

Office of the Municipality, Kendrapara

No 6682 Date 13/10/23

Notice inviting Expression of Interest (EOI)

The Executive Officer, Kendrapara Municipality on behalf of Chairperson of Kendrapara Municipality invites sealed Expression of Interest from reputed management SHGs for operation and maintenance of Gym , near Kendrapara Govt High School , Ranapada , Kendrapara.

The proposal to be submitted along with requisite documents to the Office of the Municipality, Kendrapara in favour of Executive Officer through speed post/ courier/by hand by Dt 25/ 10 /2023, 1 PM which will be opened on same day at 4 PM.

Detailed of EOI may be downloaded from <https://kendrapara.nic.in/> or may be collected from cash counter of this office of the undersigned in working days.


Executive Officer
Kendrapara Municipality

Memo no 6683 Date 13/10/23

Copy submitted to The Collector/Sub-Collector ,Kendrapara , The BDO/Tahasildar/Executive Engineer ,R & B division ,Kendrapara with a request to display same in their notice board for wide publicity.


Executive Officer
Kendrapara Municipality

Memo no 6684 Date 13/10/23

Copy to The Joint Director , Advertisement ,I & PR Department , Govt of Odisha/ The DIPRO, KEndrapara to publish once in odia daily Sarbasadharan and The Anupam Bharat in their dailies and submit bills in duplicate for necessary payment and The DC, NIC, Kendrapara to upload same in the district web portal www.kendrapara.nic.in for nationwide publicity .


Executive Officer
Kendrapara Municipality

NOTICE INVITING EXPRESSION OF INTEREST(EOI)

Bid documents in sealed cover are invited from interested management SHGs for operation and maintenance of this municipality gym situated at Kendrapara Govt High School , Ranapada in 3200 sq ft area through auction sale on hire basis for a period of three years .Bids will be received in the office of the Executive Officer, Kendrapara Municipality on or before Dt 25/10/2023 at 01 PM through hand/courier /post which will be opened on same day at 4 PM in presence of bidder or their authorized agent .

The detailed bid documents can be downloaded from district portal <https://Kendrapara.nic.in> from Dt 14/10/2023 at 10 AM to Dt 25/10/2023 at 1 PM . The bid documents must be accompanied with tender paper and other as per tender term and conditions otherwise it will be rejected.

The authority reserves all rights to cancel any or all tender papers without assigning any reason there of.

Term and Conditions for the Tender/Auction

- 1.Intended agencies who want to participate in the bid should have to submit Xerox copy of valid SHG formation resolution copy, PAN card of SHG, bank passbook, Addhar card of all members , EMD Rs 50000.00 in shape of DD/Bankers Cheque, Paper cost Rs 6000.00 in shape of DD /BC of any nationalized bank, in favour of Executive Officer , Kendrapara Municipality payable at Kendrapara along with format A & B
2. Sum of 1.2 lakhs rupees has been kept as minimum offset price as hire charges per annum which will increase 10% annually that of bidding price. Bidder shall have to quote their offer price in the schedule appended to the bid document which will be duly signed and stamped .Highest offered bidder will be selected and the gym will be handed over to it for public use.
- 3.The highest bidder will be awarded the work order for period of 3 years after the tender process completed . The H1 Bidder shall have to deposit 50% of the bid value when asked immediately before issue of work order and another 50% will be deposited within 6 months after getting work order falling which the deposited amount will be forfeited and work order issued in favour of 1st highest bidder will be cancelled . In this case , authority may consider 2nd highest bidder if thinks proper or go for fresh tender.
- 4.Selected SHG shall be competent to take new admission in Gym with record keeping of Addhar card/any other valid identity proof of individual and fix the admission fees for Indian citizens with time slots .

5. Selected SHG will bear all the expenses towards maintenance of light, fan, wiring, ACs, machineries etc from their own resource.
6. For safety of gym, the highest bidder /agency shall appoint one/more watch man and the Executive officer /any designated authority will visit for supervision from time to time .
7. Plastic things like bags ,glass etc are prohibited inside gym which will attract penalty provision and penalty amount as would be decided will be realized from the bidder.
8. No party /functions /anti social activities are permitted inside the gym . If such incident recorded by authority , fine upto Rs 5000.00 to be collected from the H1 bidder initially . If such things continued , the agreement will be cancelled and fresh tender will be carried out.
9. No child labour should be engaged inside the gym for any work .
10. The selected bidder shall not alter construction /fitting/fixing inside the premises .
11. Drinking of alcohol and smoking is completely prohibited inside gym.
12. The selected SHG has to ensure that interior objects are not damaged , if found damaged , the bidder has to deposit the amount equal value of the damaged things as per demand of municipal authority.
13. The agency will handover the SWM waste to municipality and user fee shall be collected .
14. Maintaining Covid 19 guidelines such as wearing mask, hand washing, use of sanitizer , maintaining one meter physical distance and avoiding congestion or ensuring any other instruction related to Covid-19 will be bidder's responsibility.
15. Selected SHG has to execute an agreement with Kendrapara Municipality in stamp paper before issue of the work order.
16. If an emergent situation arises, at any time for use of Gym , the authority reserves all right to take over /cancel the contract for public use/purpose at any time without any notice.
17. If the service provider find difficult to sustainable run operation and wants to exit, he/she can do that by providing 15 days notice to undersigned .
18. The authority reserves all rights to terminate the contract at any time without providing any reason there of.

Signature of Executive Officer


13/10/23

Signature of President and Secy of SHG with seal

FORMAT A

APPLICATION FOR MANAGEMENT AND MAINTAINACE OF GYM NEAR..... OF
KENDRAPARA MUNICIPALITY

1. Name of the Gym:
2. Name of the SHG and Address:
3. Address with mobile no and email id:
4. PAN details:
5. Resolution copy of formation Details:
6. Detailed of Paper cost:
7. Detailed of EMD deposited :
8. Name of the President and Secretary :
9. Account Details:
10. Whether Gradation don or not ?

Signature of President and Secretary of SHG

FORMAT B

UPSET PRICE FOR BIDDING OF GYM AT RANAPADA OF KENDRAPARA
UNDER KENDRAPARA MUNICIPALITY

Sl no	Name of the gym	Upset price per Annum	Quoted amount	Quoted amount in words
1	Gym near Kendrapara Govt High School, Kendrapara	120000.00		

Signature of the President and Secretary of SHG