



**MUNICIPAL OFFICE: KENDRAPARA**  
**ଘୌରପାଳିକା କାର୍ଯ୍ୟାଳୟ: କେନ୍ଦ୍ରାପଡ଼ା**  
E-mail: [kendraparamunicipality@gmail.com](mailto:kendraparamunicipality@gmail.com)  
**KENDRAPARA MUNICIPALITY : KENDRAPARA**

**EXPRESSION OF INTEREST**  
**FOR PREPARATION OF STORM WATER DRAINAGE MASTER PLAN**  
**& DPR OF KENDRAPARA MUNICIPALITY**



**MUNICIPAL OFFICE: KENDRAPARA**

**ଘୌରପାଳିକା କାର୍ଯ୍ୟାଳୟ: କେନ୍ଦ୍ରାପଡ଼ା**

E-mail: [kendraparamunicipality@gmail.com](mailto:kendraparamunicipality@gmail.com)

Notice No. 7655 //Date. 23/11/23

**KENDRAPARA MUNICIPALITY : KENDRAPARA**

**EXPRESSION OF INTEREST FOR PREPARATION OF STORM WATER DRAINAGE MASTER PLAN & DPR OF KENDRAPARA MUNICIPALITY**

Kendrapara Municipality proposes to undertake Preparation of storm water drainage master plan & DPR for Kendrapara Municipality Area.

Proposals are invited to conduct the assignment and submit the deliverables from Public Sector Undertaking/Autonomous Bodies/consulting registered architectural firms that have requisite experience in preparation of drainage/pipeline/sewerage network plan.

Details may be accessed and the EOI/application forms can be downloaded from the website: [www.kendraparamunicipality.in](http://www.kendraparamunicipality.in) & [www.kendrapara.nic.in](http://www.kendrapara.nic.in).

The completed application, as per instructions in the EOI document, should reach the following address by hand/registered post/Speed Post/Courier latest by 3.00 PM on **dt.11.12.23**

Kendrapara Municipality reserves the sole right to accept or reject any or all proposals without assigning any reason whatever.

  
Executive Officer  
Kendrapara Municipality

Memo No- 7656 /dt. 23/11/23

Copy submitted to the District Information & Public Relations Officer(DIPRO), Kendrapara /the Joint Director-cum-Deputy Secretary, I & PR Department, Government of Odisha, Bhubaneswar with reference to Letter No.13724, Dtd.29.11.2019 & H & UD Dept. Memo No-1080, Dtd.20.01.2021 for publication of this EOI in two Daily Odia leading News Paper of Odisha & One Daily English News Paper (National Publish) for wide publication on dt. **28.11.23** .The complimentary copies of the advertisement may please be sent to this office for record.

  
Executive Officer,  
Kendrapara Municipality

Memo No- 7657 /dt. 23/11/23

The DIO, NIC, Kendrapara is for uploading of the EOI document in the District website for wide publication i,e [www.kendrapara.nic.in](http://www.kendrapara.nic.in) on dt. **28.11.23** at **11.00 AM**

  
Executive Officer,  
Kendrapara Municipality

Memo No- 7658 /dt. 23/11/23

Copy forwarded to the Collector, Kendrapara/ Project Director, DUDA, Kendrapara/Sub-Collector, Kendrapara/BDO, Kendrapara/ Tahasildar, Kendrapara/EE, R & B, Kendrapara/Asst. E.E PHD Division, Kendrapara for favour of kind information with request to display the EOI in their respective notice board for wide publication.

  
Executive Officer,  
Kendrapara Municipality



**MUNICIPAL OFFICE: KENDRAPARA**

**ଘୋରପାଳିକା କାର୍ଯ୍ୟାଳୟ: କେନ୍ଦ୍ରାପଡ଼ା**

E-mail: [kendraparamunicipality@gmail.com](mailto:kendraparamunicipality@gmail.com)

