



**ENHANCING CLIMATE RESILIENCE OF INDIA'S COASTAL COMMUNITIES
(ECRICC)**

Mangrove Forest Division (Wildlife) Rajnagar, Dist- Kendrapara, Odisha, India-754225

ବନଖଣ୍ଡ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଲୁଣାଜଙ୍ଗଲ ବନଖଣ୍ଡ (ବନ୍ୟପ୍ରାଣୀ) ରାଜନଗର , ଜିଲ୍ଲା - କେନ୍ଦ୍ରାପଡ଼ା

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**EXPRESSION OF INTEREST
FOR ENGAGEMENT OF ONE FACILITATING NGO(FNGO) AT
(MAHANADI MOUTH LANDSCAPE-MAHAKALAPADA BLOCK, KENDRAPARA DISTRICT)
UNDER ENHANCING CLIMATE RESILIENCE OF INDIA'S COASTAL COMMUNITIES (ECRICC) PROJECT**

Expression of interest in prescribed format are invited from the interested organization for engagement as **Facilitating NGO** for the above said project. The FNGO will be based in the Mahanadi Mouth Landscape- Mahakalapada Block, Kendrapara District. The initial period of engagement will be 1 (one) year with renewable in nature upon satisfactory performance. The detail ToRs, eligibility criteria, Application Form etc. are available at www.kendrapara.odisha.gov.in & www.ecricc.org from **08.12.2025** to till **29.12.2025 (5.30 PM)**.

The signed copy of the Expression of Interest in specified format with supportings are to reach the **O/o Divisional Forest Officer, Mangrove Forest Division (Wildlife), Rajnagar, Kendrapara latest by 5.30 PM of 29.12.2025** through **Speed Post only**. No other mode of communication will be entertained. The incomplete or applications received after due date and time will summarily be rejected and not to be considered for further processing.

The undersigned reserves the right to accept or reject any or all applications or to postpone the selection process without assigning any reason thereof.

Sd/-


Divisional Forest Officer
MFD(WL), Rajnagar-cum-Nodal Officer
ECRICC Project, Kendrapara

CC- ECRICC/KEN/009

Dt: 08.12.2025

To the Notice Board of DFO MFD (WL), Rajnagar, DPMU, ECRICC- Kendrapara and PCCF (WL) & CWLW, Odisha Cum State Project Director , SPMU, ECRICC, Bhubaneswar for webhosting the EOI Document in the website of ECRICC, Odisha for wider publicity.

Sd/-


Divisional Forest Officer
MFD(WL), Rajnagar-cum-Nodal Officer
ECRICC Project, Kendrapara



APPLICATION FOR SELECTION OF FACILITATING NGO (FNGO) FOR MAHANADI MOUTH
LANDSCAPE(MAHAKALPADA BLOCK) OF KENDRAPARA DISTRICT

Expression of Interest

Important Instructions:

1. Interested NGOs to submit their Eol application by following instructions provided in the ToR.
2. While filling up the application, it is suggested that the same may be undertaken using MS Word. Hence the text boxes, tables, rows provided in the application can be expanded/augmented to fully accommodate the responses of the applicant-NGO
3. Only completed application form will be considered for evaluation, hence care should be taken to provide adequate information for each information sought in the application form
4. Once the application is complete in all aspects, a print copy of the same needs to be submitted along with supporting documents to the address provided in the advertisement on or before the deadline for submission of application

1. Key Information about the Organization

Name Of Organization	Details of Registration of the Organization NB: Photocopy of the Registration Certificate to be annexed with this application signed by the competent functionary of the organization: Annexure-1)	Whether the registration of the organization is valid as on date of application (Yes/No)	Last Validity date of registration in dd /mm/yyyy format

2. Name & Designation of the Chief Functionaries

Sl. No	Name of the Chief Functionaries of the organization	Designation	Present Address, Contact No. and Email ID

