



ଜିଲ୍ଲା ପରିଷଦ, କେନ୍ଦ୍ରାପଡ଼ା

(ଓଡ଼ିଶା ଜୀବିକା ମିଶନ୍, ମିଶନ୍ ଶକ୍ତି ବିଭାଗ)

**ZILLA PARISHAD, KENDRAPARA**

(ODISHA LIVELIHOODS MISSION, DEPTT. OF MISSION SHAKTI)

Zilla Parishad Building, At/P.O./Dist.-Kendrapara, Odisha – 754211.

Email ID-kendraparadpm.olm@gmail.com



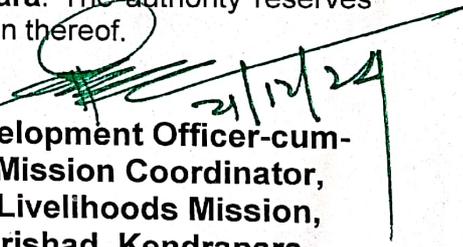
Letter No. OLM/328/OLM/RDP

Date. 21/12/2024

**QUOTATION CALL NOTICE**

Sealed Quotations are invited in the prescribed format from the individual/firms/ Company with valid and up to date GST number for **Printing & Supply of Poshan Sakhi Kit** for DMMU, OLM, Zilla Parishad, Kendrapara.

The quotation paper along with details of the terms and conditions of the above quotation can be downloaded from <https://kendrapara.odisha.gov.in>. Interested bidders may submit their sealed quotation in the prescribed format mentioning **“Quotation for Printing & Supply of Poshan Sakhi Kit”** on cover of the envelop to the **Chief Development Officer (CDO)-cum-District Mission Coordinator (DMC), DMMU, OLM, Zilla Parishad, Kendrapara** latest by **02<sup>th</sup> JANUARY 2025 by 1.30 PM** through **Speed post/Regd. Post only** and which will be opened on the same day at **3.30 PM**. The bidders may be present in person or through their authorized representative(s) during the opening of the quotations at **Zilla Parishad Conference Hall, Kendrapara**. The authority reserves the right to reject all or any quotation without assigning any reason thereof.

  
Chief Development Officer-cum-  
District Mission Coordinator,  
Odisha Livelihoods Mission,  
Zilla Parishad, Kendrapara.

CC to:

1. The Addl. District Magistrate (General), Kendrapara with a request to affix the quotation call notice in the Collectorate notice board and webhost the quotation call notice & the bid documents in the district website for wider publicity.

2. Copy to Notice Board of Zilla Parishad, Kendrapara.





# ଜିଲ୍ଲା ପରିଷଦ, କେନ୍ଦ୍ରାପଡ଼ା

(ଓଡ଼ିଶା ଜୀବିକା ମିଶନ୍, ମିଶନ୍ ଶକ୍ତି ବିଭାଗ)

## ZILLA PARISHAD, KENDRAPARA

(ODISHA LIVELIHOODS MISSION, DEPTT. OF MISSION SHAKTI)

Zilla Parishad Building, At/P.O./Dist.-Kendrapara, Odisha – 754211.

Email ID-kendraparadpm.olm@gmail.com



Letter No. OLM/ 328/OLM/ROF

Date. 21/11/2024

### Quotation for Printing & Supply of PoshanSakhi Kit

1. Sealed quotations are invited in the prescribed format from individual/firms/ Company having valid up to date GST number for **Printing & Supply of PoshanSakhi Kit** for DMMU, OLM, Zilla Parishad, Kendrapara as per the specification given below.

2. Specifications of the list of items to be printed

SI No	Name of the Printing materials	Size/Specification
1	Intergenerational cycle in flex	3ft X 3ft
2	One flex covering 16 picture cards	5ft X 3ft
3	Four pages folder for national flag with stamp size pictures (20 pics for each three color of flag: 60 pics in total)	220 GSM glossy finish, laminated, multi-color printing both side

3. Total printing Requirement of PoshanSakhi Kit

SI No	Name of the Printing materials	No of Copies to be printed (Tentative)	Place of Delivery
1	Intergenerational cycle in flex	640 nos	DMMU, OLM, ZillaParishad, Kendrapara within 15 days from issue of purchase order
2	One flex covering 16 picture cards	640 nos	
3	Four pages folder for national flag with stamp size pictures (20 pics for each three color of flag: 60 pics in total)	640 nos	

*(Signature)*



#### 4. Bid Price

- a) The bidder shall quote price for all the items as mentioned in each category in the format of quotation otherwise it will be rejected. The format specified in **Annexure- I (Vendor information) & Annexure- II (Financial Bid Document)** should be used. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) **All duties, taxes, other levies and transportation cost if any payable by the supplier under the contract shall be included in the total price.**
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.
- e) The bidder should quote for all the items of Poshan Sakhi Kit otherwise the quotation will be rejected.

#### 5. Bid Security:

The intending bidder must submit Earnest Money Deposit (EMD) of **Rs. 5000/- (Rupees Five thousand)** only in shape of Demand Draft in favour of **“ODISHA LIVELIHOODS MISSION, NRLM, Kendrapara” payable at SBI, Kendrapara.** Any bid submitted without bid security will be rejected. The above bid security will be forfeited if a bidder (i) withdraws its bid during the period of bid validity or (ii) fails to perform the contractual obligations as per the purchase order . The EMD of the unsuccessful bidder will be returned without interest after finalization of the Quotation. The EMD shall be refunded without interest to the successful bidder after supplying of all the items.

