



**ORMAS**

**ODISHA RURAL DEVELOPMENT & MARKETING SOCIETY  
OFFICE OF THE ZILLA PARISHAD KENDRAPARA**

Letter No: 524 / Dt: 7/12/2023

**TENDER CALL NOTICE**

Sealed tenders are invited from the intending firms / agencies / Event Management Companies/ tent house owners having GST, PAN & also up- to date deposit of GST with latest Deposit Challan (**April 2023 & June 2023 Quarter**) for the following works of the State Level Pallishree Mela & Cultural Festival , Kendrapara to be organized at Kendrapara Autonomous College Ground, Kendrapara from **26<sup>th</sup> December to 30<sup>th</sup> December 2023**.

| Nature of Work           | Eligible organizations / firms / agencies                       | Scope of work  |
|--------------------------|---|--|
| Tentage and Allied Works | Firms / agencies / tent houses owner/Event Management Companies | 195 nos. stalls along with coordination cell-cum-VIP lounge, Stage, Sitting Arrangements, Conference Hall, Ground electrification etc. as per specification mentioned in the tender paper. |

The tender papers along with details specification of the works can be downloaded from Kendrapara District website i.e. [www.kendrapara.nic.in](http://www.kendrapara.nic.in) . The sealed tenders should reach the **ORMAS, ZILLA PARISHAD Office, Po- Kajala, Kendrapara ,PIN - 754211** through Regd. Post/ Speed Post/ by Courier up to 5.00 PM by **16.12.2023**, which will be opened on same day i.e **16.12.2023** at **5.30 PM** in the **Office of CDO-cum-EO, Zilla Parishad, Kendrapara** in presence of the tenderers or their authorized representatives. The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

  
CDO-cum-EO

Zilla Parishad, Kendrapara

Memo No 525 / Date 07/12/2023 /

Copy to the Addl. District Magistrate, Kendrapara with a request to affix the Tender Call notice in the notice board of Collectorate, Kendrapara for wide publicity and information of the general public.

  
CDO-cum-EO

Zilla Parishad, Kendrapara

Memo No 526 / Date 07/12/2023 /

Copy to the D.I.O. NIC Kendrapara for information. He is requested to web-host the tender call notice along with tender papers for wide publicity and information of the general public.

  
CDO-cum-EO

Zilla Parishad, Kendrapara

Memo No 527 / Date 07/12/2023 /

Copy to the Notice Board of Zilla Parishad, Kendrapara for wide publicity and information of the general public.

  
CDO-cum-EO

Zilla Parishad, Kendrapara

**TENDER PAPER**

**FOR**

**TENTAGE & ALLIED WORKS**

**For Organization of**  
**“STATE LEVEL PALLISHREE MELA & CULTURAL**  
**FESTIVAL, KENDRAPARA- 2023-24”**

**At College Ground, Kendrapara**  
**From 26.12.2023 to 30.12.2023**

**Organized by**  
**District Administration Kendrapara in association with**  
**ORMAS**

**C/O- ZILLA PARISHAD, Kendrapara, Odisha, Pin- 754211**  
**Email: dsmskendrapada@gmail.com**

**Purchase Details of Tender Paper/ EMD for Tentage and Allied Works of  
STATE LEVEL PALLISHREE MELA- 2023-24 in Kendrapara District**

- A. COST OF TENDER PAPER:**                      **Rs. 6000/- (Rupees Six Thousand only)**  
which is **non-refundable** in shape  
of Demand Draft / Pay order in favour of  
DSMS, Kendrapara payable at Kendrapara.
- B. INSTRUMENT OF DOWNLOAD OF TENDER PAPER FROM [www.kendrapara.nic.in](http://www.kendrapara.nic.in):**
- C. E.M.D (Refundable):**                              **Rs. 50,000 /- (Rupees Fifty Thousand only)** in  
shape of Demand Draft / Pay order in favour of  
DSMS, Kendrapara payable at Kendrapara.
- D. Last date and time of receipt of tender:**      **16.12.23 by 5.00 PM.**
- E. Date and time of opening of tender:**      **16.12.23 at 5.30 PM in the Office Chamber of  
the CDO-cum-EO, ZILLA PARISHAD,  
Kendrapara**
- F. Address for Submission of Tender Paper:** **ORMAS, Kendrapara, C/O- ZILLA  
PARISHAD, PO-Kajala, Kendrapara, 754211**
- G. Submission of Tender Documents: -** **Though Speed Post/Registered Post/courier  
only.**

**TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS FOR PALISHREE MELA,  
KENDRAPARA-2023 FROM: 26.12.23 to 30.12.23**

1. Sealed tenders are invited from reputed firms, Event management firms, decorators and tent houses having the work experience of exhibition work in last 03 (Three) years. The firm should have the experience of taking the similar exhibition work of worth Rs. **50,00,000 /- (Fifty Lakhs) in a single work order.**
2. The bidder should submit tender paper cost of pay of **Rs. 6,000/- (Six Thousand only)** through Demand Draft or pay order (DSMS Kendrapara payable at Kendrapara) which can be downloaded from [www.kendrapara.nic.in](http://www.kendrapara.nic.in).
3. **The bidders should submit Odisha GST, PAN & also up- to date deposit of GST with latest Deposit Challan (April, 2023 & June-2023 Quarter).**
4. The Bidder should have an average annual turnover of **INR 1.00 Crores** during in the last three Financial years (i.e. FY 2020-21, 2021-22 & 2022-23). Proof to be submitted by the Bidder in form of Audit Report from a Chartered Accountant.( Copy of the Audited Balance Sheet, Profit & Loss account and Income and Expenditure account showing the relevant trade for the (i.e. FY 2020-21, 2021-22 & 2022-23).
5. The Bidder should submit Copy of the IT return filed for the last three financial Years (i.e. FY 2020-21, 2021-22 & 2022-23).
6. The Company/Firm should be an ISO Certified.
7. The FIRM/Company /Tent Houses/Decorator should have valid trade license in event management services.
8. The Firm/Company should have EPF & ESI contribution for at least 5 members.
9. The Firm/Company should have a valid labour License.
10. **The rate offered by the firm shall be inclusive of GST. TDS applicable will be deducted from the bill amount submitted and will be deposited under concerned head of account.**
11. **The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.**
12. The bidder has to quote the rate as per the given format.
13. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents/papers for verification, if required.
14. The bidder is to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:

- i. Original Demand Draft or pay order of **Rs. 6,000/- (Six Thousand only) only** towards cost of tender paper.
  - ii. EMD of **Rs. 50,000/- (Rupees Fifty Thousand)** only in shape of Demand Draft in favour of **DSMS, Kendrapara payable at Kendrapara.**
  - iii. Copy of the valid GST number in favour of the firm, PAN & copy of up to date Deposit Challan (April- 2023 & June- 2023 Quarter).
  - iv. ISO Registration Certificate
  - v. ESI & EPF Contribution Slip for 5 members.
  - vi. Valid Labor License.
  - vii. Valid Trade License in Event Management Services.
  - viii. Average Annual Turnover of **INR 1.00 Crores during** last three financial years (i.e. FY 2020-21, 2021-22 & 2022-23).( Copy of the Audited Balance Sheet, Profit & Loss account and Income and Expenditure account showing the relevant trade for the (i.e. FY 2020-21, 2021-22 & 2022-23).
  - ix. Copy of IT Return of last 3 Financial Years (i.e. FY 2020-21, 2021-22 & 2022-23).
  - x. Experience: Similar exhibition work worth of **Rs. 50, 00,000 /- in a single work order** issued by Govt. Department/Corporate Companies in last three financial years. (Copy of Work Order/Contract Copy to be attached).
  - xi. Applicant should not be blacklisted by any Govt. entity or by any other organization, not have any legal proceedings. The bidder should furnish an undertaking to this effect through an affidavit in non-judicial stamp paper of Rs.100.00 and duly notarized along with acceptance of the tender terms and conditions.
- 15. The duration of the exhibition will be for 5 days as per the details given below. In case of any extension of mela period, no extra payment will be entertained for the additional days.** All the desired works should be completed at least two days before the scheduled inauguration date and time of the exhibition and should hand over all the works as per specification, to the in-charge of exhibition.
- 16.** The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
- 17. The bidder along with manpower and the committee formed by the mela-in-charge should do a proper assessment and the actual work done during the Mela period.**
- 18.** For convenience and effective delivery, the tender is to be treated as a package of services. Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
- 19.** The firm shall not use Child Labour and any prohibited items like Animal Skin & Hair, Sea Shell & Pearls in the tentage work, which may attract penal action under relevant law.
- 20.** The bidder has to treat the materials to be used in Tentage work (like - Cloths), **with Fire Repellant Chemicals. This work has to be certified by the concerned district fire officer.**

