Godrej make King Bed          | 1. SQUADRA (Cinnamon)<br>187.5X207.8X113.3 |                                  |           |         |
|        |                               | 2. MAZE (Cinnamon)<br>187.5X207.8X113.3    |                                  |           |         |
| 2.     | Godrej make Bed Side Table    | 1. SQUADRA (Cinnamon)                      |                                  |           |         |
|        |                               | 2. MAZE (Cinnamon)                         |                                  |           |         |
| 3.     | Godrej 2 Door Wardrobe        | 1. SQUADRA (Cinnamon)                      |                                  |           |         |
|        |                               | 2. MAZE Kalista (Cinnamon)                 |                                  |           |         |
| 4.     | Godrej 3 Door Wardrobe        | 1. SQUADRA (Cinnamon)                      |                                  |           |         |
|        |                               | 2. MAZE Kalista (Cinnamon)                 |                                  |           |         |
| 5.     | Godrej Premium Dressing Table | 1. SQUADRA (Cinnamon)                      |                                  |           |         |
|        |                               | 2. MAZE (Cinnamon)                         |                                  |           |         |
| 6      | King Size Ortho Mattress      | ORTHO Plus (78X72X5)                       |                                  |           |         |
| 7      | Godrej Make Sofa Set          | PATRO(Black) 3 seater                      |                                  |           |         |
|        |                               | PATRO(Black) 2 seater                      |                                  |           |         |
|        |                               | PATRO(Black) 1 seater                      |                                  |           |         |
| 8      | Godrej Make Single Bed        | FIONA Single Bed<br>(100.1X206X95.6)       |                                  |           |         |
| 9      | Single Mattress               | Godrej Peppy Mat (78X36X4)                 |                                  |           |         |
| 10     | Godrej make Coffee Table      | ALICE Coffee Table                         |                                  |           |         |
| 11     | Godrej make Conference Table  | Godrej Make 50 seated Conference Table     |                                  |           |         |

**Full Signature of the Bidder with seal**