3. Regd. Address of the Organization and contact details

Regd. Address	Phone No./Fax No.	Office Email ID

4. Whether the Organization has presence in the proposed Project District/Landscape/s (Yes/NO):
5. Total Experience of the Organization in the Mahanadi mouth Landscape(Mahakalpada block)/Kendrapara District (in months and years):
6. Official Address and contact details (Phone, Fax & E-mail) of the Organization in the Kendrapara district/Mahanadi mouth LS(Mahakalpada block) (if any):



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7. Registration Details including PAN/TAN, 12 A,80 G&GST No of the Organization:

Details of Valid PAN No.	Details of Valid TAN No.	Details of 12A	Details of 80G	Details of GST (If Any)

(NB: Certified copies of PAN, TAN, 12 A, 80G, GST registration to be annexed with the application)

8. If the NGO was ever black listed by any organization including Government (Yes/NO) and if Yes, reasons thereof:

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(Submission of declaration by the Chief Functionary of the Organization in this regard to be attached during application)

9. If any criminal Proceedings initiated/pending against the NGO, If yes submit the details:

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10. Financial turnover (last 3 Financial years):

Financial Year	Total Turnover as per Audited Statement
FY- 2022-23	
FY- 2023-24	
FY- 2024-25	

(NB: Certified Audited Statement of Accounts to be enclosed in the application form as proof of yearly total Turn over as mentioned in the above table.)

11. Banking Information of the Organization:

Name of the Bank and Branch Address	Type of Account Saving/Current/Others	Bank Account Number and IFSC Code	Signatory of the account and designation.

NB: Photocopy of the Bank Passbook to be annexed with the application.

12. Fixed Asset as per latest Audited Balance Sheet:

Asset Type	Details of Asset	Value in Rs. Lakhs	Present Location



13. Experience of the Organization:

a. Projects implemented by the organization in the last 10 Years (Overall Experience)

SI. No.	Name of the Project Implemented by the Organization.	Thematic areas and key objectives of the project.	Donor/Funding Organization of the Project/Government	Period of Implementation (Month & Year) From--To	Total Budget of the Project and No. of Households covered	Area of project implementation (District and Block)

(NB: Separate sheet shall be annexed during application process and project completion reports from the donors/funding agencies to be submitted by the organization for documentary evidence of successful completion of the project)

b. Full Time Professional Staff Engaged by the Organization.

SI. No.	Name of the Professional Staff with designation	Qualification	Area of Expertise	Total Experience (in months and years)	Contact Details

NB: Separate Sheet may be attached in the application-if required)

14. Experience of the Organization working in the Forestry Sector, Wildlife Management, Bio-diversity Conservation, Environment management, Natural Resource Management, Climate Change, Disaster Management, Watershed Management, Rural Livelihoods (Preferably in the Agriculture and Fishery Sector), Women's Empowerment, Community Development etc.

SI. No.	Name of the Project Implemented by the Organization	Thematic areas and key objectives of the project	Donor/Funding Organization of the Project/Government	Period of Implementation (Month & Year) From--To	Total Budget of the Project and No. of Households covered	Area of project implementation (District and Block)

(NB: Separate sheet shall be annexed during application process and project completion reports from the donors/funding agencies/Government to be submitted by the organization for documentary evidence of successful completion of the project)

15. Experience of the Organization in grooming and managing Community Resource Persons- CRPs/Village Volunteers/Cluster Coordinators/Field Coordinators etc.

SI. NO.	Total No. of CRPs/Village Volunteers/Cluster Coordinators/Field Coordinators nurtured and managed by the organization	Name of the relevant projects where CRPs/Village Volunteers/Cluster Coordinators/Field	Period of Implementation of the Project (Month and Year) From--To



		Coordinators were engaged by the organization	

(NB: Relevant documents may be annexed to support evidence of engagement of CRPs/Cluster Coordinators/Village Volunteers/Field Coordinators etc)

16. Experience of the Organization in preparation of Village level development plans/ Micro Plans using PRA techniques, livelihood improvement /income generation plans for SHGs etc.

