



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE: KENDRAPARA  
(SOCIAL WELFARE SECTION)**

E-Mail ID: [dswokendrapara@nic.in](mailto:dswokendrapara@nic.in)

No. 547 /Date. 26.02.24

**TENDER CALL NOTICE**

Sealed tenders are invited in prescribed form from intending registered Transporting Contractors / Agents / Firms for undertaking transportation of rice and wheat under SNP for the year 2024-25 in Kendrapara District.

Approximate quantity of foodstuff to be transported in a quarter: Q.7000 to Q.8000.

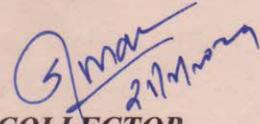
The tender paper along with details of terms and conditions of tender can be obtained on payment of Rs.10,000/-(Ten thousand) only by cash / Band Draft in favour of the District Social Welfare Officer, Kendrapara from the office of the District Social Welfare Officer, Kendrapara from 11.00 AM to 3.00 PM on any working days from 26.02.2024 to 11.03.2024. The cost of Tender Paper is non-refundable. The tender form can be downloaded from the District Website <http://www.kendrapara.nin.in>.

The sealed tenders shall be put in a box kept inside the office chamber of the District Social Welfare Officer, Kendrapara. The last date of submission of Tender is 11.03.2024 till 2.00 PM and will be opened by the undersigned or his authorized officer in presence of the Tender Committee members and the Tenders of their authorized representative of the same date at 4.00 PM in the Conference Hall of the Collector, Kendrapara.

The Tender paper should be submitted in sealed cover super scribing in Block Capital letters, "TENDER FOR UNDERTAKING TRANSPORTATION WORK UNDER SNP FEEDING PROGRAMME IN KENDRAPARA DISTRICT DURING 2023-24".

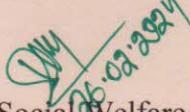
The tender received beyond the date & time mentioned above shall not be taken into consideration. The authority reserves the right to cancel all or any tender without assigning any reason thereof.

For details of the Tender Call Notice, please visit Kendrapara District Website i.e <http://www.kendrapara.nic.in>.

  
COLLECTOR,  
KENDRAPARA

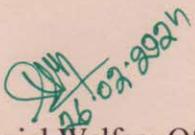
Memo No. 548 /SW, Dt. 26.02.24

Copy submitted to all Collectors for information and necessary action. They are requested to kindly publish the Tender Notice in their Notice Board.

  
District Social Welfare Officer,  
Kendrapara

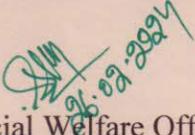
Memo No. 549 /SW, Dt. 26.02.24

Copy forwarded to the Chief Development Officer cum E.O, Zilla Parishad, Kendrapara /All Block Development Officers / Tahasildars / CDPOs of this District for information and necessary publication in their Notice Board.

  
District Social Welfare Officer,  
Kendrapara

Memo No. 550 /SW, Dt. 26.02.24

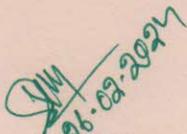
Copy forwarded to District Nizarat Officer, Kendrapara for information and necessary publication in the Notice Board of Collectorate, Kendrapara.

  
District Social Welfare Officer,  
Kendrapara

Memo No. 551 /SW, Dt. 26.02.24

Copy forwarded to D.I & P.R.O, Kendrapara for wide publication. He is instructed to publish the tender notice in two leading Odia dailies for one day.

Copy forwarded to the District Informatics Officer, NIC, Kendrapara for information. He is requested to upload the above Tender Notice in the District Website i.e <http://www.kendrapara.nic.in> for wide publicity.

