

**QUOTATION CALL NOTICE FOR SUPPLY OF AIR CONDITIONER WITH STABILIZER - 2 Nos,  
LEZER-PRINTERS WITH SCANNER -2 Nos & UPS-2 Nos FOR FINANCE SECTION**

Sealed tenders are invited from registered firm possessing valid **GST registration** and , PAN No etc. towards supply & Installation of "AIR CONDITIONER- WITH STABILIZER 2 Nos ( VOLTAS/ DAIKIN)-1.5 TON- 5 STAR , LEZER-PRINTERS- WITH SCANNER ( HP/ EPSON) -2 Nos & UPS-2 Nos (V-GUARD/ LUMINOUS/ MICROTEK) FOR FINANCE SECTION ". The last date of receipt of sealed tender is dt. 12.2.2025 up to 2.30 P.M, The items delivered and installed at District Project Office, Kendrapara. Authority reserve right to accept or reject any quotation at any time without assign any reason. Bidder have to submit the price including GST & Installation charges

Interested and eligible firm may download **BID DOCUMENT** from website [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) and [www.kendrapara.odisha.gov.in](http://www.kendrapara.odisha.gov.in) and apply accordingly.

9/c  
Sgt  
31.1.25  
District Project Coordinator  
SS Kendrapara

Memo No--- 254 - Date 31.01.25  
Copy to the Notice Board of Collectorate / DRDA, Kendrapara  
/ADM, Office, Kendrapara / DPO,SS, Kendrapara /  
BEO, Kendrapara / Website of [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in) and  
[www.kendrapara.odisha.gov.in](http://www.kendrapara.odisha.gov.in)

9/c  
Sgt  
31.1.25  
District Project Coordinator  
SS Kendrapara

**DISTRICT PROJECT OFFICE, RTE-SS KENDRAPARA**

**Kendrapara Autonomous College Campus,**

District Project Coordinator SSA Kendrapara desires to *supply & Installation* of "AIR CONDITIONER- WITH STABILIZER 2 Nos ( VOLTAS/ DAIKIN)-1.5 TON-5\* , PRINTERS WITH SCANNER ( HP/ EPSON) -2 Nos & UPS-2 Nos ( V-GUARD/ LUMINOUS/ MICROTEK) FOR FINANCE SECTION ". through Open Tender method. The interested bidders are required to read the following terms and conditions carefully and apply accordingly.

**1. The Bid shall contain self attested photo copy of the following documents.**

- (i) GST registration certificate & GSTR
- (ii) PAN card
- (iii) Original bid document as a token of acceptance of the terms & condition of the bid.
- (iv) Authorisation letter from OEM
- (v) EMD as mentioned in point (ii) of the terms & condition.
- (vi) Bidder must have UDIN ( Verify by online)
- (vii) Brand- As per quotation Call notice

**2. Terms & Conditions**

- (i) Intending/ interested firms should quote the rate per items inclusive of all taxes & charges.
- (ii) The intending bidder shall have to deposit EMD( Refundable) in shape of bank draft / Bank Guarantee in favour of District Project Coordinator, SS Kendrapara payable at Kendrapara which will be Rs.5000/- (Rupees Five thousand) only.
- (iii) The EMD of unsuccessful bidders will be refunded within a period of 15 days after finalization of tender.
- (iv) The successful bidder has to furnish performance security @ 5% in shape of Bank Draft/Bank Guarantee .
- (v) In case of successful bidders, EMD will be discharged upon signing the contract and furnishing the performance security.
- (vi) If the selected firm fails to execute within the prescribed date after being intimated, its EMD will be forfeited and it may be black listed.
- (vii) The authority is not bound to accept the lowest quoted rate if the bidder does not fulfil all requisites as considered necessary. In no case the quality of item will be compromised.
- (viii) Delivery of the items shall be made with proper packing and in good condition and subject to verification at the time of receipt by a certifying officer at Dist level.
- (ix) The bids shall be received up to 2.30 P.M dt. **12/2/ 2025** through speed post/ registered post/courier only. The authority is not responsible for any postal delay. Bids received after the scheduled date and time mentioned above will be rejected. The Bid will be opened on dated **12/ 2 /2025 at 4.30 P.M.** in presence of the Bidder or their authorized agent who may be present. The rate will be valid for one year from the date of issue of order. The sealed envelope should be super scribed as "AIR CONDITIONER- WITH STABILIZER 2 Nos ( VOLTAS/ DAIKIN) , LEZER-PRINTERS WITH SCANNER ( HP/ EPSON) -2 Nos & UPS-2 Nos ( V-GUARD/LUMINOUS/ MICROTEK) FOR FINANCE SECTION ".

- (x) EMD & Performance security will be forfeited if the successful bidder fails to supply the items in time as per the quality.
- (xi) The order will be placed in favour of the selected firms
- (xii) The intending firm must supply the brand as per specification and Brand, if not do so his/her SD will also be forfeited and no funds will be released on invoice.
- (xiii) The intending firm should quote the price per item as per the unit mentioned in the specification. The price per item quoted must be inclusive of all charges. All taxes, all packing and delivery, installation and functioning charges etc. at DPO premises. **No correction/ over writing in the financial offer are allowed.** The purchase committee of SS Kendrapara is authorized to correct any arithmetical mistake made by the bidder while calculating the total cost. The recommendation of the purchase committee in this regard is final and binding.
- (xiv) The authority reserves the right to reject any or all the bids without notice or without assigning any reason thereof.
- (xv) The Bid is valid for 90 days from the date of its opening.

(XVII) Address & mode of submission of BID- O/o the District Project Coordinator, SS, Kendrapara, Near College Colony PS, Kajala, Dist: Kendrapara, Pin- 754211, Odisha

(XVIII). **Mode of Submission:** Speed Post / Registered Post / Courier only to the address as specified above during the office hour only). Submission of proposal through other mode and late bid will be rejected.

(XIX) After Sale service certificate require

gk  
Sgt  
31.01.25  
District Project Coordinator  
SS Kendrapara