SI. NO.	Total No. of Village Plans/Livelihood Plans prepared by the organization	Name of the relevant project	Year of preparation of plans

17. Experience of the Organization in Community institution development, capacity building and building linkages between the community institutions and different opportunities in the government and market.

SI. No.	Total no. of community institutions promoted and facilitated Market Linkage	Category of Community Institutions (SHG/GPLF/FPOs/VSS/EDCs)	Name of the relevant Project	Year of promotion and strengthening of community institutions and market linkage

18. Brief Profile and justification note from the organization for suitability to take the assignment of Facilitating -NGO at Mahanadi mouth Landscape level under ECRICC Project in Kendrapara. (Profile and Justification note shall be limited to 10 pages only)

(NB: Profile of the organization, suitability of the assignment and justification note shall be annexed in the application form. Annexure-4)

19. Details of Board/Governing Body Members of the Organization:

SI. No.	Name of the Board/Governing Body members of the organization	Designation	Qualification & Experience	Present Address, Contact No. and Email ID

(NB: Details of Board/Governing Body Members shall be annexed in the application form. Annexure-12)

20. Certified Copy of the Resolution of the Board/Governing Body of the Organization for authorization to sign in the documents/Document Template File Extension (DoT)/ Digital Signature/Ink Signature on behalf of the organization for submission of application for selection/engagement of FNGO under ECRICC Project.



Date of Meeting of Board/Governing Body of the Organization	Resolution Number and Date	Name of the functionary /person of the organization and designation with delegation of power and authorization by the board/governing body to sign in the documents with DoT/Digital Signature/ink Signature etc.	Contact Details of the Authorized Person	Remarks If any)

(NB: Certified copy of the resolution of Board/Governing Body Meeting to be annexed in the application with delegation of power and authorization for signing in the documents on behalf of the organization during submission of application for selection /engagement of FNGO under ECRICC Project through DoT/Digital Signature/Ink Signature etc.)

21. Certified Copy of the updated Byelaw/Memorandum and Articles of Association of the Organization duly signed by the authorized signatory with seal with copies of relevant amendments as on date of application.

(NB: Certified Copy of the updated Byelaw/ Memorandum and Articles Association of the Organization with all amendments as on date of application for FNGO under ECRICC Project shall be annexed with the application)

ENCLOSURES/ANNEXURES

1. Cover Letter from the Organization for Expression of Interest and application for engagement of FNGO under ECRICC Project at landscape level signed by the competent authority of the organization.
2. Photocopy of the Certificate of Registration duly signed by the competent functionary of the Organization. (Ref; Point-2, Annexure-1)
3. Non-refundable Application Fee of Rs.2000/- (Rupees Two Thousand Only) in shape of Demand Draft in favour of "DFO, WL, Rajnagar-ECRICC-Kendrapara" payable at Rajnagar.
4. Brief Profile of the Organization with justification note signed by the competent authority for suitability of the organization and interest for engagement as FNGO under ECRICC Project at Mahanadi mouth landscape level.
5. Certified copy of PAN, TAN, 12 A, 80G, DST registration to be annexed with the application.
6. Audited Statement of Accounts of the Organization for last 3 Financial Years (2022-23, 2023-24, 2024-25 with clear mention of annual turnover of the organization)
7. Certified Copy of the Bank Passbook with mention of Bank, Branch, Account Number and IFSC Code
8. Successful completion of the projects Certified copy of the letters issued by the Donors/Government
9. Details of Full Time Professional Staff engaged by the Organization
10. Certified copy of engagement of CRPs/ Village Volunteers/Cluster Coordinators/ Field Coordinators relevant project documents/contracts with donors and community Resource Persons etc. for evidence of successfully grooming and managing Community Resource Persons.
11. Details of Board/Governing Body Members shall be annexed in the application form.



