



MUNICIPAL OFFICE: KENDRAPARA

ଘୌରପାଲିକା କାର୍ଯ୍ୟାଳୟ: କେନ୍ଦ୍ରାପଡ଼ା

E-mail: kendraparamunicipality@gmail.com

Notice No. 7819 //Date. 07-12-23
KENDRAPARA MUNICIPALITY : KENDRAPARA

EXPRESSION OF INTEREST

FOR PREPARATION OF DPR FOR "CONSTRUCTION OF NEW OFFICE BUILDING OF KENDRAPARA MUNICIPALITY", KENDRAPARA

The Executive Officer, Kendrapara Municipality invites sealed E.O.I in conformity with the details to be eventually drawn from reputed, experienced in Urban projects Architects/Consultants duly recognized who are able to prepare Plan, Design & estimates along with technical sanction from the proper quarter, approved DPR for the projects **EXPRESSION OF INTEREST FOR PREPARATION OF DPR FOR CONSTRUCTION OF NEW OFFICE BUILDING OF KENDRAPARA MUNICIPALITY, KENDRAPARA**

. The completed application, as per instructions in the EOI document, should reach the following address by hand/registered post/Speed Post/Courier latest by 3.00 PM on dt.21.12.23

Details may be accessed and the EOI/application forms can be downloaded from the website: www.kendraparamunicipality.in & www.kendrapara.nic.in.

Kendrapara Municipality reserves the sole right to accept or reject any or all proposals without assigning any reason whatever.


Executive Officer
Kendrapara Municipality
Kendrapara Municipality

Memo No- 7820 /dt. 07-12-23

Copy submitted to the District Information & Public Relations Officer (DIPRO), Kendrapara /the Joint Director-cum-Deputy Secretary, I & PR Department, Government of Odisha, Bhubaneswar with reference to Letter No.13724, Dtd.29.11.2019 & H & UD Dept. Memo No-1080,Dtd.20.01.2021 for publication of this Tender Call Notice in two Odia daily leading News paper of Odisha & One Daily English News Paper (National Publish) for wide publication on dt. 11.12.23. The Complimentary copies of the advertisement may please be sent to this office for record.


Executive Officer
Kendrapara Municipality
Kendrapara Municipality

Memo No- 7821 /dt. 07-12-23

The DIO, NIC, Kendrapara is for uploading of the EOI document in the District website for wide publication i,e www.kendrapara.nic.in on dt. 11.12.23 at 11.00 AM


Executive Officer
Kendrapara Municipality
Kendrapara Municipality

Memo No- 7822 /dt. 07-12-23

Copy forwarded to the Collector, Kendrapara/ Project Director, DUDA, Kendrapara/ Sub-Collector, Kendrapara /BDO, Kendrapara/ Tahasildar, Kendrapara/EE, R & B, Kendrapara/Asst. E.E PHD Division, Kendrapara for favour of kind information with request to display the EOI in their respective notice board for wide publication.


Executive Officer
Kendrapara Municipality
Kendrapara Municipality



MUNICIPAL OFFICE: KENDRAPARA

ପୌରପାଳିକା କାର୍ଯ୍ୟାଳୟ: କେନ୍ଦ୍ରାପଡ଼ା

E-mail: kendraparamunicipality@gmail.com

KENDRAPARA MUNICIPALITY : KENDRAPARA

Schedule of EOI & Other Important Information

Sl No	Particular	Details
1.	Name of the E.O.I	Preparation of DPR for the Construction of New Office Building of Kendrapara Municipality
2.	Available of E.O.I in Web. site	Dt. 11.12.23 at-11.00 AM
3.	Web Address to download the EOI	www.kendraparamunicipality.in & www.kendrapara.nic.in .
4.	Last Date of Receipt of Pre-bid Query through e-mail ID only (Email ID : municipality@gmail.com)	Dt. 19.12.23 at-11.00 AM
5.	Last Date & Time of submission of Bid by speed post/Registered Post/Courier or by Hand (Bid Due Date & Time)	Dt. 21.12.23 at-3.00 PM
6.	Date & Time of opening of Technical Bid	22.12.23 at-3.00 PM
7.	Date & Time of opening of Financial Bid	To be intimated later to the technically qualified bidders
8.	Duration of Service	To be mutually decided
9.	Cost of EOI Document	DD of Rs.2000/- from any Nationalized /Scheduled Bank in favour of Kendrapara Municipality, Kendrapara payable at Kendrapara
10.	Earnest Money Deposit	DD of Rs.5000/- from any Nationalized /Scheduled Bank in favour of Kendrapara Municipality, Kendrapara payable at Kendrapara
11.	Address where Bidders must sent proposal	Executive Officer, Kendrapara Municipality

