

OFFICE OF THE PATTAMUNDAI MUNICIPALITY, PATTAMUNDAI

No. 1583

Dt. 11-05-2023

**SHORT QUOTATION CALL NOTICE**

The Executive Officer, Pattamundai Municipality on behalf of Pattamundai Municipality, Dist- Kendrapara invites sealed quotations in single cover system from the Registered CAG empanelled CA Firm for Audit of accounts of the Pattamundai Municipality for preparation of Financial Statements, income expenditure & Balance Sheet, Receipt & Payment account and Trial Balance and submit Bank Reconciliation statement audited up to 2022-23. The prescribed quotation can submit along with non refundable Paper Cost of Rs. 1000.00 drawn in the shape of Demand Draft drawn in favour of Executive Officer, Pattamundai Municipality payable at Pattamundai. The field in quotation should reach before the under signed on or before 5pm of 23-05-2023. The filed in quotation should accompany with valid GST Registration Certificate, PAN Card Copy, Firm Registration Number, Firm Address Proof along with Paper Cost. The Sealed envelope must superscribed with "Submission of Quotation for Audit of Financial Statements of Municipal Accounts of Pattamundai Municipality"

The quotation paper along with all documents shall be received in the office of the Executive Officer, Pattamundai Municipality through Speed Post or by person on or before date 23-05-2023 up to 5.00 PM. The quotation will be opened on 24-05-2023 at 11.00 AM in presence of the quotationer or their authorized representative. The quotation received beyond the schedule date and time will not be considered at all.

The undersigned has the rights to accept, cancel or reject any or all the quotations without assigning any reason thereof.

Executive Officer  
Pattamundai Municipality

Memo No. 1584 /dt 11-05-2023

Copy submitted to DIO, NIC with a request to publish this Short Quotation Call Notice in [www.kendrapara.nic.in](http://www.kendrapara.nic.in) web portal for wide publication.

Executive Officer  
Pattamundai Municipality

Memo No. 1585 /dt 11-05-2023

Copy submitted to the Collector & District Magistrate, Kendrapara / P.D. DUDA, Kendrapara / Sub-Collector, Kendrapara for favour of kind information. They are requested to display the same notice in their notice board for wide publication.

Executive Officer  
Pattamundai Municipality

Memo No. 1586 /dt 11-05-2023

Copy to the Office Notice Board, Pattamundai Municipality for wide publication.

Executive Officer  
Pattamundai Municipality

PRICE BID

<u>Sl No.</u>	<u>Particulars</u>	<u>Rate Quoted in Rs.</u> <u>(Inclusive of all taxes)</u>	<u>Amount in words</u>
<u>1</u>	Preparation and Audit of Financial Accounts for a Financial Year		

DD No:

Date:

Executive Officer  
Pattamundai Municipality

Signature of Bidder