



ସମଗ୍ର ଶିକ୍ଷା
समग्र शिक्षा
Samagra Shiksha



DISTRICT PROJECT OFFICE, SAMAGRA SIKSHYA: KENDRAPARA

No. 133

Date. 18/11/2025

To

The District E-Governance Manager,
Kendrapara

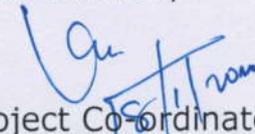
Sub: Publication of quotation call notice for engagement of hire vehicle

Sir

With reference to the subject cited above, I am to enclose herewith the notification for the purpose of engagement of hire vehicle at District Project Office, Samagra Sikshya, Kendrapara which may please be published in the district website for wide publication.

This is for your information and necessary action.

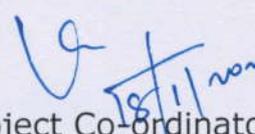
Yours faithfully


District Project Co-ordinator
SS, Kendrapara

Memo No. 134

Date. 18/11/2025

- Copy submitted to the Collector-cum-Chairman, SS, Kendrapara for favour of kind information.


District Project Co-ordinator
SS, Kendrapara

QUOTATION/TENDER CALL NOTICE

NO 131 Date 18.01.25

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators / Private Individuals for providing one no. Of Non Ac/Ac Diesel driven vehicles (Bolero/ Swift Dzire/Bolt/Celerio etc. Petrol /Diesel driven vehicles having sitting capacity more than ten including driver, which shall conform to the terms and conditions for engagement of vehicle for official use at District Project Office, SS, Kendrapara .

1. The vehicle must be in Road Worthy conditions shall not be more than 3 years old from the date of initial registration and must have valid registration certificate and Insurance Certificate, Fitness Certificate, valid contract Carriage permit, proof of up to date tax payment etc, which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have valid driving License for during light transport passenger vehicle and should be sufficiently experiences in driving transport passenger vehicle.
3. The driver should be well behaved gentle and obedient in nature
4. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel)
5. The vehicle must achieve a fuel efficiency of Kms per litre.
6. The details of the make and year of manufacture of the vehicle, registration no. Mileage (Kms covered per litre) ad name of the Driver with Driving Licences' and period of validity shall be specifically prbvided in the general bid information to be furnished with the Quotation tender.
7. The Quotation completed in all respect shall reach the undersigned on or before 24.1.2025 by 2 pm and shall be opened on the same date i.e 24.1.25at 3pm in the office chamber of the undersigned in presence of the bidders or their authorise in the presence of representatives.
8. The application form of quotation/tender containing general bid information & terms and conditions for hiring of vehicles etc. Will be available with DPO, SS, kendrapara on *18.1.25*
9. A sum of Rs. 1000/ shall be deposited by the intending bidders in shape of Account Payee bank Draft drawn in favour of the DPO, SS, Kendrapara and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
10. Bidder having experience to provide vehicle in Govt. Organisation in Kendrapara district.
11. Bidder will have to move vehicle 24 x7
12. Bidder must have aware about the financial rule of engagement of vehicle.
13. Bidder have valid GSTR of last 6 months (filling copy required to be attached with PAN Copy)
14. Bidder can send their quotation through Speedpost/Regd. Post/courier service
15. The authority reserves right to accept or cancel the quotation without any reason thereof.

[Signature]
DEO-cum-DPC,SS, Kendrapara

Memo No. *132* /Dt. *18.01.25*

Copy to the Notice Board of Collectorate, kendrapara/DEO/DPC, SS/all Block Education Officers, Kendrapra district/Secy. Kendrapra Taxi Association, Tinimuhani/RTO, Kendrapara.

(Address)

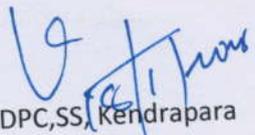
District Project Co-ordinator
SS, Kendrapara (near Kendrapara Autonomous College)
PIN 754211

[Signature]
DEO-cum-DPC,SS, Kendrapara

TERMS AND CONDITIONS FOR HIREING VEHICLES

The Following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contract shall have all necessary valid MV documents such as : Valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid contract Carriage permit, proof of up to date tax payment etc. And DL of the driver available all the times. Office Hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injure made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel .
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of the breakdown for the reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do no report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. The vehicle shall be road worthy condition and also in a good running conditions during the period of contract.
9. If the services are found to be unsatisfactory the client shall give one month notice and terminate the agreement
10. If the bidder violate any of the terms of contract, the authority shall forfeit the entire amount of security deposit.


DEO-cum-DPC,SS, Kendrapara

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. Of vehicle:
2. Type of Vehicle (AC/Non-AC)
3. Year of manufacture
4. Model
5. Date of Registration
6. Name & complete address of the owner of vehicle
7. Fitness certificate validity
8. Permit validity
9. Insurance Validity
10. PAN number of vehicle owner
11. GST No.
12. GSTR (last 6 months)-
13. DL No. and validity
14. Experience of engagement of vehicle in Govt office of Kendrapara district-
15. Propose hire charge of the vehicle per month
16. Rate of fuel consumption mileage per liter:
17. Contact number of the service provider(tender/quotationer)
18. Mobile No.:

"Certified that the information submitted above is true to the best of my knowledge and belief:

DEO-cum-DPC,SS, Kendrapara

