



**DISTRICT PROJECT OFFICE
S.S, KENDRAPARA**



No 412/Dtd 28 02 2024

NOTICE INVITING TENDER

Sealed tenders are invited from the reputed & credible firms/agencies for supply of Incinerator and vending machines for Upper Primary Schools/High Schools/Higher Secondary Schools in Kendrapara District I two bid systems (Technical & Financial Bid) through Speed Post/Registered Post only as detailed below

Name of the Tender	Bid processing fees	Amount of EMD	Last date and Time of receipt of Bid	Date and time of opening of Technical/Financial Bid
Supply of Incinerator & Vending Machine	Rs 10,000/-	Rs 5,10,000/-	12.03.2024 (5.00PM)	13.03.2024 (4.00PM)

The detailed bid document is available in the district website www.kendrapara.nic.in. Interested and eligible agency/Firm may download BID Document from the above website and apply accordingly. Corrigendum/addendum, if required will be uploaded in the above website.

The Tender inviting Authority reserves the right to accept /reject any full or part/all BID/cancel the entire selection process at any stage without assigning any reason thereof By Order of Collector-cum-Chairman, Samagra Sikshya, Kendrapara


-DEO-cum-District Project Coordinator
Samagra Sikshya, Kendrapara

**TENDER CALL NOTICE
FOR SELECTION OF REGISTERED FIRMS
FOR SUPPLYING INCINERATOR WITH VENDING MACHINE FOR PRIMARY SCHOOL AND
HIGH SCHOOL.**

Notice No 412 /Date 27/02/24

District Project Office, Kendrapara invites sealed tender from registered intending reputed and experienced firms based in Odisha to supply **INCINERATOR WITH VENDING MACHINE** for primary Schools, High Schools & Higher Secondary Schools up to 11.03.24 by 12.03.24 the details of the bidding process are as follows:

Sl. No	Bidding Schedule	Date and Time
1	Date of Issue	28.02.2024
2	Bid Due Date and Time	12.03.2024 (5.00PM)
3	Opening of Technical Bid	13.03.2024 (4.00PM)
4	Opening of Financial Bid	13.03.2024 (4.00PM)

Bidders are required to submit the technical and financial bids separately. The bids in sealed Cover-I containing "Technical Bid" and sealed Cover-II containing "Financial Bid" should be placed in third sealed cover super-scribed "TENDER CALL NOTICE FOR SELECTION OF REGISTERED FIRMS FOR SUPPLYING INCINERATOR WITH VENDING MACHINE FOR PRIMARY SCHOOLS, HIGH SCHOOLS & HIGHER SECONDARY SCHOOLS" "must reach the undersigned on or before 11.03.24 by 5.00 PM through Speed Post/ Regd. Post only in the address i.e. **The District Project Office, Kendrapara, Dist-Kendrapara, Pin- 754211** .with **Tender Paper Cost of Rs.10,000/- (Rupees Ten Thousand)** in the form of Demand Draft in favour of "District Project Coordinator, SS, Kendrapara", and payable at any scheduled commercial Bank at Kendrapara.

The bid documents containing eligibility criteria and detail terms and conditions of the tender can be downloaded from the website <https://Kendrapara.nic.in>. The last date and time for submission of tender document is 12.03.24 by 5.00 PM .The Authority shall not be held responsible for postal delay, if any, in case of non-receipt of the same in time.

1. The Authority reserves every right to reject any or all the **Tender** without assigning any reason thereof.
2. Clarifications on specific Request, if felt necessary by the tender inviting authority, shall be responded through email and general clarifications, affecting all the bidders shall be published in the official website of the tender inviting authority (<https://Kendrapara.nic.in>). However, it shall be the duty of the prospective bidder to ensure that the clarification sought for has been properly received in time by tender inviting authority.