  
District Social Welfare Officer,  
Kendrapara

**DETAILED TERMS & CONDITIONS FOR APPOINTMENT OF TRANSPORTING  
AGENT UNDER SNP FOR THE YEAR 2024-25 FOR KENDRAPARA DISTRICT.**

1. The tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender papers correctly and in complete form. The tender paper should be filled in properly and legibly without any correction / overwriting and must be a typed copy / computer type copy. No opportunity shall be given to the tenderer to rectify or amend any defect detected at the time of scrutiny. The rates should be written both in words and figures in the tender. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for the year 2023-24.
2. No individual, company, firm, corporation shall participate in the tender process unless it possess valid license under carriage by Road Act-2007 & carriage by Road Rules-2011 by State Transport Authority.
3. The successful tenderer shall be required to lift Rice from OSCSC Godown and wheat from F.C.I. Depot and carry the stock to the ICDS points directly without any intermediate point. Stock shall be delivered to AWC / WSHG points as per diversion order received from DSWO and concerned CDPO within stipulated period of 7 (Seven) days.
4. The tenderer should have minimum five trucks standing in his own name. It is the responsibility of the transporting agent to lift the rice / wheat from FCI Depot and deliver the same to the AWC / WSHG points on proper weighment in the presence of the members of the Janch Committee and in no case short supply or delivery shall be made by the agent to the AWCs / WSHGs. The agent will be held responsible for shortage and damage noticed if any during transit. The quality and quantity of the foodstuff being transported can be inspected by the Govt. officials authorized by Collector during transit and at the delivery point. If any misappropriation is noticed, penalty shall be levied which would be equivalent to 4 times of the cost of misappropriated food grains apart from initiating criminal cases.
5. No person shall be appointed as Transport Contractor under SNP in a district under this tender process, if he/she or any of his/her family members has commercial interest in a business relating to custom milling of rice for OSCSC Ltd. in any district. The tenderers shall give an affidavit declaring his/her family members has no commercial interest in a business relating to custom milling of rice for OSCSC Ltd. in any district and dealing of Food Grains under OSCSC Ltd. and MDM.

The term '**Family**' shall mean husband/wife, unmarried sons/daughters, married son living in the same mess (including adopted children) & dependent parents.

Preference will be given to the experienced Transport Agent.

The tenderers should submit the following documents along with the tender paper. In absence of any document / paper in the tender form will be liable for rejection by the competent authority. The tenderer shall have to produce the original documents if before the Tender Committee for verification on the date of opening of tender.

- I. Original tender paper duly signed by the tenderer as token of acceptance of the terms and condition of the tender.
- II. Original money receipt in support of purchase of the tender documents from the office of the DSWO, Kendrapara.
- III. The Bank Draft amount to Rs.10,000/- (Rupees ten thousand) only drawn in any Nationalized Bank in favour of the District Social Welfare Officer, Kendrapara payable at SBI, Kendrapara for use of downloaded tender paper.
- IV. Self attested copy of the valid Agent License owned by the tenderer under Odisha Motor Vehicle carriage by Road Act-2007 & carriage Rules-2011 by State Transport Authority.
- V. Self attested copy of valid Income Tax / PAN Card.
- VI. Certificate from any Govt. organization about past experience and performance of last three years of the tenderer in transportation of rice / wheat / any food materials.
- VII. Earnest money of Rs.5,00,000 /- (Rupees five lakh) only in shape of NSC / Term Deposit duly pledged in favour of the District Social Welfare Officer, Kendrapara shall be furnished along with the tenders. Tenders without Earnest Money will be liable for rejection. Cash / Cheque and Bank Draft shall not be accepted. No request for transfer or any previous deposit or adjustment of earnest money for any claim payable will be entertained. Any deviation to the above stipulation will entail complete rejections of the tender paper. No tenderer shall be allowed to withdraw his tender / Earnest Money Deposit until the tender is finalized. In case the successful tenderer refuse/fails to deposit the required amount of Security money within the scheduled date and time, the EMD will be liable for forfeiture without any reason and the tenderer will also be debarred from participating in any tender with the district administration of Kendrapara for a period of five years.

The E.M.D of the unsuccessful tenderer shall be refunded after finalization of the tender; whereas the E.M.D of the successful tenderer will be kept as Security deposit and will be released after successful completion of contract period, settlement of payment thereof and audit of such account and after obtaining the audit report. The Collector / DSWO is not liable for payment of any interest on the Security Deposit or any depreciation there-of. The breach of any terms and conditions as per agreement and failure / unwillingness to undertake transportation work by the selected tenderer within the time limit after acceptance of his tender may lead to forfeiture of E.M.D and black listing.

- VIII. List of trucks owned by the tenderer with up to date documents (Xerox copy duly attested) shall be furnished along with the tender.