#### 6. Cost of application for quotation

The application form of quotation containing Quotation document, Vendor's Information format & Financial Bid document format for Printing & Supply of Poshan Sakhi Kit will be available with DMMU, OLM, ZP, Kendrapara on **payment of Rs. 1000/- (in shape of DD in favour Odisha Livelihoods Mission, NRLM, Kendrapara, payable at SBI, Kendrapara Main Branch)** from 21.12.2024 to 01.01.2025 (11 AM to 4 PM) in all official days or can be downloaded from <https://kendrapara.odisha.gov.in> from Dt. 21.12.2024 to Dt.01.01.2025. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft in favour of **Odisha Livelihoods Mission, NRLM, Kendrapara payable at SBI, Kendrapara Main Branch for an amount of Rs. 1000/- (Rupees One Thousand)** only towards the cost of application along with the application. The application fee is non refundable. Quotation submitted without application fee will be rejected.

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**7. Validity of Quotation**

Tender shall remain valid for a period not less than 60 days after the deadline date specified for submission.

**8. Evaluation of quotations**

The Purchaser will evaluate and compare the tenders determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) Confirm to the terms and conditions, and specifications
- (c) Filled in Indian Currency
- (d) Quoted in Unit
- (e) Submit the PAN Card & GST certificate & Up to date clearance
- (f) received on or before the due date & time mentioned in the quotation

The quotations would be evaluated for total price quoted for one unit of Printing & Supply of Poshan Sakhi Kit (i.e. Including one each from all the three items).

**9. Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price of one unit of Printing & Supply of Poshan Sakhi Kit (i.e. Including one each from all the three items).

**10. Checking of Sample printing formats**

The bidder can check the sample copy of the Flex & folder for Printing of Poshan Sakhi Kit (soft copies & hard copies) available in the DMMU, OLM, ZillaParishad, Kendrapara in all the official working days from 11 AM to 4 PM till 01<sup>st</sup> Jan 2025.

**11.** The bidders are to enclose the self-attested copy of the following documents along with the Quotation paper and the original certificate is to be produced for verification, if felt necessary at the time of finalization of the tender.

- (a) Up to date tax clearance certificate
- (b) Copy of the PAN Card,
- (c) Copy of the GSTIN Registration certificate.

12. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the Quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
13. The Successful bidder will ensure the timely supply of items to the DMMU, OLM, Zilla Parishad, Kendrapara as per the specification given in the quotation. If the selected bidder failed to supply the required articles within the specific time mentioned in the supply order without proper & valid justification, then the order will be cancelled and the security deposit will be forfeited.
14. The rates can be negotiated depending on the situation prevailing at the time of opening and finalization of the tender.
15. Payment shall be made after delivery of all the items through EFMAS after submission of the bills and vouchers.
16. The individual/firm/company shall not be blacklisted by any government organization. If found later on, the action deemed fit will be initiated against the firm as per the law and security deposit will be forfeited.
17. The contract shall be comprehensive & no extra charges will be admissible.
18. The undersigned reserves the right to reject or cancel any or all quotation without assigning any reason thereof at any time prior to the award of contract.
19. Any legal dispute arising out of this is subject to Kendrapara district jurisdiction only.
20. The bidders may be present in person or through one of their authorized representative(s) during the opening of quotation as per the date and time fixed by the DMMU, OLM, Zilla Parishad, Kendrapara.
21. Interested bidders may submit their sealed quotation in the prescribed format with all the documents mentioning "Quotation for Printing & Supply of Poshan Sakhi Kit" on cover of the envelop to the **Chief Development Officer (CDO)-cum-District Mission Coordinator (DMC), DMMU, OLM, Zilla Parishad, Kendrapara** latest by 2<sup>nd</sup> January 2025 by 1.30 PM through Speed/Registered Post only. DMMU, OLM, Zilla Parishad, Kendrapara shall not be responsible for any postal delay. Bidders may be present in person or through their authorized representative(s) during the opening of tender at 3.30 PM on the same day at **Zilla Parishad Conference Hall, Kendrapara**.

  
**Chief Development Officer-cum-  
District Mission Coordinator,  
Odisha Livelihoods Mission,  
Zilla Parishad, Kendrapara.**

*On*

**VENDOR'S INFORMATION**Annexure-I

1	Name of the Individual/Firm/Company:	
2	Full address: Telephone no. Fax no. E-mail address :	
3	GSTIN No. (with copy of certificate)	
4	PAN Number with copy of the PAN Card	
5	Up to date tax Clearance Certificate (Copy to be attached)	
6	Particulars of the EMD of Rs. 5,000/-:	Bank & Branch:
		BD/BC No:
		Date:

I do hereby certify that the above mentioned particulars are true and correct.  
**Full Signature of the Bidder:**

**Date:**

**Seal**

**DECLARATION BY THE BIDDER:**

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this Quotation is given to me/us.

**Signature:**

**Date:**

**Name:**

**Address :**

**Designation:**

**On behalf of:**

### FINANCIAL BID DOCUMENT FORMAT

Sl No	Name of the Printing materials	Specification	Rate quoted per Unit Including tax (INR)	Total Unit of (Nos)	Total Amount including tax (INR)
1	Intergenerational cycle in flex	3ft X 3ft		640 nos	
2	One flex covering 16 picture cards	5ft X 3ft		640 nos	
3	Four pages folder for national flag with stamp size pictures (20 pics for each three color of flag: 60 pics in total)	220 GSM glossy finish, laminated, multi-color printing both side		640 nos	
<b>Total Price</b>					

(NB: Total Price including printing & Supply of the above items.)

#### DECLARATION OF THE BIDDER.

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the bidder with seal

Place:  
Date :