



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KENDRAPARA
(EMERGENCY SECTION)**

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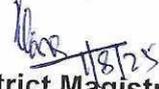
No. XXVIIIIF- 10/2025 2250 /Emgy. Dated. 01.08.2025

**SHORT QUOTATION CALL NOTICE FOR LIGHTNING AWARENESS PROGRAMME
THROUGH THE AWARENESS RATHA.**

Sealed quotations are invited from intending firms /Agencies/ Supplier having experience in different awareness programme with valid TIN for campaigning of Lightning Awareness Ratha in Kendrapara District. The Quotation paper containing detail specification with Term and Conditions, application of Technical and financial bid can be obtained by downloading from the Kendrapara district web site i.e. www.kendrapara.gov.in. The last date and time for receipt of quotation papers is dated from 02.08.2025 to 18.08.2025 and will be opened on the 18th August 2025 after 5:00 PM at Chamber of Additional District Magistrate, Kendrapara, Collectorate Kendrapara.

The authority reserve the right to reject any or all quotations without assigning any reason thereof.

By order of Collector, Kendrapara

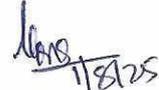

Addl. District Magistrate
AA Kendrapara

TERMS & CONDITIONS FOR PREPARATION OF LIGHTNING AWARENESS RATHA

1. Quotation papers should be submitted in sealed cover addressed to District Emergency Office, Garapur, Kendrapara, Odisha-754211 only duly superscribed as LIGHTNING AWARENESS RATHA-2025 through Speed Post/ Registered Post/ Courier. Submission of quotation by other means shall not be accepted.
2. Each bidder should submit both Technical bid as per Annexure-A & Financial bid as per Annexure-B in separate sealed envelopes should enclosed in another big envelope.
3. The Tender paper may be downloaded from the District web site i.e. www.kendrapara.gov.in
4. The date and time schedule relating to "Tender for preparation of LIGHTNING AWARENESS RATHA-2025" are cited as under

SCHEDULE OF EVENT	
Last date of receipt of sealed quotation	18-08-2025 (by 05.00P M)
Opening of quotations	18-08-2025 after 05.00 PM

5. Quotation must be accompanied with the following documents failing which the bids shall be out rightly rejected.
 - Registration certificate of the firm.
 - GST Registration Certificate.
 - Valid PAN, TAN, & GST Certificate.
 - IT return filed for the last three financial years(2021-22, 2022-23,2023-24)
 - Affidavit at notary that the firm is not blacklisted or defaulted for similar type of order.
 - Experience Certificate if any as regards to the similar type of works.
6. The rate quoted by the firm will be inclusive of all taxes.
7. The entries in the quotation form should be legible and filed clearly & duly signed by the bidder. No overwriting or cutting is permitted in the financial bid form.
8. Conditional quotation shall not be considered.
9. The organization must have to complete the work in time if selected. Deviation from this terms & conditions his or her quotation paper will be rejected without assigning any reason thereof.
10. The organization must have done the work valuing of Rs. 03(three) Crores and above for the financial year 2023-24.
11. The organization must have experience for IEC van arrangement.
12. GST return file updated up to January 2025 is to be submitted.
13. The organization must have its own infrastructure, fabrication, sound system and skilled staff.
14. The proprietor himself or any aphorized representative of the organization must have to be present on tender opening date with original papers/ documents/ which are submitted in the tender.
15. The organization must have experience of being selected for this kind work.
16. Previous experience, quality of work and skill in the field shall be the prioritized for selection, instead of rate quoted by the bidder.
17. Work order w.r.t. this kind of work in 2025 if any.
18. In case of any dispute in the process of contact it would be subject to the court jurisdiction a District Head Quarter at Kendrapara only.


Addl. District Magistrate
Kendrapara

Application for Technical Bid
(To be submitted in separately sealed envelope)

Name of the Firm and Address:

Documents Enclosed:

1. Photocopy of Registration Certificate.
2. Photocopy of GST Registration Certificate.
3. Photocopy of PAN
4. IT returns of last three financial years (2021-22, 2022-23, 2023-24).
5. Audited Balance sheet and P/L Account in support of turnover in the financial year 2023-24.
6. Updated GST return document.
7. Affidavit by the bidder with regard to the fact that the organization is not blacklisted.
8. Experience Certificate with regard to the similar type of work done before.
9. Work order w.r.t. this kind of work in 2025 if any.

Date:

Seal Signature of the Bidder

Application for Financial Bid
(To be submitted in separately sealed envelope)

Name of the Firm and Address:

Sl No	Particulars	Rate per day	Rate for Four Days
1	Charge of hiring of vehicle (TATA ACE) @1 per block		
2	Light & Sound system with power supply at vehicle including battery backup.		
3	Decoration of vehicles: <ul style="list-style-type: none">• Design size; As per actual• Font: Vinyl pasting• 2 door(out sides): Vinyl pasting• Wall (All sides): Iron frame with good quality flex• Top ceiling : Iron frame with good quality flex• Light & Sound System proper power supply• Awareness through audio (Provided by the district)• Design soft copy (Provided by the district)		
4	Contingency		

Each vehicle must move 60-70 Km (Minimum) per day inside the block
N.B.: Rate should be quoted inclusive of all cost, taxes and duties if any.

Date:

Seal Signature of the Bidder

Memo No. 2251 / Dated 01.08.2025

Copy forwarded to the DEGM, Kendrapara for information with a request to host the tender call notice in district website for wide publicity.

[Signature]
Addl. District Magistrate
Kendrapara

Memo No. 2252 / Dated 01.08.2025

Copy to the DI & PRO, Kendrapara for information and necessary action.

[Signature]
Addl. District Magistrate
Kendrapara

Memo No. 2253 / Dated 01.08.2025

Copy to the all members of Local Purchase Committee for information and necessary action and they are requested to attend above committee meeting at Collectorate, Kendrapara on 18.08.2025 at 05.00PM in the Chamber of Additional District Magistrate (Gen), Kendrapara.

[Signature]
Addl. District Magistrate
Kendrapara