12. Certified copy of the resolution of Board/ Governing Body Meeting to be annexed in the application with delegation of power and authorization for signing in the documents on behalf of the organization during submission of application for selection /engagement of FNGO under ECRICC Project through DoT/ Digital Signature/Ink Signature etc.
13. Certified Copy of the updated Byelaw/ Memorandum and Articles Association of the Organization signed by the authorized signatory with all amendments as on date of application for FNGO under ECRICC Project shall be annexed with the application.
14. Audit Report of last 3 Consecutive Years (2022-23,2023-24,2024-25)
15. Annual Report of last 3 Consecutive Years (2022-23,2023-24,2024-25)

Declaration: information furnished above are true to the best of my knowledge and suitable legal action can be initiated against our organization if any discrepancy observed in future.

Signature of the Authorised Person with Seal

Date:-

Place:-

Name:

Designation:-



Terms of Reference (ToR) for Engagement of Facilitating NGO (FNGO) at Project Landscape Level under ECRICC Project in Kendrapara District

Background:

The Green Climate Fund (GCF) funded project on "Enhancing Climate Resilience of India's Coastal Communities-ECRICC" supports the Government of India, Odisha, Maharashtra and Andhra Pradesh to enhance climate resilience of the lives and livelihoods of the most vulnerable populations, particularly women, in the coastal areas of India to climate change and extreme events, using an ecosystem-centered and community-based approach. This project also aims to contribute towards the achievement of climate priorities outlined in India's National Action Plan on Climate Change (2008), the State Action Plan on Climate Change (e.g Odisha Climate change Action Plan 2018-23) as well as commitments outlined in India's Nationally Determined Contribution (NDC2015).

Forest, Environment and Climate Change Department, Govt. of Odisha is the nodal department for overall supervision and implementation of the ECRICC project in the State and UNDP is the accredited agency of the GCF to support the department during planning, implementation, and monitoring of the project.

The project will help in integrating climate change adaptation particularly ecosystem restoration and climate-adaptive livelihoods - into coastal management and planning in Odisha whose coastal population is vulnerable to extreme events and slow onset climate impacts. Overall the project will also establish pathways to scale up ecosystem-based adaptation across all of India's 13 coastal states, islands and union territories, where coastal districts house 14.2% of India's total population., (NDC, 2015). With this holistic vision, planned project interventions will provide direct benefits to 1,744,970 people in the 24 target landscapes in Andhra Pradesh, Maharashtra and Odisha States and indirect benefits to 10 million people in these landscapes of three states.

The project has three main outputs:

Output-1. Enhanced Resilience of Coastal and Marine Ecosystems and their Services.

Activity 1.1. Conducting vulnerability assessment of the coast to inform planning of ecosystem-and community-based adaptation interventions.

Activity 1.2. Conservation and restoration of coastal ecosystems for increasing ecosystem resilience through restoration of mangroves, salt marshes, sea grass and watershed in potential areas in the project landscapes

Output-2. Climate-adaptive livelihoods for enhanced resilience of vulnerable coastal Communities.

This output works primarily in 24 target landscapes in the three states (Odisha, Maharashtra and Andhra Pradesh). The output will help enhance adaptive capacity, including capacity to adapt existing livelihood activities and diversify to climate resilient options, and to do business planning and access finance for scaling up harvesting, agri-and aquaculture operations. It will include working with the line departments, PRI members, communities and CBOs in coastal villages to enhance the integration of ecosystem-based approaches with resilient livelihoods. This will also include developing value chains to ensure uptake and the long-term sustainability of these adaptive livelihoods, including support on business planning, access to finance, certification and labelling of eco-products, and access to markets.



Technical assistance will be provided to livelihood activities in two categories: a) livelihoods based on coastal ecosystems restored to buffer climate impacts and establishing value chains to sustain these livelihoods alongside evolving climate impacts; and b) livelihoods that adapt current farming practices to deal with climate impacts on agro-ecosystems. Value chain support activities will be funded by co-finance from the three states.

Activity. 2.1. Building climate-resilient livelihoods and enterprises through value chains and strengthened access to markets.

