



## Quotation Call Notice

No. 1482/Emgy.

Dated: 12.8.22

Sealed quotations are invited by the Collector Kendrapara from the intending supplier/ firm for supply of "Engine Control Unit (ECU) for Mercury 25 HP 4 Stroke Engine" for the power boats under Special Relief Commissioner, so as to reach the office of the Collector Kendrapara (Emergency Section, At-Garapur, (Near Residential Office of the Collector, Kendrapara)) on or before **22.08.2022 by 3.00PM** and the quotations will be opened on dtd.**23.08.2022 at 11.30AM** in presence of the quotationers or their representatives.

Name of the powerboat spare part	Cost of quotation processing fee (Non-refundable)	Receipt of quotation document latest by	Opening of quotation
Engine Control Unit (ECU) for Mercury 25 HP 4 Stroke Engine	Rs. 400/-	At 3.00 PM On 22.08.2022	At 11.30 PM On 23.08.2022

The quotation document can be collected by the interested intending supplier/firm by hand from the office of the Collector Kendrapara (Emergency Section, At-Garapur, (Near Residential Office of the Collector, Kendrapara)) on deposit of cost of quotation processing fee i.e. **Rs.400/-** in shape of A/c. payee demand draft drawn in favour of "Collector Kendrapara" on any Nationalized Bank/ Scheduled Bank payable at Kendrapara (Non-refundable).

The quotation document can also be downloaded from website i.e [www.kendrapara.nic.in](http://www.kendrapara.nic.in). While applying through such downloaded form, it must be accompanied by DD of Rs. 400.00

Attested copies of the following documents are to be submitted along with the quotation document.

- 1) Valid GSTIN Registration Certificate.
- 2) PAN Card

- 3) Quotationer should submit format of Bid Security Declaration from Bidder in lieu of EMD.
- 4) Declaration for no relation certificate in this department.

. If there will be a public holiday on the last date of collection of quotation document and receipt & opening of the quotation as specified above, the quotation document can be collected & opened on the next working day at the scheduled time and venue.

The quotations will be opened in the presence of the quotationers or their authorised representatives. Quotation through Fax/Telex/telegram/e-mail will not be accepted.

The authority reserves the right to reject any or all quotations without assigning any reason thereof.



Collector, Kendrapara.

Memo No 1483 /Emgy. Date 12-8-22 //

Copy forwarded to all B.D.O.s / Tahasildars of Kendrapara District /Dy. Collector Nizarat, Collectorate Kendrapara/ District office Notice Board for information and wide publication.

Copy to District Informatics Officer, National Informatics Centre, Kendrapara with a request for uploading of the Tender papers in district web portal.



Collector, Kendrapara.

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KENDRAPARA

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**QUOTATION DOCUMENT FOR  
"SUPPLY OF ENGINE CONTROL UNIT"**

The quotation document comprises of the following:

1)	Quotation call notice No.	02 (Two) sheet
2)	Terms and conditions	02 (Two) sheets
3)	Format in lieu of EMD	01 (One) sheet
5)	Price schedule (Financial bid sheet)	01 (One) sheets

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**Total : 06 (Six) sheets**

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**Signature of the quotationer or his/their  
power of attorney holder  
with designation & seal.**

## OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE: KENDRAPARA

### TERMS AND CONDITIONS OF QUOTATION FOR "Engine Control Unit"

- 1) Intending supplier/firm having supplied similar item of similar magnitude earlier and satisfactorily accepted by the clients will be eligible to participate in the quotation.
- 2) The quotations will be received at the office of the Collector Kendrapara (Emergency Section, At-Garapur, (Near Residential Office of the Collector, Kendrapara)) by **22.08.2022 at 3.00PM**. If there will be a public holiday on the last date of collection of quotation document and receipt & opening of the quotations as specified above, the quotation document can be collected on the next working day at the same time and venue and quotations will be opened on the next working day at the same time and venue.
- 3) The quotation will be opened on **23.08.2022 at 11.30AM**. in presence of the quotationers or their authorized representatives, if they so desire.
- 4) The materials will be guaranteed by the supplier against any defect for a period of 12 months from the date of supply or 6 months from the date of use, whichever is later. Guarantee certificate in this regard will be accompanied with supply of materials. If any defect is found in the materials within the guarantee period, the same will have to be replaced free of cost by the supplier.
- 5) The rate of materials should be quoted by the quotationer on unit basis only.
- 6) The successful quotationer shall have to furnish a performance bank guarantee for 3% of value of materials within 07 days from the date of issue of Purchase Order. The Bank Guarantee shall be released after completion of the guarantee period and clearance from proper authority.
- 7) The quotationer will quote their rates for , Office of the Collector Kendrapara (Emergency Section, At-Garapur, (Near Residential Office of the Collector, Kendrapara)) indicating separately the basic price, taxes, etc. strictly in the price schedule format in original. All columns and lines of the price schedule should be filled in properly without leaving anything blank.
- 8) The quotationer should quote appropriate taxes with the offer.
- 9) The rates and amounts should be quoted both in figures and words in the price schedule. Any correction or overwriting in the specification and price schedule should be duly certified by the quotationer or his power of attorney holder. In case of any mismatch in figures and words, the rates in words will be considered. In case of any mismatch in rates and amount, the rate will be considered.
- 10) 100% payment will be made within 30 days of receipt, verification and acceptance of the complete materials along with bill, guarantee certificate and other documents.
- 11) Price escalation will not be allowed under any circumstances. The quoted rates will remain firm till execution of the work order.

- 12) The validity of the offer should be for a period of 90 (Ninety) days from the date of opening of the quotation.
- 13) The complete ordered quantity shall be supplied by the successful quotationer within 10 (ten) days from the date of issue of purchase order failing which the order is liable for cancellation without assigning any reason thereof by the purchaser.
- 14) Conditional offers with deviations will not be accepted. Those, who do not agree to the terms and conditions regarding payments, delivery and others, need not quote.
- 15) The authority reserves the right to accept/reject any or all quotations without assigning any reason thereof.
- 16) Any dispute arising out of this quotation or order thereof is to be settled in proper court under the jurisdiction of Odisha High Court at Cuttack or courts under the jurisdiction of Odisha High Court at Bhubaneswar only.

**Signature of the quotationer or his/their  
power of attorney holder  
with designation & seal.**

**FORMAT OF BID SECURITY DECLARATION FROM THE SUPPLIER IN LIEU OF EMD**

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Date: \_\_\_\_\_ / \_\_\_\_\_ /2022

Authorised Signatory:

Name:

Designation:

Place:

Phone:

Email:

**Seal of the applicant**

## OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KENDRAPARA

DETAILED PRICE SCHEDULE FOR  
"Engine Control Unit"

VIDE QCN No.

DATED.

DUE DATE OF OPENING ON DATED

Sl. No.	Description of Item	Unit	Qty. Reqd. in unit	Total amount in Rs. for full materials				
				Basic Price per unit	GST as applicable	Total in figures	Rs. in figure for total quantity	Rs. in words for total quantity
1	Engine Control Unit	No	2					

Signature of the quotationer or his/their  
power of attorney holder  
with designation & seal.