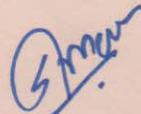
- IX. The tenderer shall file an affidavit sworn before the Executive Magistrate or the Notary regarding non-involvement in any criminal offence, non-tendency of criminal case and not been convicted by any court of law.

6. **Security Deposit:**

- A. The successful tenderer will be required to deposit security money in shape of Bank Guarantee/ fixed deposit for Rs.10.00 lakh (Rupees ten lakh) only in favour of the District Social Welfare Officer, Kendrapara for one year i.e. from date of execution of agreement. He shall have to enter into agreement with Collector, Kendrapara as per the terms and conditions mentioned in the specified agreement format within 7 days of intimation of acceptance of his tender.
- B. The right of acceptance of tender rests with the Tender Committee and the Committee is not bound to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute the orders / decision of the Collector and District Magistrate, Kendrapara will be final and binding.
- C. The Security Deposit will be forfeited if the tenderer fails to execute the work order at the agreed rate.
- D. The workable rate of is Rs. 75-00 per quintal irrespective of mileage in the district fixed by the Govt. W & CD Deptt.
7. The successful tenderer shall deliver the stock through challans to be maintained in quadruplicate, first copy to be handed over to the Programme Implementing Agency / AWW / WSHG, 2nd copy be submitted to DSWO, 3rd copy retained at Project level and the 4th copy to be retained by the Transporter for his record.
8. After delivery of stock at WSHG / Programme Implementing Agency / AWC points, the successful transporter shall submit 2nd copy of delivery challan duly acknowledged by the proper recipient to the DSWO on counter signature of CDPO concerned and the 3rd copy be handed over to the CDPO and 4<sup>th</sup> copy be retained by him for his record. He should intimate balance stock position on daily basis to the DSWO. Also he shall maintain stock registers for both District and ICDS level for verification by the concerned officials.
9. After completion of distribution of wheat & rice, the successful transporter shall submit WSHG / AWC wise distribution list indicating Challan No., date of supply and quantity supplied. The CDPO shall compile the distribution list with the delivery challans received on daily basis.
10. Payment shall be made within one month from the date of receipt of bills complete in all respect along with distribution list duly certified by the concerned CDPO along with a certificate indicating the quality and total quantity of stock distributed. The payment will be made subject to availability of funds and no interest will be paid for any delayed payment. No advance payment will be made.

11. Good conduct, dealing with officials shall be an implied condition for continuance as Transporting Agent.
12. The Collector, Kendrapara may terminate the contract for violation of terms and conditions of agreement as well as any change of policy in the Government or for any reasons to be recorded in writing.
13. In case of violation of conditions of Tender, the Agent will be booked under IPC, Essential Commodities Act. Prevention of Food Adulteration Act and Prevention of Black Marketing Act.
14. No request for enhancement of approved rate shall be entertained during the term of agreement.
15. If the rate quoted by any tenderer appears to be unworkable, the Committee is not bound to accept the same. The decision of the Tender Committee regarding workable price will be final.
16. The right of acceptance of tender rests with the Tender Committee and the Committee is not bound to accept the lowest tender and also reserves the rights to cancel or reject any or all the tenders without assigning any reason thereof. In case of any dispute the orders / decision of the Collector and District Magistrate, Kendrapara will be final and binding.

The transporting agent shall be liable to pay the cost of the foodstuff at the penal rate, if the same is lost by theft or damaged by fire or any other calamity during the transportation of the same to the delivery point.



**COLLECTOR,  
KENDRAPARA**

I agree to abide by the above terms and conditions.

***Signature of Tenderer:***

***Date:***

**TENDER SCHEDULE FOR TRANSPORTATION OF FEEDING MATERIALS FOR  
THE YEAR 2024-25 (SNP RICE & WHEAT)**

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**FINANCIAL BID**

I do hereby tender to execute the under mentioned description of work in accordance with the conditions noted below at the rate specified following, in the schedule.

**SCHEDULE**

1. Rate per quintal:

(Including loading, unloading & transportation and other charges of foodstuff from FCI Go-down point to different WSHG / OSCSC godown from Aul, Chhagaria, Programme Implementing Agency and AWC points of Kendrapara District irrespective of distance.)

*Signature of the Tenderer*  
*Seal of the firm*

**Place:**

**Date**