DEO-cum-DPC
Kendrapara


CDO-cum-EO, ZP
Kendrapara


Collector-cum-Chairman
Kendrapara

GENERAL TERMS & CONDITIONS

1. SOURCE OF FUNDS:

The District Project Office, Kendrapara is the funding Agency for supply and installation of the **Incinerator and Vending machines** in Primary Schools, High Schools & Higher Secondary Schools in the District of Kendrapara.

2. DISCLAIMER:

This Document includes statements, which reflect various assumptions, which may or may not be correct. Each Bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.

3. The authority reserves the rights to cancel the engagement order on violation of any terms and conditions so prescribed without any reason thereof.

4. COST OF BIDDING:

The Bidder is expected to examine the Bidding Documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will / may result in the rejection of the Bid.

5. BID PRICE:

Prices quoted by the Bidder shall be "Firm" and not subject to any price adjustment during the performance of the Contract. A Bid submitted with variable Price or an adjustable price clause shall be treated as non-responsive and rejected out rightly.

6. EARNEST MONEY DEPOSIT (EMD):

Along with their technical bids, the Bidders are required to submit an EMD of **Rs. 5,10,000/-** in the form of Demand Draft in favour of "**District Project Coordinator, SS, Kendrapara**" and payable at any scheduled commercial Bank at Kendrapara. Photo/Fax copies of the demand draft will not be accepted. The earnest money of unsuccessful bidders will be returned to them without any interest within thirty (30) days after awarding the contract and on receipt of written request from the Bidders. The earnest money of successful bidder will be returned after submission of Performance Security.



7. PERFORMANCE SECURITY (PS):

The successful bidder of the contract will have to deposit a Performance Security (PS) of **5% (Five Percent) of the total contract value** in the form of Bank Guarantee (BG) drawn in favour of "**District Project Coordinator, SS, Kendrapara**", payable at Kendrapara within 7 days from the date of receiving the order. If the successful bidder fails to submit the Performance Security within the period of 7 days, EMD will be forfeited and the order will be rejected. Order will be taken to award the contract to the 2nd lowest bidder as per price quoted by L1 bidder. Performance Security will be forfeited in the event of breach of contract obligations by the Supplier.

8. BIDDER'S ELIGIBILITY:

The intending bidder should qualify all the conditions in the pre-qualification criteria as per Annexure-1.

9. VALIDITY:

The offer shall be valid for a period of **180 days** from the date of bid opening (Technical).

10. ALTERNATIVE BIDS:

Bidders shall submit Bids, which comply with the Tender Documents. Alternative bids shall not be considered for evaluation.

11. PAYING OFFICER:

Payment will be released by **District Project Coordinator, SS, Kendrapara** after successful completion of the work.

12. EVALUATION OF SAMPLES: The bidders who will qualify in the pre-qualification criteria of the tender shall be asked to demonstrate the quoted items by the District Administration at the office of **District Project Coordinator, SS, Kendrapara**. The price bid of such bidder(s) shall be opened whose sample will be accepted after evaluation.

13. QUALITY OF WORKMANSHIP:

If any work is found unsatisfactory by "Owner / Any authorized Representative of the Owner" of the work, the bidder shall have to replace and install the same without any extra financial cost.

14. ACCIDENT:

The bidder shall be responsible for any accident during installation and supply of the products for which he/she has to arrange workmen's compensation insurance. This policy shall also cover the bidder against the claims for injury, disability, diseases or death of his or his sub-contractor's employee's covered under the workmen's compensation act, 1948.



15. INSURANCE:

The bidder shall arrange adequate Transit-cum-storage-cum-erection insurance policy and shall submit the copy of the same to the Owner on demand.

16. WARRANTY/GUARANTEE:

The products should be guaranteed for a trouble-free operation by the bidder for a minimum period of **2 (two) years** duly ensured by the manufacturer and the bidder is also liable to maintain the projects for a period of **2 (two) years for Incinerator and Vending machines**. The bidder should ensure free replacement and install the product for trouble free operation.