21. In regard to electrical fittings etc. the contractor shall have to engage **qualified licensed electrician/contractor entitled** to erect, handle and maintain high tension supply line and its up keep and maintenance.
22. The bidder is to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:  
Tender paper will be collected from ORMAS, Kendrapara or downloaded from the district website i.e. [www.kendrapara.nic.in](http://www.kendrapara.nic.in).
23. The Bidder has to handed over the complete structure along with all electrification to ORMAS Kendrapara latest by 25<sup>th</sup> December-2023 evening positively.
24. Further the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof.

**ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGES.**

**Signature with seal**

**Details of STATE LEVEL PALLISHREE MELA- 2023**

The STATE LEVEL PALLISHREE MELA- 2023-24 to be organized in the College Ground, Kendrapara as per the details enlisted below, is purely tentative. Any place or period as proposed below may change / vary in course of action. The details of programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.

| <b>District Name</b> | <b>Place of Exhibition</b> | <b>Occasion</b>   | <b>Tentative Date of the Exhibition</b> | <b>No. of days of Exhibition</b> | <b>Nature of work</b>   |
|----------------------|----------------------------|---|---|----------------------------------|---|
| Kendrapara           | Kendrapara College Ground  | State Level Pallishree Mela & Cultural Mahotsav - 2023-24 | 26.12.2023<br>to<br>30.12.2023          | 5                                | Stalls- 195, Gate- 2, Control room cum VIP lounge, Stage, Sitting Arrangement , Ground Electrification, Generator, etc. |

On completion of the exhibition, the contractor shall have to take away all the materials within 5 days & vacate the site with the same condition while occupying the ground.

The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.

The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Pallishree Mela Committee. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela -in-charge. In case of any additional requirement, the

contractor has to take the prior written permission from the Mela-in-charge which should be submitted with the bill.

The tenderer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the exhibition. The undersigned will not be responsible for any breakage, damage, fire, theft etc. of his materials and he has to take suitable step for insurance of his goods used in the exhibition for the above purpose.

**No part of the contract will be sub-let without the prior written permission of the authority.**

For convenience and effective delivery, the tender is to be treated as a package of services. Hence, the firm quoting the lowest quotes and submitted required documents mentioned in Sl. No. 1 & 2 will be selected for the purpose.

**It shall be the responsibility of the successful tenderer / contractor to obtain requisite permission for electricity connection / fire services for the exhibition period from statutory bodies. The tenderer has to supply the fire protection equipment like extinguisher as per the requirement from the Fire Officer of the concerned area and adhere to the fire safety norms.**

With regard to electrical fittings, etc. the contractor shall have to engage qualified licensed electrician / contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.