Activity.2.2. Improving capacities of local communities for community-based adaptation and climate-adaptive livelihoods.

Output-3. Strengthened governance and institutional framework for climate-resilient management of coastal areas.

The output provides pathways to replication and scale by extending the approaches to ecosystem restoration carried out in Output 1 and approaches to climate-adaptive livelihood support carried out in Output 2, across all project areas, and also shares knowledge on coastal resilience with countries in the wider South Asian region.

Activity 3.1. Network of institutions for enhanced climate resilience and integrated planning and governance.

Activity 3.2. Integrating ecosystem-centric approaches to climate change adaptation into public and private sector policies, plans and budgets, and scaling up finance for EbA.

Activity 3.3. Knowledge management for coastal resilience.

2. Scope of Work

The ECRICC project plans to engage 1 No. of FNGO in 1 project landscape (Mahanadi Mouth-Mahakalpada block) in Kendrapara district.

The Scope of Work of FNGOs under ECRICC Project will including the following:

1) Support community mobilization, awareness, training, sensitization, skill development and technical training and other capacity building activities of the communities in project villages on Climate Change issues, bio-diversity conservation and climate. resilient practices in the Agriculture and Fishery sector closely working with relevant line departments, village level community institutions (WSHGs, GPLFS, FPOS, VSS/EDCs etc.) promoted by Odisha Livelihood Mission (OLM)/ Mission Shakti etc.

II) Assistance to Project Implementation Agencies (PIAs- Agriculture and fisheries), DPMU, SPMU during planning and implementation of various climate adaptive livelihood interventions (Agriculture, Fishery and other livelihood interventions) in project villages closely working with the line departments, communities, DPMUs and SPMU.

III) Assistance to Line Departments, DPMU and SPMU for collection of baseline data of project villages through household and village survey, planning and implementation support to livelihoods and other eco-system restoration interventions at landscape and village level, preparation of business / enterprise plans of livelihood activities, handholding support to livelihood groups during implementation of livelihood interventions and financial linkage with banks and other financial institutions, preparation of Target Landscape Integrated Management Plans (TLIMPs)/ Detail Project



Report (DPR), backyard and forward market linkage of livelihood activities to be promoted under the project, facilitation support during thematic studies, mid-term & end-term evaluation and documentation of best practices and success stories.

IV) Assistance and facilitation support on convergence of relevant schemes/programs of line departments in project villages.

V) Re-organization/formation of VSS, EDC, SHGs etc.

VI) Documentation of project interventions and Knowledge Management.

(Activities of FNGO shall be finalized by DPMU, Kendrapara as per need of the project landscape)

3. Eligibility Criteria for NGO

3.1 Registration and other legal requirements

The NGO should be registered under the Indian Societies Registration Act, 1860 / Indian Trust Act, 1882/ Company registered under Section 8 of the Companies Act, 2013 for a minimum of 5 years and shall be able to present annual reports and audit reports, when required.

The NGO should have successfully implemented 2 projects funded by International Donors or Government Agencies (Union or State Governments).

The **Average Annual Turn over** of the NGO Shall be at least **Rs. 25 Lakhs** for the last 3 Consecutive Years. **(2022-23,2023-24,2024-25)** (Audit Report has to be attached for last 3 Consecutive Years **2022-23,2023-24,2024-25)**

An NGO blacklisted or placed under funding restriction by any Ministry or Government Department, Government Undertaking, shall not be eligible.

NGO should not have defaulted either in works or in financial progress in any of their works with the Government Department or Government Agencies in last three years.

Prior experience of grooming and managing community resource persons/village volunteers, field coordinators etc.

3.2 Minimum experience required:

Proven experience of working for 5 years in the Forestry Sector, or in Wildlife Management and Biodiversity Conservation Sectors, or in other sectors such as Environment, Natural Resources Management, Climate Change, Disaster Management, Watershed Management, Rural Livelihoods (Preferably in the Agriculture & Fishery Sector), Women Empowerment, Community and Rural Development etc.

