

**TENDER CALL NOTICE
FOR SELECTION OF REGISTERED FIRMS
FOR SUPPLYING FIRE EXTINGUISHER FOR EDUCATIONAL INSTITUTION UNDER CMSA.**

Notice No 4626 /Date 06/11/23

Zilla Parishad, Kendrapara invites sealed tender from registered intending reputed and experienced firms based in Odisha to supply of **FIRE EXTINGUISHER** for educational institution under CMSA up to 08.11.23 by 5.00PM the details of the bidding process are as follows:

Sl. No	Bidding Schedule	Date and Time
1	Date of Issue	08.11.23
2	Bid Due Date and Time	08.11.23 by 5.00PM
3	Opening of Technical Bid	29.11.23 at 12.00 PM
4	Opening of Financial Bid	

Bidders are required to submit the technical and financial bids separately. The bids in sealed Cover-I containing "**Technical Bid**" and sealed Cover-II containing "**Financial Bid**" should be placed in third sealed cover super-scribed "**TENDER CALL NOTICE FOR SELECTION OF REGISTERED FIRMS FOR SUPPLYING FIRE EXTINGUISHER FOR EDUCATIONAL INSTITUTION UNDER CMSA**" "must reach the undersigned on or before 08.11.23 by 5.00 PM through **Speed Post/ Regd. Post** only in the address i.e **The CDO-cum-EO, Zilla Parishad, Kendrapara, PIN- 754211** .with **Tender Paper Cost of Rs.6,000/- (Rupees Six Thousand)** in the form of Demand Draft in favour of "CDO-cum-EO, Zilla Parishad, Kendrapara", and payable at any scheduled commercial Bank at Kendrapara.

The bid documents containing eligibility criteria and detail terms and conditions of the tender can be downloaded from the website <https://Kendrapara.nic.in>. The last date and time for submission of tender document is 08.11.23 by 5.00PM. The Authority shall not be held responsible for postal delay, if any, in case of non-receipt of the same in time.

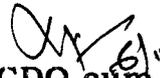
1. The Authority reserves every right to reject any or all the **Tender** without assigning any reason thereof.
2. Clarifications on specific Request, if felt necessary by the tender inviting authority, shall be responded through email and general clarifications, affecting all the bidders shall be published in the official website of the tender inviting authority (<https://Kendrapara.nic.in>). However, it shall be the duty of the prospective bidder to ensure that the clarification sought for has been properly received in time by tender inviting authority.


CDO-cum-EO
Zilla Parishad, Kendrapara


Collector
Kendrapara

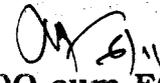
Memo No. 4627 /DRDA, dt. 06/11/23 /2023

Copy to the DIO, NIC Kendrapara to web host the tender call notice for wide publication.


CDO-cum-EO
Zilla Parishad, Kendrapara

Memo No. 4628 /DRDA, dt. 06/11/23 /2023

Copy to office Notice Boards of Zilla Parishad/ Collectorate Office/Sub-Collector Offices/ All Block Offices/ All Tahasil Offices for wide circulation.


CDO-cum-EO
Zilla Parishad, Kendrapara

Memo No. 4629 /DRDA, dt. 06/11/23 /2023

Copy to members of Tender Committee for information. They are requested to attend the opening of tender at scheduled date & time.


CDO-cum-EO
Zilla Parishad, Kendrapara

FINANCIAL BID FORMAT

Sl No.	Item Name	Brand Name	Model Name	Quantity	Unit Price in Rs	Amount (In Rs)	GST	Total Cost (In Rs.)
1	Fire Extinguisher			169				

Seal and signature of Bidder



GENERAL TERMS & CONDITIONS

1. SOURCE OF FUNDS:

The Collector -cum- District Magistrate, Kendrapara is the funding Agency for supply and installation of the **Fire Extinguisher** in Colleges in the District of Kendrapara.

2. DISCLAIMER:

This Document includes statements, which reflect various assumptions, which may or may not be correct. Each Bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.

3. The authority reserves the rights to cancel the engagement order on violation of any terms and conditions so prescribed without any reason thereof.

4. COST OF BIDDING:

The Bidder is expected to examine the Bidding Documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will / may result in the rejection of the Bid.

5. BID PRICE:

Prices quoted by the Bidder shall be "Firm" and not subject to any price adjustment during the performance of the Contract. A Bid submitted with variable Price or an adjustable price clause shall be treated as non-responsive and rejected out rightly.