The tenderers are required to deposit an **Earnest Money Deposit of Rs. 50,000 /- (Rupees Fifty Thousand) only in shape of demand draft / pay order in favour of DSMS Kendrapara payable at Kendrapara. The E.M.D amount of the successful tenderer will be kept with till the completion of the exhibitions. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall be rejected.**

#### **CONCEPT OF THE STATE LEVEL PALLISHREE MELA**

The STATE LEVEL PALLISHREE MELA will be designed to create the atmosphere of a village where there will be an indigenous and contextual setting for folk artisans and entrepreneurs to display, demonstrate and market their skills and products in an environment akin to their own habitat. The entire layout, design and landscaping will be vernacular in approach. It will be a congregation of stalls grouped as per their classification harmoniously. The whole set up would create awareness on rural ethnic products among the masses.

The overall objective of the mela is to popularize the ethnic and other rural products of different States and Districts and create opportunities for the artisans / producers to build up long term marketing tie-up with prospective buyers around the country.

In general, the following works will be required to be taken up:

1. Erection of Stalls & Food Stalls
2. Coordination Cell-cum-VIP Lounge
3. Stage & Sitting arrangement for 500 Persons
4. Main Entrance & Exit Gate
5. A. Ground Electrifications (General)
  - B) Additional Electrical Requirements- Tube Light, Pedestal Fan, Ceiling Fan, etc.
6. Miscellaneous: Durry (15' X 15'), Bed Set (Bed & Pillow with cover)
7. Generators: 62.5 KVA
8. Construction of Temporary Urinals etc.
9. Documentation
10. Green net matting in total Exhibition Ground area.

**1. Erection of Stall:**

Stalls will be erected in STATE LEVEL PALLISHREE MELA, Kendrapara- 2023-24 as per the requirement. The tenderer will quote their lowest possible price. The details of specifications are given below: -

| Sl. No. | Particulars        | Stall Specification  |
|---------|--------------------|--|
| 1       | Structure          | Bamboo & cloth structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.   |
| 2       | Flooring           | Full Floor Coir Matting  |
| 3       | Ceiling & Wall     | Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets. The GI Sheets shall be fixed horizontally supported with wooden ballahas. The GI Sheets will be covered in the Back side of the Stall upto 5'ft from the Ground.  |
| 4       | Racks              | Three tire wooden racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.  |
| 5       | Facia              | A wooden batten frame for Running Facia will be erected by the contractor. The frame will have 2' front projection & 3' height. The facia will be covered with cloth. The selective cloth colour like Bottle Green, Navy Blue & Maroon will be used. Running Tribal paintings / Patta Painting in multi colour will be made on the facia. A running white cloth Jhallar of 1' ft width will be put in the front side, below to the fascia frame. |
| 6       | Furniture          | Front counter table in wooden batten and planks / steel table size 8' x 2.6'X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos. in each stall.   |
| 7       | Electric Fittings  | Tube Light – 4 nos. (2 nos. of tube light should be connected with generator) & a on / off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on / off switch in each stall. 1 no. of 5 Amp Plug Point.   |
| 8       | Numbering of Stall | All stalls should be numbered with stencil & paint.  |

|    |               |  |
|----|---------------|--|
| 9  | Closures      | Front cloth drops / screens. Daily putting up and off of the same is the responsibility of the tenderer. |
| 10 | Miscellaneous | Street light facility should be provided inside the entire STATE LEVEL PALLISHREE MELA Ground.           |