Minimum 5 years of experience in preparation of village level development plans/Micro Plan, livelihood improvement / income generation plans for SHGs etc. The NGO should be well conversant in PRA and other participatory planning tools.

Minimum 5 years of experience in community institution development, capacity building and building linkages between the community institutions and different opportunities in the government and market.

4. Expected Roles / Functions of NGO

The Facilitating NGO shall have the following key roles/functions for implementation of the Project:



1. Assist the DPMU in assessment, identification and selection of project villages and project beneficiaries (Selection of Climate Vulnerable households, Women SHGs, Farmers' Groups, Fisher Groups, VSSs and EDCs) for the Project.
2. Carry out multi-pronged activities for community mobilization in Women SHGs, Farmers, fishermen communities, VSS/EDC to efficiently:-
 - a. Facilitate eco-system restoration management and biodiversity conservation interventions.
 - b. Facilitate implementation of climate adaptive livelihood project activities
 - c. Collaborate with PRIs and other line departments for carrying out different village development and livelihood improvement activities and facilitate convergence.
3. Assist the DPMU information and strengthening of VSSs, EDCs and SHGs, FPOS wherever required.
4. Work with the SHGs, VSSs and EDCs for preparation of village level climate resilient livelihood and eco-system restoration planning and implementation following the guidelines and manual of the project providing timely assistance to project PIAs/Line Departments.
5. Assist the VSS/EDC, SHGs, FPOs and DPMU in periodical review of the implementation of project activities.
6. Work with the SHGs, VSSs/EDCs, FPOs to prepare Annual Work Plans following the guidelines of the Project.
7. Assist the SHGs, VSSs, EDCs, FPOs and DPMU to prepare plan for convergence and facilitating linkages with PRIs, line departments and private sector agencies.
8. Work with DPMU and SPMU for planning and implementation of different capacity building activities for various livelihood groups, VSSs, EDCs and SHGs - the activities may include sensitization / orientation, training, coaching, handholding, demonstration, skill development, exposure visit etc. The focus shall be on institution development as well as programmes so that the VSSs, EDCs, SHGs and other livelihood groups can plan and implement different activities and can sustain the efforts even after the project period.
9. Assist the SHGs, VSSs and EDCs to identify beneficiaries for different project components especially climate resilient livelihoods, access to entitlements etc. under different schemes of the Government.
10. Work with SHGs, VSSs and EDCs to identify the climate vulnerable poorest communities and organize the members from Self Help Groups.
11. Assist the SHGs in building linkages with appropriate institutions for skill development, setting up of enterprises, financial linkage with banks and other institutions, backward and forward market linkage and other value chain interventions to be supported by the project.
12. Assist SHGs, VSSs/EDCs and other climate vulnerable assetless households to adopt and practice new income diversification livelihood activities for enhancing their climate adaptive capacity.
13. Work with other members of DPMU and SPMU Team to form Climate Adaptive Livelihood Clusters for promotion of livelihood activities and facilitate SHGs to become members in the cluster organization.
14. Assist DPMU, SPMU and Communities for interventions related to climate smart/climate resilient project villages if initiated by the project.



15. Assist DPMU and SPMU in collection and compilation of data on the progress of project implementation and assist them in regular project monitoring and reviews, and preparation of periodic progress reports of the Project.

16. Assist VSSS, EDCs and SHGs to adopt standard institutional governance procedures and build their capacity to manage funds, maintain books of accounts and other records, undertake financial and social audits and respect transparency and accountability.

17. Assist DPMU and SPMU in carrying out various sensitization, publicity and promotional activities at VSS / EDC, SHG, Gram Panchayat level SHG Federations, school children and PRI members for creating public awareness on the project on climate change issues, eco-system restoration, coastal protection, bio-diversity conservation, climate resilient agriculture and popularization of project strategies, results and best practices. The Facilitating NGO is expected to play the role of a knowledge partner of the project at landscape level.