17. COMPLETION PERIOD:

This office reserves the right to increase or decrease the actual quantity of requirement of Kendrapara District. However, the approved rate will remain same, in case, the quantity increased or decreased after finalization of the tender. The Successful Bidder shall have to supply, install, and complete the work within **30 days** after issue of award letter at the approved rate. Owner reserves the right to re-schedule the completion period, if required.

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C.O.-Cum- E.O.
Zilla Parishad, Kendrapara

S. Das
Collector-Cum-C.E.O.
Zilla Parishad, Kendrap

ADDITIONAL TERMS AND CONDITIONS

1. The pre-qualification conditions which should be submitted in the format specified in **Annexure-I** along with documentary evidence.
2. The bidder who does not meet all the terms and conditions under the pre-qualification will not be entertained for further rounds of selection and their bids will stand disqualified.
3. The bidder should be a registered firm having valid registration certificate and complete address of the office.
4. The bidder must have an annual turnover as mentioned in the pre-qualification table supported by relevant documents and audited balance sheet.
5. The bidder should be registered with GST Authorities and any other Central / State authorities as prescribed by law. Copy of the GST Registration and Copy of the PAN should be enclosed with the bid documents.
6. The rates quoted in financial Bid should be inclusive of all charges such as GST, other taxes, Transportation, loading & unloading, transit insurance, delivery, installation, and demonstration at the school points of Kendrapara District. The price/rate should be valid for **180 days** from the date of opening of the bid.
7. The agency will supply all the items within **30 days** after the issue of award letter. In case of any further delay, otherwise not mutually agreed upon, shall attract a penalty of 0.5% per month of the value of the delivery delayed up to a maximum period of 4 months after which the order will stand automatically cancelled.
8. The Bid shall be opened by the Bid Committee under the Chairmanship of Collector, Kendrapara at the Office of District Project Coordinator, Kendrapara and the offered items shall be evaluated by authorized officials of Tender Committee members, Kendrapara.
9. No advance payment will be made. The payment will be made in phased manner after satisfactory receipt of materials by consignee. The Agency is required to submit a triplicate Bill, Completion certificate, Photographs along with receipted challan duly signed and sealed from the concerned authority of Schools for payment after completion of supply of goods.



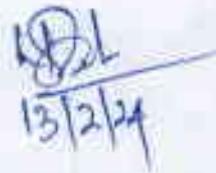
10. Buyer may consider to conduct random testing of machines after receiving of consignee location and payment will be made accordingly. If product is not found as per required specification, Then Performance Security will be forfeited in the event of breach of contract obligations by the Supplier.
11. The rates should be quoted in figures and words. In case of mismatch **whichever lowest will be considered.**
12. The bids not accompanied along with EMD of **Rs.5,10,000/- (Rupees Five lakhs Ten thousand only)** in shape of Demand Draft drawn in favour of District Project ^{(Co-ordinator, SS} ~~Office~~, Kendrapara, will be rejected.
13. The successful bidder will have to submit the performance security deposit of **5% of the contract value** in shape of Bank Guarantee drawn in favour of District Project Coordinator, Kendrapara.
14. The bidder should have proper license in handling the items, if required, the same is to be submitted on demand and otherwise it will be liable for any damage on any account.
15. **Any corrigendum /addendum to this bid shall be hoisted in <https://Kendrapara.nic.in>.**
16. The Competent Authority reserves the right to reject or accept any bid without assigning any reason thereto. The decision of the Competent Authority shall be final and binding on the Bidders.