## 2. STAGE

One open stage shall be erected and decorated in the exhibition ground for meeting / evening cultural shows during the exhibition. The bidder has to be quoted as a **package** against the detail specifications given below:

|                          |   |         |
|--------------------------|---|---------|
| <b>Structure</b>         | Existing 60' x 50' size Cement Floor & height from ground surface 5' is available at College Ground Kendrapara  |         |
| <b>Flooring</b>          | The entire floor of the stage shall be covered with new synthetic carpet of fine quality.   |         |
| <b>Back Drop</b>         | Artistic 3D structured stage as per given design made up with bamboo, ballha, ply mounting, covering with batten framing & thermocol sculptures, Threads with Plaster Paris coated, digital colour paint and any other materials may be used . Size of background will be 50' x 20' with back side black cloth masking and LED.<br>Live flower chains will be hanged from top to bottom properly (Daily Change of flowers). |         |
| <b>Lettering</b>         | Thermocol lettering of 1.6' height to 0.6' will be prepared with the event name (Written matters will be finalized by the in charge) mentioned and fixed properly at the center of the back drop.   |         |
| <b>Side Wings</b>        | 6 no. of side wings with a size of (9' X 4') made of flex sheets fitted on a wooden framework with artistic 3D design and properly fixed on both sides of the stage.  |         |
| <b>Step</b>              | Fabricated step will be erected both side of the stage. A minimum 8' width space will be separated by the brass pole & chains for reaching to the stage. The entire step will also be covered with the same unitex carpets.   |         |
| <b>Flower plant pots</b> | Minimum 50 nos. of live flower plant pots with maximum height of 2 ft. (including pot) will be kept covering the 3 side of the stage.   |         |
| <b>Barricading</b>       | 3' height fabricated barricade will be made around the stage for the entry of VIPs.   |         |
| <b>Furniture</b>         | 20 no. of VVIP Chairs with white towels, 5 no. of Center Tables, Table Cloth, 12 no. Good quality borosil glasses with covers, Plastic name plates – 12 no. 2 no. of Flower vase with live flower sticks, Turkish towels on the VVIP Chairs, one speech podium, Brass Deepam (2'.6" height) with inaugural materials etc. will be provided on the meeting days.   |         |
| <b>Light &amp; Sound</b> | Specification for light:  |         |
|                          | i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only)<br>CP-60,61,62  | 25 nos. |
|                          | ii) Galileo Scanner-1200 wt(SGM)  | 4 nos.  |
|                          | iii) Multitwenty- 2K  | 6 nos.  |
|                          | iv) Multiten- 1K  | 4 nos.  |

|                                     |   |         |
|-------------------------------------|---|---------|
|                                     | v) Jumbo Smoke Machine  | 2 nos.  |
|                                     | vi) Jumbo Strobe Light  | 2 nos.  |
|                                     | vii) 1 Colour Laser   | 2 nos.  |
|                                     | viii) Moving Head(SGM)  | 2 nos.  |
|                                     | ix) Led Par   | 10 nos. |
|                                     | x) Halogen 1kw  | 10 nos. |
|                                     | Specification for sound:  |         |
|                                     | i) Bass Bin   | 2 nos.  |
|                                     | ii) High range top box (pee-vay/JBL, 400wt.)  | 4 nos.  |
|                                     | iii) High range frequency box (Pee-vay/JBL)   | 4 nos.  |
|                                     | iv) HF box  | 4 nos.  |
|                                     | v) Cordless Micro Phone   | 2 nos.  |
|                                     | vi) Cord Micro Phone  | 6 nos.  |
|                                     | vii) 24 channel Mixture   | 1 nos.  |
|                                     | viii) High wattage amplifier  | 4 nos.  |
|                                     | ix) Effect processor  | 1 no.   |
|                                     | x) 3 kw stabilizer  | 3 nos.  |
|                                     | xi) DVD Player  | 1 no.   |
|                                     | xii) Stereo Deck  | 1 no.   |
|                                     | xiii) Meeting Microphone (Anti feedback microphone)   | 2 nos.  |
|                                     | xiv) Standing Box Audience capturing  | 4 nos.  |
|                                     | xv) Stage Monitor Box   | 4 nos.  |
|                                     | xvi) Singer Micro Phone   | 2 nos.  |
| <b>Green Room</b>                   | Superstructure with bamboo, Ballha & Traplin cover for Two green rooms shall be made on both side/back side of the stage having good arrangements for sitting and with provision of a mirror in each green room with. |         |
| <b>Overall supervision</b>          | Cleaning, Sweeping & keeping ready of all equipments on stage before commencing of Cultural events on all the cultural nights is the complete responsibility of the contractor.                                       |         |
| <b>Anti Fire Chemical Treatment</b> | The materials (like clothes & other inflammable materials), to be used for erection of stage, should be treated with fire repellent chemical.   |         |