CPB

07.12.23

**Executive Officer
Kendrapara Municipality**

Marking and Returning Proposals:-

+ Sealed proposals must be received at the specified address no later than the closing date and time, i.e by **3.00 PM of date 21.12.23**

+ Proposals shall be submitted in English and shall be sealed in outer and inner envelopes (Outer envelopes containing two envelopes-1. Technical Bid, DD for EMD & Document Charges and Financial Bid and all envelopes shall indicate the bidder's name and address. The outer envelope shall be addressed to the Executive Officer, Kendrapara Municipality, Kendrapara, Pin-754211, Dist-Kendrapara, Odisha with full address of the applicant and super scribed as **EXPRESSION OF INTEREST FOR PREPARATION OF DPR FOR CONSTRUCTION OF NEW OFFICE BUILDING OF KENDRAPARA MUNICIPALITY, KENDRAPARA**".

The 1st inner envelope shall be marked Technical Bid and EMD addressed in the same manner as the outer envelope and shall be in the prescribed format.

The 2nd inner envelope shall be marked as Financial Bid and addressed in the same manner as the outer envelope, and shall be in the prescribed format.

CDB
Executive Officer
Kendrapara Municipality

Annexure-I

To,

The Executive Officer,
Kendrapara Municipality,
Kendrapara.

Sub:-EOI for preparation EXPRESSION OF INTEREST FOR PREPARATION OF DPR FOR CONSTRUCTION OF NEW OFFICE BUILDING OF KENDRAPARA MUNICIPALITY,KENDRAPARA

Dear Sir,

We the undersigned , offer to provide service as per the EOI floated by your good office i,e EOI for preparation "(EXPRESSION OF INTEREST FOR PREPARATION OF DPR FOR CONSTRUCTION OF NEW OFFICE BUILDING OF KENDRAPARA MUNICIPALITY,KENDRAPARA

In accordance with your EOI document No _____/dated._____. We have examined the details given in this EOI notice, Performa etc.

I/We hereby certify that all the statements made and information furnished in the enclosures is true and correct.

I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.

I/We also agree that the authorized representatives can approach individuals, employers and firms to verify our competence and general reputation.

I/We submit certificates in support of our suitability ,technical knowhow and capacity for having successfully completed the projects in prescribed format.

I/We agree that the discretion and decision of the Kendrapara Municipality in respect of selection of the agencies with accomplished expertise is final and binding.

We understand that you are not bound to accept any proposal you receive.

Signature of Applicant

Name & Designation of Signatory

Date:_____

Annexure-II

Organizational Details

Sl No	Parameter	Details
1	Full Name of the Firm/Agency Organization	
2	Year of Establishment	
3	Status of Firm (Proprietorship/Partnership/Any other)	
4	Name of Directors/Partners/Proprietors with Designations	
5	Registered Full Address of the Firm	
6	Phone/Mobile No. of Authorized Person of the Firm	
7	Email ID	
8	PAN Number	
9	GST Regd. Number	

Copies of Original documents defining the legal status, registration etc. are to be enclosed.

Place:

Signature of the applicant

Date:

Name & Designation

Annexure-III

List of assignments completed in last 5 years ending 31.03.2023

Sl No	Name of the Work/Project with Address	Short description of assignment	Name and Address of Owner/Client	Cost of Work/Project	Date of Start of Work/Project	Date of Completion of Work/Project

NOTE: Work/Projects means similar nature of the work as per the objective and broad scope of the assignment. The list of works/project mentioned should be substantiated with documentary evidence such as work orders or contract agreement or completion certificates from the owner/client.

Place:
Date:

Signature of the applicant
Name & Designation

Annexure-IV

Financial Status of Firm/Organization

Sl. No	Financial Year	Annual Turnover (Rs.)
1	2018-19	
2	2019-20	
3	2020-21	
4	2021-22	
5	2022-23	

Note: Certified copies of audited Balance Sheets/Chartered Accountants Certificates to be enclosed for each financial year.

(Seal and signature of Statutory Auditor)