**Seal
&Signature of
the bidder**


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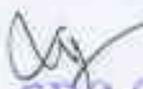

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Zilla Parishad, Kendrapara


Collector-Cum-C.E.O.
Zilla Parishad, Kendrapara

PRE-QUALIFICATION CRITERIA

Sl. No.	Criteria	Documentary Evidence	Submission of Document (Yes/No)
2	Address of Office	Address Proof of Office	
3	Tax Registration and Clearance	GST registration copy	
		PAN registration copy	
4	Manufacturer License/ DIC Registration certificate	Manufacture License of OEM.	
5	OEM Authorization	Ink signed Authorization from OEM for this particular tender is Required.	
6	Turnover	At least Rs.250.00 Lakhs average turnover of the OEM in last three financial years. (i.e. 2020-21, 2021-22 & 2022-23).	
		The Bidder should have Average Annual turnover of INR 90.00 Lakhs (Rupees Ninety Lakhs) in last three financial years (i.e. 2020-21, 2021-22 & 2022-23). Proof to be submitted by the Bidder in form of Audited balance Sheet, Income & expenditure statement, and Profit & Loss Account from a Chartered Accountant)	
7	IT Return	Bidder Must Submit IT Return in last three Financial years (i.e. 2020-21, 2021-22 & 2022-23).	
8	Sample Evaluation	Intending bidder must have to display samples within 7 days of communication by the District Administration. The price bid of such bidder(s) shall be opened whose sample will be accepted after evaluation.	
9	EMD	EMD of Rs. 5,10,000/- (Rupees Five lakhs Ten thousand only) in shape of Demand Draft drawn in favour of District Project Officer, Kendrapara.	
10	Undertaking	"Applicant should not be blacklisted by any Govt. entity or by any other organization, not have any legal proceedings within a period of three years preceding the commencement of	

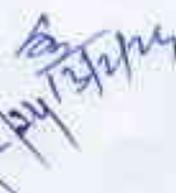
		the procurement process, or not have been otherwise disqualified pursuant to Debarment proceedings.” The bidder should furnish an undertaking to this effect through an affidavit in non-judicial stamp paper of Rs.100.00 and duly notarised along with acceptance of the tender terms and conditions.	
11	After Sales Service	Bidder should have at least one direct / authorized franchisee service center in the Kendrapara/Cuttack/Bhubaneswar with proper legal agreement should be valid for last 06 months for providing quick on-site support within 24 hours as the location of schools are in remote area. (Valid document is required).	
12	Warrantee/Guarantee	The products should be guaranteed for a trouble free operation and on site defect redressal provision by the bidder for a minimum period of 2 (two) years duly ensured by the manufacturer and the bidder is also liable to maintain the projects for a period 2 (two) years for Incinerator and Vending machines , failing which the bidder will be liable for legal action as deemed proper including blacklisting the firm. The bidder shall have to replace and install the same without any extra financial cost.	

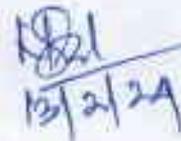
OTHERS

i)	Bidder must have Odisha GST Registration.
ii)	Experience: Bidder should have experience of supplying Incinerator and Vending machines in PSUs/ Corporate any registered institutions etc. (Work Order/Contract Copy to be enclosed).
iii)	OEM has to submit trade mark certificate.
iv)	OEM has to submit GMP, CE and NSIC Certificate.
v)	Bidder/OEM should submit test report from NABL or its accredited Labs/Smoke test Reports of the sanitary Incinerator machines.