### **3. Sitting arrangement in front of the stage**

The minimum distance of 30 feet from stage to auditorium will be maintained. The bidder has to be quoted as a **package** against the detail specifications given below:

|              |  |
|--------------|--|
| Chair        | Five hundred (500) no. of plastic moulded chairs, 12 no. of steel double sofa with white cover, 4 single sofa with white cover, 6 numbers of teapoy with white cover |
| Top Covering | Size of 40' X 60' with tarpaulin covering and inner cloth ceiling.   |
| Barricading  | Three feet (3') height fabricated barricade will be made in the two sides of audience sitting area.  |
| Matting      | Green net matting in sitting area.   |

#### **4. General Specification:**

The Ground lay out should be prepared in a compact manner from security point of view. In case of requirement of any wall with tin fencing & fascia work no extra charge will be entertained. The tenderer will have to cover the entire front portion i. e the entry and exit point of the gate with side wall screens or in cloth & batten frame walls with painting / Applique decoration to cover the tin walls.

#### **5. Coordination Cell -cum-VIP-Lounge:**

One Coordination Cell –cum- VIP Lounge will be erected in exhibition. The tenderers will quote the lowest possible price. **ALL NEW COTTON CLOTHES TO BE USED.** The specifications are as follows:

| <b>Sl. No.</b> | <b>Particulars</b> | <b>Work Specifications</b>  |
|----------------|--------------------|---|
| <b>A</b>       | Structure          | Bamboo structure and wooden batten frame work with 1 ft. height from surface and colour cloth covering as per a particular design from all sides. Tarpaulin water proof roofing. As per the requirement of the design the tenderer should use plaster parish, spray colour, vinyl board, wooden planks etc. Temporary Garden should be constructed covering the VIP Longe.  |
| <b>B</b>       | Size               | <b>40 ft. X 40 ft.</b>  |
| <b>C</b>       | Ceiling & Wall     | Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames. The control room will be separated in to 4 individual rooms of different sizes to be used as office, waiting space, VIP lounge and store with the cloth and wooden batten frame work walls/partitions.   |
| <b>D</b>       | Counter            | One long table covered with new cotton cloth will be fixed in the office room. One window of minimum size 5' X 4' will be on the wall of office room towards the counter.   |
| <b>E</b>       | Flooring           | Wooden plank platform of 2' height & full Floor synthetic Matting. The surroundings of the Control Room is to be covered with synthetic Mat.  |
| <b>F</b>       | Furniture          | Front office counter table either in wooden batten frame and ply wood/ steel tables with attractive shapes – 3 nos., 10 nos. of revolving cushion chairs, 3 sets of Dunlop Sofa Set for VVIPs (for 16 persons), 4 nos. of center table of low height, 10 nos. of glasses with cover, 4 nos. of waste bin basket, 15 nos. of plastic moulded chairs, one steel almirah with key, one water filter and two steel tables for pantry room & two standard table for computer operation. Air Conditioner facility will be provided in the VIP Lounge. |
| <b>G</b>       | Electric Fittings  | Tube Light – 10 nos. , Ceiling Fan – 5 nos., 1 no. of sound less pedestal fan, 1 white Mercury light (100 watt) (to be connected with a on/off switch in the each room, 6 nos. of 5 Amp Plug, 2 nos. 15 Amp. Plug provisions for computer & printer. Other decorative light like hanging chandelier ( <i>jhaada</i> ) etc.  |
| <b>H</b>       | Sound              | One microphone with amplifier & audio DVD / CD player for public  |

|   |                   |  |
|---|-------------------|--|
|   | System            | announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground and stalls.  |
| I | Closures          | <b>Two wooden frame ply fitted door shall be fitted in the main entrance of the Coordination Cell for night closing.</b>   |
| J | Flower Decoration | Flower vase with sufficient live flower decoration at the entrance and exit and other places, live flower chains and pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Oriya). |

