

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER : KENDRAPARA

At/Po:-Town Balarampur ; District:-Kendrapara, Pin:-754211, email:- ddaken.dag@nic.in

No. **4323** / Agril. Dt. **20/08/2025**

Expression of Interest (Eoi) is invited for Selection of NGO for implementation of the programme on Capacity Building & Skill Development Training **under the Scheme** Intensive Agriculture Programme (Non-Paddy) crops Jute, Mesta & Sunhemp, **State Plan for the year-2024-25** for Kendrapara District.

Expression of interest(Eoi) is invited by the Chief District Agriculture Officer, Kendrapara from the experience and interested NGO having GSTIN register for the state of Odisha for organizing the programme on Capacity Building & Skill Development Training under the Scheme Intensive Agriculture Programme (Non-Paddy) crops Jute, Mesta & Sunhemp, State Plan for the year-2024-25 for Kendrapara District will be conducted in 4 Blocks i.e Kendrapara, Marshaghai, Mahakalapada and Garadpur awareness among the farmers with following modalities.

1. The NGO must have valid PAN number and GST registration with up to date income tax GST clearance certificate
2. The NGO must not be black listed.
3. Preference would be given to the NGO for imparting training who have past experience (preferably NJB empanelled) for similar assignments on Value added Jute & Jute Diversified products in Agriculture & Farmer Empowerment Department. (The copy of the work order/ MoU /Completion certificate etc must be attached with the proposal.
4. The skill development training will be given to a group consisting of 20 WSHG members with an aim of women empowerment & doubling farmers' income through value addition.
5. The selection of the members for the training will be made from WSHG members/ FPOs who are interested in the Jute cultivation, processing & value addition through diversified jute products.
6. The VAWs/ AOs of the block will select trainees list in consultation with PRI members & NGOs of the Block/ District.
7. The list so selected must be approved by the CDAO, Kendrapara.
8. The training will be given to trainees for a period of 30 days by the NGO.
9. The selection of NGO for imparting the training will be made at district level by the selection committee.
10. The MoU in between CDAO & NGO will be made regarding mode of operation, cost norms of the training before conducting the training.
11. The funds will be given phase wise advance to the selected NGO & respective vouchers should be submitted within 15 days of the completion of the training programme.
12. The Scheme Officer (Jute), O/o-the CDAO, kendrapara will monitor the programme & intimate the report returns in time.

13. Cost Structure for one number of Capacity Building & Skill Development Training on Value added Jute & Jute Diversified products is as follows

Sl No	Expenditure head	Amount in Rs
1	1. 31k heave machine @ Rs.15000/- per machine for 4 machine = Rs.60000/- 2. Tool kits i. e scissor, Measurement Tape @Rs.250/-per trainees for 20 nos= Rs.5000/- 3. 39"scale & L-Scale @ Rs.600/-per pair for 4 pair-Rs.2400/-	67400.00
2	Wood Toll @Rs.2000/-per no.of for 4 nos.	8000.00
3	Cost of Study Materials, Raw materials during training@Rs.1000/- per head for 20 nos.	20000.00
4	Honorarium of Master Trainer/Resource person@Rs.1000/-per day for one month	30000.00
5	Stipend to trainees@ Rs.3000/-per head per month for 20 nos.	60000.00
6	Service charges of implemented Agency(NGO/ROSA)	30000.00
7	Hiring of room for training and fuel for vehicle	15000.00
8	Contingency (including Banner, Photographs, Certificate, Reporting along with inauguration & Valediction)	19600.00
	Total	250000.00

The Eols should reach to the undersigned by **08.09.2025 latest by 05:00 PM** through Registered/Speed Post/ Courier only. The proposal shall be opened on **09.09.2025 at 11:00 AM** in the presence of the District level selection committee & applicant or their authorized representative. The authority has reserves the right to reject any or all proposals without assigning any reason thereof. The Eol received incomplete or after the schedule date and time shall be summarily rejected. The sealed envelope superscribed as **Eol for organizing of Capacity Building Training of Kendrapara District for the year 2024-25.**

The authority shall not be responsible for any sort of postal delay and the Eol received beyond scheduled date and time shall not be entertained.


Chief District Agriculture Officer,
Kendrapara