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Zilla Parishad, Kendrapara


Collector-Cum-C.E.O.,
Zilla Parishad, Kendrapara

SANITARY NAPKIN VENDING MACHINE (TECHNICAL SPECIFICATION)		
SI No	PARAMETERS	VALUES
1	MACHINE TYPE	FULLY AUTOMATED ELECTRONIC MODEL, PROGRAMMEABLE, ELECTRONIC DATE RETRIEVABLE, All MOTORS BOARDS OPERATE ON DC
2	NO OF PRODUCT COLUMN	2 SPIRAL (SPRING-PLATED HS)
3	BODY TYPE	MILD STEEL CRCA SHEET WITH 1.5 mm THICK
4	DEIGN	ASETHETICALLY WELL DESIGNED WITH SLEEK CABINET
5	DIMENSION	500mmx300mmx150mm (LxBxH)
6	WEIHT	10Kg.(MAXIMUM)
7	LOADING TYPE	FRONT FEED
8	MOUNTING TYPE	WALL MOUNTED
9	CAPACITY	UPTO 60 PADS
10	INPUT ACCEPTER	COINS /TOKEN BASED
11	LED DISPLAY	READY TO USE / EMPTY, NO OF SANITARY PADS STOCK
12	STOCK OUT INFORMATION	IF MACHINE IS OUT OF STOCK THEN IT WILL SHOW ON DISPLAY AND MACHINE WILL NOT ACCEPT ANY TOKEN OR COIN
13	POWER BACKUP	6 TO 8 HOURS
14	POWER INPUT	160V TO 230V.
15	WARRENTY	2YRS ONSITE.
16	NAPKIN TYPE	SQUARE/RECTANGABLE(TRIFOLDED PAD)
17	LOCKING FACILITY	YES

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C.D.O.-Cum- E.O.
Zilla Parishad, Kendrapara

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Collector-Cum-CEO,
Zilla Parishad, Kendrapara

INCINERATOR MACHINE (TECHNICAL SPECIFICATION)

Sl No	PARAMETERS	VALUES
1	LOADING TYPE	FRONT FEED
2	MOUNTING TYPE	WALL MOUNTED
3	CAPACITY	51-100 PAD/DAY
4	CYCLE CAPACITY	5-10 PAD/CYCLE
5	BURNING TIME	16-30 MINS
6	MODE OF OPERATION	ELECTRONICALLY OPERATED FULLY AUTOMATIC ,TIMER CONTROLLED
7	AUTOMATIC DIGITAL CONTROLLER FOR TIME	YES
8	START OPTION	PRESS BUTTON
9	HOUSING MATERIAL EXTERNAL USED	CRCA STEEL OF 1 MM OR MORE THICKNESS
10	HOUSING INTERNAL	INSULATOR TYPE
11	MCB PROTECTOR	SCHINDER
12	EXTERNAL DIMENSION OF MACHINE(APPROX)	250 MM (W) X 250 MM (D) X 450 MM (H)
13	DISPLAY	YES
14	TIMER CUT-OFF	YES (PRESENT WITH LED DISPLAY)
15	TEMPERATURE RANGE	UP TO 800 DEGREE C
16	POWER CORD	ISI MARKED, 2.5 MTRS
17	INSULATION THICKNESS	30 MM
18	HEATER TYPE	CERAMIC
19	VOLTAGE	220V 50Hz
20	AMPHERE	5A. Max
21	WATT	1200W
22	EQUIPMENT ON INDICATOR	YES
23	INSUALTION TYPE	FIBRE TYPE / THERMAL CERAMIC BOARD OF 25 MM THICKNESS
24	BODY MATERIAL	MILD STEEL POWDER COATED
25	TYPE OF COATING	7 TANK COATING
26	WARRANTY	ON SITE 2 YEARS
27	MII	YES
28	TYPE OF CONNECTION PIPE WITH FUEL GAS OUTLET	CLAMP TYPE
29	EXHAUST PIPE	2.5 MTR LENGTH GALVANIZED IRON OF 0.05Mtr DIA OF MEDIUM GAUGE THICKNESS
31	TEST CERTIFICATES	CE, ISO 9001, ISO 45001,ISO 14001, CHEMICAL ANALYSIS OF MATERIAL FROM NABL
32	DOOR DESIGN	THERMAL CERAMIC INSULATOR
33	LOCKING TYPE	MAGNATIC LOCK WITH KEY

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Zilla Parishad, Kendrapara

Collector-Cum-C.E.O.
Zilla Parishad, Kendrapara

FINANCIAL BID FORMAT

Sl No.	Item Name	Quantity (In No)	Per piece	Amount (In Rs.)	GST	Total Cost (In Rs.)
1	INCINARATOR WITH VENDING MACHINE	847				

Seal and Signature of Bidder