#### **6. Main Entrance & Exit Gates:**

| Sl. No. | Particulars | Work Specifications  |
|---------|-------------|--|
| A       | Structure   | Bamboo Structure, Wooden Batten framing, Square & box type structure   |
| B       | Size        | Pillars height will be of 12' to 14' with 16' cleared width between the pillars, length 25' and width of pillar will be 4' all around. |
| C       | Covering    | Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design.                       |
| D       | Lighting    | Sufficient lighting arrangement with metal light.  |
| E       | Flowering   | Live flower chains will be put in the gates and the same should be changed every alternate day.  |

**Five nos. of certified fire extinguisher should be provided by the bidder.**

#### **7. FOOD COURT:**

THE BELOW MENTIONED ITEMS FOR CONSTRUCTION OF FOOD STALL & KITCHEN SHED AND DINING AREA MANAGEMENT FOR FOOD COURT ARE TAKEN AS A PACKAGE, WHICH SHALL BE SUPPLIED BY THE BIDDER THE STATE LEVEL PALLISHREE MELA-2023.

- a) Food Stall Along With Kitchen Shed: Minimum 10 food stalls along with kitchen shed to be made as per the following specification:

| Sl. No. | Particulars    | Specifications  |
|---------|----------------|---|
| 1       | Structure      | a. Food Stall Pre-fabricated Iron structure (3 to 6 inch) & cloth (Anti Fire Chemical Treatment) structure, Size of Each Stall – 10' X 10' With Tarpaulin Water Proof Roofing.<br>b. Kitchen Shed: Bamboo and balha structure, tin roofing and tin walling of size 10' x 10' each to be erected in the back side of the food stall. |
| 2       | Flooring       | The ground covering with synthetic matting in entire food stall area.   |
| 3       | Ceiling & Wall | Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet). The GI Sheets shall be fixed horizontally supported with wooden bellies. (All new white cotton clothes to be used).                                 |

| Sl. No. | Particulars                  | Specifications  |
|---------|------------------------------|---|
| 4       | Racks                        | Three tire racks, if required. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.   |
| 5       | Facia                        | A pre-fabricated iron frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with cloth. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame. |
| 6       | Furniture                    | Front counter table in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic molded Chair– 02 nos. & 03 nos. of long iron front table will be provided to each food stall.                         |
| 7       | Electric Fittings            | T5 Light – 3 no. (2 number of light should be connected with generator) & a on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point, if required.                     |
| 9       | Closures                     | Front Cloth Drops/Screens Daily to be done  |
| 10      | Water                        | Water line connection to each kitchen shed with sink fixing.  |
| 11      | Anti-Fire Chemical Treatment | The materials (like clothes & other inflammable materials), to be used for erection of food court- Food Stall along with Kitchen shed, should be treated with fire repellent chemical.  |

### **8. Dining Area:**

The size of the dining area will be of 20' x 100' covered with Green net carpet. Twenty (20) numbers of round table with frill and cover, hundred (100) numbers plastic moulded chair. Decorative Bamboo truss barricading of 3' height with green colour painting to be erected around the dining area with entry and exit passage. Sufficient (a minimum of 100 numbers big size) dustbin to be provided in dining area.

### **9. Temporary Toilet for visitors:**

Ten numbers of (for female only) Temporary urinals & toilets should be installed in the mela ground along with water facilities for the participants. The quality of these toilets should be good.

