



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE,
KENDRAPARA**

(GRAMAPANCHAYATSECTION)

Email: dpokendrapara2012@gmail.com

No. 1299 /GP Dated. 04-11-2023

TENDER CALL NOTICE

Sealed Tender of one light vehicle for official use by the Dist. Panchayat Officer, Kendrapara at a rate not exceeding Rs.19,000/- (Rupees nineteen thousand) per month excluding the POL is invited with the following terms and conditions as laid down in **Annexure-II**. The vehicle owners may submit their tenders by registered post/ speed post to be received latest by 01.00 PM of **21.11.2023** in the office of the DPO Kendrapara and the same will be opened on 04.00 PM on 21.11.2023 in the presence of the bidders or their authorized representatives at office of the CDO-cum-EO, Zilla Parishad, Kendrapara.

Terms & Conditions:

- 1) The vehicle must be road worthy condition, shall not be more than three years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc which are mandatory for plying of the vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving the light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver must be well behaved, gentle and obedient in nature.
- 4) The vehicle must achieve the fuel efficiency of 17 Km/litre.
- 5) The details of the make and year of manufacturing of the vehicle, registration number, mileage (Kilometre covered per litre) and name of the Driver with DL and period of validity should be provided in the quotation as per the Annexure-I
- 6) The selected bidder shall deposit Rs.5000/- (Rupees five thousand) only in shape of Account Payee Bank Draft in favour of the District Panchayat Officer, Kendrapara.

The authority reserves right to cancel any or all the quotations without assigning any reason thereof.

By order of the Collector, Kendrapara


**Dist. Panchayat Officer,
Kendrapara.**

Memo No. 1300 / Date 04-11-2023

Copy to Notice Board of Collector/ CDO-cum-EO Zilla Parishad, Kendrapara for wide publication.

Copy to the Notice Boards of all the District Level Offices/ All Block Development Officers/ All Tahasildars for wide publication.


**Dist. Panchayat Officer,
Kendrapara**

Memo No. 1301 / Date 04-11-2022

Copy forwarded to the District Information Officer, NIC, Kendrapara for information. He is requested to publish this Tender Call Notice in District website, Kendrapara.nic.in for wide publicity of information.


4/11/23
**District Panchayat Officer,
Kendrapara**

GENERAL INFORMATION FOR HIRING OF VEHICLE

- 1) Registration No. of vehicle :
- 2) Type of vehicle (AC/Non-AC) :
- 3) Year of Manufacture :
- 4) Model :
- 5) Date of registration :
- 6) Name & complete address of the owner of vehicle :
- 7) Fitness Certificate validity :
- 8) Permit Validity :
- 9) Insurance Validity :
- 10) Name/address of Driver
- 11) D.L No. & Validity of the DL of the driver :
- 12) Proposed hire charge of the vehicle per month excluding fuel cost. :
- 13) Rate of fuel consumption/Mileage per litre :
- 14) Contract Number of the Service Provider (Quotationer/Tenderer) :

Mobile..... Telephone.....

“Certified that the information submitted above is true to the best of my knowledge and belief”

**Seal & Signature of the
Quotationer /Tenderer**

TERM & CONDITION FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid Registration certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and DL of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to the hired vehicle or loss of life /injury made to any person of damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle owner of the hired vehicle shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricants oil of engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder i.e vehicle owner.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the vehicle owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer and for this no extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of the selected bidder will be paid in every succeeding months, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 03 (Three) years old from the initial Registration and also in good running condition during the period of contract.
10. If the services of the bidder/vehicle owner is found unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violets any of the terms of contract, the Authority shall forfeit the entire amount of security deposit.



**Signature of
Tender Calling Authority**