**KENDRAPARA MUNICIPALITY : KENDRAPARA**

**Schedule of EOI & Other Important Information**

SI No	Particular	Details
1	Web Address to download the EOI	<a href="http://www.kendraparamunicipality.in">www.kendraparamunicipality.in</a> & <a href="http://www.kendrapara.nic.in">www.kendrapara.nic.in</a> .
2	Last Date of Receipt of Pre-bid Query through e-mail ID only (Email ID : municipality@gmail.com)	06.12.23
3	Date & Time of Pre-bid meeting at Kendrapara Municipality	07.12.23 at-11.00 AM , at- Kendrapara Municipality Office
4	Last Date & Time of submission of Bid by speed post/Registered Post/Courier or by Hand (Bid Due Date & Time)	11.12.23 at-3.00 PM
5	Date & Time of opening of Technical Bid	12.12.23 at-3.00 PM
6	Date & Time of opening of Financial Bid	To be intimated later to the technically qualified bidders
7	Duration of Service	To be mutually decided
8	Cost of EOI Document	DD of Rs.10,000/- from any Nationalized /Scheduled Bank in favour of Kendrapara Municipality, Kendrapara payable at Kendrapara
9	Earnest Money Deposit	DD of Rs.50,000/- from any Nationalized /Scheduled Bank in favour of Kendrapara Municipality, Kendrapara payable at Kendrapara
10	Address where Bidders must send proposal	Executive Officer, Kendrapara Municipality

  
Executive Officer,  
Kendrapara Municipality



**MUNICIPAL OFFICE: KENDRAPARA**

**ପୌରପାଳିକା କାର୍ଯ୍ୟାଳୟ: କେନ୍ଦ୍ରାପଡ଼ା**

**E-mail: [kendraparamunicipality@gmail.com](mailto:kendraparamunicipality@gmail.com)**

**KENDRAPARA MUNICIPALITY : KENDRAPARA**

## **EXPRESSION OF INTEREST FOR PREPARATION OF STORM WATER DRAINAGE MASTER PLAN & DPR OF KENDRAPARA MUNICIPALITY**

Kendrapara Municipality is in the District of Kendrapara having an area of 10.76 Sq. Kms. and population of 47006 as per Census-2011, consisting of 21 Nos. of wards and 8350 nos. of house holds.

Looking in to the sufferings of the people of the city, the Housing & Urban Development Department, Govt. of Odisha has directed the Municipality to go for a Comprehensive Drainage Master Plan for Kendrapara Municipal Area as mandate by the 5th State Finance Commission to solve the above issue.

Kendrapara Municipality is an Urban Local body with the responsibility of providing basic civic services like roads, water supply ,sewage, health, sanitation and storm water disposal etc. within its 21 wards.

In support of the Invitation for EOI (Offer), the Kendrapara Municipality issues this Bidding Documents for the preparation of Comprehensive Drainage Master Plan along with DPR with complete technical data, design, drawing, estimates with specification etc. and Related Services incidental there as specified in Schedule of Services (SS)

### **The Main Objectives of the present work are:-**

To prepare a Detailed Project Report for implementation of comprehensive storm water Urban drainage system at Kendrapara Town consisting of the Municipal area & fringed areas. The entire study will have an integrated approach to Urban Watershed Management.

The DPR shall be prepared as per the norms & guidelines of Housing & Urban Development Department, Govt. of Odisha.

## **OBJECTIVES/SCOPE OF THE ASSIGNMENT**

The scope of services to be rendered is as follows:-

1. Total station survey for collection of baseline data of existing drain ,road along with its R.L for an outcome to investigate water logging situation at different pockets under Kendrapara Municipality jurisdiction, so as to enable for preparation of Master DPR on drainage system.
2. Checking adequacy for natural drains as well as existing road side drains.
3. Topographical survey of the identified water logged areas, road side drains and nallas (L-Section and Cross-section)
4. Calculation of flood discharge and designing of storm water drains for water logged areas including storm water drain of appropriate size along roads suggestions for improvement of Nallas and Cross-drain works, planning and designing of network of storm water drains for rain fall intensity.
5. Study of Rain fall data and Hydrology for Kendrapara region including analysis of historical data & future projected data. Proven computer model shall be used for studying the Urban hydrology of the city.
6. Determination of water sheds and drainage patterns of the study area & its surrounding with the aid of existing maps with contour lines I NRSA topo sheets and aerial photographs of town & drainage basin (catchment area) and by carrying out additional survey.
7. Topographical survey & G.I.S based mapping of entire project area with 0.20 met. recontour interval marking therein all important features.
8. Identification of flood prone areas, reasons for flooding and mitigation Measures required.
9. Conducting field survey of existing drainage net-work, hydraulic testing of the adequacy of size ,identification classification of Major & Primary storm water drains existing & required & their present condition.
10. Preparation of Cost of project & preparation and finalization of D.P.R