### **10. Ground Electrification:**

The below mentioned items are taken as a PACKAGE which shall be supplied by the tenderer for exhibition period in each exhibition. The quantities of the items are statutory /fixed in the package. The tenderer have to quote his price for the complete PACKAGE only. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments. If the requirement will be less in quantity than the PACKAGE in any event, then the claim of the tenderer will be for the complete package.

### **Light & Sound Package**

- i. Main Switch Board/Panel Board upto 250 KW electric load with cabling & wiring.
- ii. Adequate speakers shall be fitted in the exhibition premises for surround Sound
- iii. 40 no. of Halogen Light (500 watt) along with wiring/ fitting poles
- iv. 35 no. of Halogen Light (1000 watt) along with wiring/fitting poles
- v. 15 no. of white Halogen light along with wiring /fitting poles.
- vi. 10 no. of flood lights shall be fitted in and around back side of the stalls for security purpose.
- vii. 150 no. Globe lights/ Garden Lights with stand (3' height) with wiring.
- viii. 200 no. Applique hanging lampshades along with bulb fittings and wiring. The appliqué lamp sheds will be placed at the branches of big trees inside the exhibition premises/closed to the premises.
- ix. 20,000 Tuni running lights will be fitted at the required places.

**11. Generators:**

Generator sets with required fuel shall be provided by the tenderer for the entire exhibition period. The tenderer should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two tube lights of each stall, few ground lights, control room and public announcement system. The requirement of Gen. Sets will be of 62.5 KVA.

- 12.** Documentation of entire events (Still Photography and videography of entire programme for five days.

**ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGE.**

**Name & Address of the firm**

**Signature with seal**

**DECLARATION**

I / We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am / we are willing to abide by the terms and conditions laid by ORMAS, Kendrapara. In case of any lapse on my / our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

**Place:**

**Signature of the tenderer with seal**

**Date :**

**Tender Application Form for Tentage & Allied Works of State Level Pallishree  
Mela , Kendrapara- 2023-24**

**(Last date for submission of quotation form on or before 16<sup>th</sup> December 2023 at  
5.00 PM)**

To

**The CDO-cum-EO  
ZP, Kendrapara**

Sir,

I / We do hereby submit item wise quotation below for Tentage & Allied works for State Level Pallishree Mela , Kendrapara- 2023 at College Ground, Kendrapara to be held from **26.12.2023 to 30.12.2023**.

| Sl. No | Item Particulars                         | Unit | Rate per unit (In Rs.) | Qty       | Total Amount (In Rs.) |
|--------|--|------|------------------------|-----------|-----------------------|
| 1      | Erection of Stall                        | 1    |                        | 195       |                       |
| 2      | Stage & Sitting arrangements             | 1    |                        | 1         |                       |
| 3      | Control Room cum-VIP lounge              | 1    |                        | 1         |                       |
| 4      | Erection of Gate (Entrance & Exit)       | 1    |                        | 2         |                       |
| 5      | Ground Electrification                   | 1    |                        | 1         |                       |
| 6      | One Conference Hall for 100 Participants | 1    |                        | 1         |                       |
|        | <b><u>Miscellaneous – General</u></b>    |      |                        |           |                       |
|        | Bed Set (Bed & Pillow with Cover)        | 1    |                        | 100       |                       |
| 7      | Durry (15' X 15')                        | 1    |                        | 20        |                       |
|        | Plastic Molded Chair                     | 1    |                        | 500       |                       |
| 8      | 62.5 KVA Generator (with fuel)           | 1    |                        | 1         |                       |
| 10     | Bamboo barricading (4 ft. height)        | 1    |                        | 100 R ft. |                       |
| 11     | Food Stall (Size- 15' X 10')             | 1    |                        | 10        |                       |
| 12     | Dining Area (Size- 20' x 100')           | 1    |                        | 1         |                       |
| 13     | Net Carpeting total ground               |      |                        |           |                       |
|        | <b>Total</b>                             |      |                        |           |                       |

**Signature of the tenderer with seal**