6. EARNEST MONEY DEPOSIT (EMD):

Along with their technical bids, the Bidders are required to submit an EMD of **Rs. 20,000/- (Rupees Twenty Thousand)** in the form of Demand Draft in favour of "CDO-cum-EO, Zilla Parishad, Kendrapara", and payable at **any scheduled commercial Bank** at Kendrapara. Photo/Fax copies of the demand draft will not be accepted. The earnest money of unsuccessful bidders will be returned to them without any interest within thirty (30) days after awarding the contract and on receipt of written request from the Bidders. The earnest money of successful bidder will be returned after submission of Performance Security.



7. PERFORMANCE SECURITY (PS):

The successful bidder of the contract will have to deposit a Performance Security (PS) of **5% (Five Percent) of the total contract** value in the form of Bank Guarantee (BG) drawn in favour of "CDO-cum-EO, Kendrapara", payable at Kendrapara within 7 days from the date of receiving the order.. If the successful bidder fails to submit the Performance Security within the period of 7 days, EMD will be forfeited and the order will be rejected. Order will be taken to award the contract to the 2nd lowest bidder as per price offered by L1 bidder. Performance Security will be forfeited in the event of breach of contract obligations by the Supplier.

8. BIDDER'S ELIGIBILITY:

The intending bidder should qualify all the conditions in the pre-qualification criteria as per Annexure-I.

9. VALIDITY:

The offer shall be valid for a period of **180 days** from the date of bid opening (Technical).

10. ALTERNATIVE BIDS:

Bidders shall submit Bids, which comply with the Tender Documents. **Alternative bids shall not be considered for evaluation.**

11. PAYING OFFICER:

Payment will be released by Collector-cum-CEO, Kendrapara after successful completion of the work.

12. EVALUATION OF SAMPLES: The bidders who will qualify in the pre-qualification criteria of the tender shall be asked to demonstrate the quoted items by the District Administration at the office of CDO-cum-EO, Zilla Parishad, Kendrapara. The price bid of such bidder(s) shall be opened whose sample will be accepted after evaluation.

13. QUALITY OF WORKMANSHIP:

If any work is found unsatisfactory by "Owner / Any authorised Representative of the Owner" of the work, the bidder shall have to replace and install the same without any extra financial cost.

14. ACCIDENT:

The bidder shall be responsible for any accident during installation and supply of the products for which he/she has to arrange workmen's compensation insurance. This policy shall also cover the bidder against the claims for injury, disability, diseases or death of his or his sub-contractor's employee's covered under the workmen's compensation act, 1948.



15. INSURANCE:

The bidder shall arrange adequate Transit-cum-storage-cum-erection insurance policy and shall submit the copy of the same to the Owner on demand.

16. WARRANTY/GUARANTEE:

The products should be guaranteed for a trouble-free operation by the bidder for a minimum period of **3 (three) years** duly ensured by the manufacturer and the bidder is also liable to maintain the projects for a period of **3 (three) years for Fire Extinguisher**. The bidder should ensure free replacement and install the product for trouble free operation.

17. COMPLETION PERIOD:

This office reserves the right to increase or decrease the actual quantity of requirement of Kendrapara District. However, the approved rate will remain same, in case, the quantity increased or decreased after finalization of the tender. The bidder shall have to complete the supply and installation within 30 to 45 days from the date of awarding of the work order. Owner reserves the right to re-schedule the completion period, if required.


C.D.O.-Cum- E.O.
Zilla Parishad, Kendrapara


Collector-Cum-C.E.O.
Zilla Parishad, Kendrapara

ADDITIONAL TERMS AND CONDITIONS

1. The pre-qualification conditions which should be submitted in the format specified in **Annexure-I** along with documentary evidence.
2. The bidder who does not meet all the terms and conditions under the pre-qualification will not be entertained for further rounds of selection and their bids will stand disqualified.
3. The bidder should be a registered firm having valid registration certificate and complete address of the office.
4. The bidder must have an annual turnover as mentioned in the pre-qualification table supported by relevant documents and audited balance sheet.
5. The bidder should be registered with GST Authorities and any other Central / State authorities as prescribed by law. Copy of the GST Registration and Copy of the PAN should be enclosed with the bid documents.
6. The rates quoted in financial Bid should be inclusive of all charges such as GST, other taxes if any, Transportation, loading & unloading, transit insurance, delivery, installation and demonstration at the College points of Kendrapara District. The price/rate should be valid for **180 days** from the date of opening of the bid.
7. The agency will supply all the items within 30 to 45 days after the issue of award letter. In case of any further delay, otherwise not mutually agreed upon, shall attract a penalty of 0.5% per month of the value of the delivery delayed up to a maximum period of 4 months after which the order will stand automatically cancelled.
8. The Bid shall be opened by the Bid Committee under the Chairmanship of Collector, Kendrapara at the Office of CDO-cum-EO, Kendrapara and the offered items shall be evaluated by authorized officials of Tender Committee members, Kendrapara.
9. No advance payment will be made. The payment will be made in phased manner after satisfactory receipt of materials by consignee. The Agency is required to submit a triplicate Bill, Completion certificate, Geo tagged Photographs along with receipted challan duly signed and sealed from the concerned authority for payment after completion of supply of goods.