**The DPR shall include the following:-**

- + Detailed survey of the drains and their flood plain areas.
- + Review of existing conditions including incorporation of present Drainage works in progress by the other agencies like Drainage Division, Kendrapara of Department of Water Resources, PWD etc.
- + Deficiency analysis from hydraulic and structural point of view
- + Enlisting of obstructions, bottlenecks and encroachments
- + Socio-Environmental impact analysis
- + Estimation of flood discharge and Hydraulic design. Estimation and finalizing the Design Discharge of the individualizations.
- + Preparation of Longitudinal Sections(LS) and Cross Sections (CS)
- + Construction program to complete the execution within 3 years
- + Ground water recharging study & its effect
- + Preparation of land schedule and land plan for acquisition of private, Govt. and forest lands to develop the Network.
- + The DPR should be prepared as per standard guidelines & norms stipulated by Housing & Urban Development Department, Government of Odisha.
- + The DPR should be prepared and submitted system wise, i.e one DPR should be prepared for one Main Drain including all its Secondary and Tertiary Drains in holistic manner.

**Out comes all deliverables**

By the completion of this task the Kendrapara Municipality

- + An accurate assessment and understanding of the Municipal Storm water drainage system as well as water bodies like ponds and lakes etc.
- + A complete and comprehensive Storm water drainage master plan with DPR with the study report for the entire Kendrapara Municipality area upto design period showing complete details like drain size, material, slope, depth ,invert levels and all hydraulic details.
- + Contour map indicating 0.20 mtr. contour interval with junction levels, Bench marks covering the entire Municipal area @ one per sq.km at suitable locations.

- +Intensity duration curves and runoff coefficients
- +Flow charts: Preliminary designs, drawings and detailed cost estimates for drainage works until final disposal for the entire drainage.
- +The detail land plan and land schedule required for the project Private, Government and Forest Land.
- +Implementation plan with phasing of works and standard type designs and plans.
- +Short and long term drainage strategy
- +Increased awareness of staffs towards drainage issues
- +Institutional, financial, IRR,EIA etc. as per standard guidelines
- +The DPR for the work should be prepared and submitted separately for each Primary Drain with its Secondary and Tertiary Drains in holistic manner with detail Planning Design Drawing and Cost Estimate at the prevailing Schedule of Rates of Government of Odisha.

### **Eligibility Conditions for Consultant:-**

- +The agency should have offered similar consultancy services preparation of at least one comprehensive Storm Water Drainage Master Plan drainage/pipeline/sewerage network plan for any Govt. Organization or public sector or private organization Project for any single Urban Bodies of Odisha in last 5 years
- +The agency must have completion certificate of a single work of value 1.5 Crore or more within last five years
- +The annual turnover of the agency should not be less than Rs.50.00 lakh in any one year in the last 5 years from consultancy service (Statement showing annual turnover certified by a Chartered Accountant have to be furnished with bid documents)
- +Should produce original CAD software license minimum 3 (three) Nos. in the name of agency.

**Tender Paper Cost Rs.10,000/- (Ten Thousand) only Non Refundable and EMD Rs.50,000/- (Fifty thousand) only in form of Bank guaranty/DD/Fixed deposit duly pledged in the name of Executive Officer Kendrapara Municipality.**

**Marking and Returning Proposals:-**

+ Sealed proposals must be received at the specified address no later than the closing date and time, i.e by 3.00 PM of **date 11.12.23**

+ Proposals shall be submitted in English and shall be sealed in outer and inner envelopes (Outer envelopes containing two envelopes-1. Technical Bid, DD for EMD & Document Charges and Financial Bid and all envelopes shall indicate the bidder's name and address. The outer envelope shall be addressed to the Executive Officer, Kendrapara Municipality, Kendrapara, Pin-754211, Dist-Kendrapara, Odisha with full address of the applicant and super scribed as "EXPRESSION OF INTEREST FOR PREPARATION OF STORM WATER DRAINAGE PLAN & DPR OF KENDRAPARA MUNICIPALITY".

The 1<sup>st</sup> inner envelope shall be marked Technical Bid and EMD addressed in the same manner as the outer envelope and shall be in the prescribed format.

The 2<sup>nd</sup> inner envelope shall be marked as Financial Bid and addressed in the same manner as the outer envelope, and shall be in the prescribed format.

**Annexure-I**

To,

**The Executive Officer,  
Kendrapara Municipality, Kendrapara.**

**Sub:-EOI FOR PREPARATION OF STORM WATER DRAINAGE MASTER PLAN & DPR OF  
KENDRAPARA MUNICIPALITY**

Dear Sir,

We the undersigned , offer to provide service as per the EOI floated by your good office i,e EOI FOR PREPARATION OF STORM WATER DRAINAGE MASTER PLAN & DPR OF KENDRAPARA MUNICIPALITY."

In accordance with your EOI document No \_\_\_\_\_/dated.\_\_\_\_\_. We have examined the details given in this EOI notice, Performa etc.

I/We hereby certify that all the statements made and information furnished in the enclosures is true and correct.

I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.

i/We also agree that the authorized representatives can approach individuals, employers and firms to verify our competence and general reputation.

I/We submit certificates in support of our suitability ,technical knowhow and capacity for having successfully completed the projects in prescribed format.

I/We agree that the discretion and decision of the Kendrapara Municipality in respect of selection of the agencies with accomplished expertise is final and binding.

We understand that you are not bound to accept any proposal you receive.

**Signature of Applicant**

**Name & Designation of Signatory**

**Date: \_\_\_\_\_**

**Annexure-II**

**Organizational Details**

<b>SI No</b>	<b>Parameter</b>	<b>Details</b>
1	Full Name of the Firm/Agency Organization	
2	Year of Establishment	
3	Status of Firm (Proprietorship/Partnership/Any other)	
4	Name of Directors/Partners/Proprietors with Designations	
5	Registered Full Address of the Firm	
6	Phone/Mobile No. of Authorized Person of the Firm	
7	Email ID	
8	PAN Number	
9	GST Regd. Number	

Copies of Original documents defining the legal status, registration etc. are to be enclosed.

Place:

Signature of the applicant

Date:

Name & Designation

**Annexure-III**

**List of assignments completed in last 5 years ending 31.03.2023**

Sl No	Name of the Work/Project with Address	Short description of assignment	Name and Address of Owner/Client	Cost of Work/Project	Date of Start of Work/Project	Date of Completion of Work/Project

**NOTE:**

Work/Projects means similar nature of the work as per the objective and broad scope of the assignment. The list of works/project mentioned should be substantiated with documentary evidence such as work orders or contract agreement or completion certificates from the owner/client.

Place:

Signature of the applicant

Date:

Name & Designation

**Annexure-IV**

**Financial Status of Firm/Organization**

<b>Sl. No</b>	<b>Financial Year</b>	<b>Annual Turnover (Rs.)</b>
1	2017-18	
2	2018-19	
3	2019-20	
4	2020-21	
5	2021-22	

Note: Certified copies of audited Balance Sheets/Chartered Accountants Certificates to be enclosed for each financial year.

**(Seal and signature of Statutory Auditor)**

## BILL OF QUANTITIES (BoQ) AND SCHEDULE OF PRICE

Sl. No.	ITEM	UNIT	Rate	Total Value in Rupees
1	Scope of work as per Clause (Drone Survey)	Each square km.		
2	Scope of work as per Clause (Hydrographic Survey)	Each Acre of water spread Area		
Total				

**Note:**

- A) Quoted price shall be inclusive of all levies and taxes and exclusive of GST which will be paid as applicable.
- B) Quantity mentioned may vary according to the site conditions.
- C) Payment will be made according to actual executed quantity and unit price.
- D) The Water Bodies may increase for all the above survey work, accordingly the payment will be paid.

Date:

Place:

Signature of Bidder  
Name and Stamp