10. The rates should be quoted in figures and words. In case of mismatch **Whichever lowest will be considered.**
11. The bids not accompanied along with EMD of **Rs. 20,000/- (Rupees Twenty Thousand)** in shape of Demand Draft drawn in favour of CDO-cum-EO, Zilla Parishad, Kendrapara will be rejected.
12. The successful bidder will have to submit the performance security deposit of **5%** of the contract value in shape of Bank Guarantee drawn in favour of CDO-cum-EO, Zilla Parishad, Kendrapara.
13. The bidder should have proper license in handling the items, if required, the same is to be submitted on demand and otherwise it will be liable for any damage on any account.
14. Any corrigendum / addendum to this bid shall be hoisted through *District Website* only.
15. The Competent Authority reserves the right to reject or accept any bid without assigning any reason thereto. The decision of the Competent Authority shall be final and binding on the Bidders.

**Seal
& Signature of
the bidder**


C.D.O.-Cum- E.O.
Zilla Parishad, Kendrapara


Collector-Cum-C.E.O.
Zilla Parishad, Kendrapara

Annexure-I**PRE-QUALIFICATION CRITERIA**

Sl. No.	Criteria	Documentary Evidence	Submission of Document (Yes/No)
1	Address of Office	Address Proof for Office	
2	Tax Registration and Clearance	GST registration copy	
		PAN registration copy	
3	DIC Registration Certificate	DIC Registration Certificate	
4	Bidder Turnover	The Bidder should have Average Annual turnover of INR 10.00 Lakhs (Rupees Ten Lakhs) in last three financial years (i.e. 2019-20, 2020-21 & 2021-22). Proof to be submitted by the Bidder in form of Audited balance Sheet, Income & expenditure statement and Profit & Loss Account from a Chartered Accountant).	
5	IT Return	The Bidder must submit IT Return for last three Financial Year (i.e., 2019-20, 2020-21 & 2021-22).	
6	Sample Evaluation	Intending bidder must have to display samples within 7 days of communication by the District Administration. The price bid of such bidder(s) shall be opened whose sample will be accepted after evaluation.	
7	EMD	EMD of Rs. 20,000/- (Rupees Twenty Thousand) in shape of Demand Draft drawn in favour of CDO-cum-EO, Zilla Parishad, Kendrapara.	
8	Undertaking	"Applicant should not be blacklisted by any Govt. entity or by any other organization, not have any legal proceedings within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to Debarment proceedings". The bidder should furnish an undertaking to this effect through an affidavit in non-judicial stamp paper of Rs.100.00 and duly notarized along with acceptance of the tender terms and conditions.	



9	After Sales Service	Bidder should have at least one direct / authorized franchisee service center in the same or adjacent district with proper legal agreement should be valid for last 01(One) year for providing quick on-site support within 24 hours as the location of Colleges are in remote area. (Valid document is required).	
10	Warrantee/Guarantee	The products should be guaranteed for a trouble free operation and on site defect redressal provision by the bidder for a minimum period of 3 (three) years duly ensured by the manufacturer and the bidder is also liable to maintain the projects for a period of 3 (three) years for Fire extinguisher , failing which the bidder will be liable for legal action as deemed proper including blacklisting the firm. The bidder should ensure free replacement and install the product for trouble free operation.	

OTHERS	
i)	Bidder must have Odisha GST Registration.
ii)	The Product must have ISI & BIS Mark.
iii)	Experience: Bidder should have experience of supplying Fire extinguisher in Schools / Education Segments (Work Order/Contract Copy to be enclosed)


C.D.O.-Cum- E.O.
Zilla Parishad, Kendrapara


Collector-Cum-C.E.O.
Zilla Parishad, Kendrapara

Technical Specification for Fire Extinguisher

Cylinder Material	MS
Capacity(In KG)	4.5
Fire Rating	218
Extinguishing Medium	CO2 Gas, IS 15222
Temperature Range	20 degree
Discharge time	More than 08.5
Discharge range	More than 02 M
Test Pressure	250 BAR


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Zilla Parishad, Kendrapara