

**DETAILS ON TENDER PAPER, EMD, BIDDER FOR TENTAGE & ALLIED WORK FOR “STATE LEVEL PALLISHREE  
MELA 2025-26” AT KENDRAPARA AUTONOMOUS COLLEGE GROUND, KENDRAPARA FROM 9<sup>TH</sup> TO 15<sup>TH</sup>  
JANUARY 2026.**

The Tender paper can be downloaded from the websites: <http://kendrapara.odisha.gov.in>

- A) E.M.D (Refundable): **Rs. 40,000/-** (Rupees Forty thousand) only in shape of Demand Draft /Pay order in favour of DSMS, payable at Kendrapara.
- (i) Cost of Tender Paper: **Rs. 6,000/-** (Six Thousand) only in shape of DD in favor of DSMS, payable at Kendrapara.

***To be filled in by the bidder.***

***Demand Daft No... ..... Dated ...../...../ 2025-26  
(Demand Draft to be attached with the Tender Paper)***

B) NAME AND ADDRESS OR BIDDER:

***To be filled in by the bidder.***

*Bidder Name and Address:*

M/s .....

.....

Signature of the bidder

**Terms of Reference to the tender paper for the Tentage & Allied works of State Level Pallishree Mela 2025-26 at Kendrapara Autonomous College Ground, Kendrapara**

**I. TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS**

1. The bidders are required to deposit the E.M.D of Rs.40, 000/- (Rupees forty thousand only) in shape of Bank draft / Pay Order in favor of “DSMS, Kendrapara” from any Commercial Bank. The E.M.D. of the successful bidder will be kept with DSMS till the completion of the exhibitions i.e. for a period of one – two months (2026). In case of any unsatisfactory work, delay in execution of work etc. the E.M.D will be forfeited as per the decisions of the authority. Tender papers without E.M.D will be rejected.
2. Experience of having successfully **completed similar works during last two years** ending July 2025 should be either of the following.
  - a. *One similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to **Rs.20.00 Lakh (Rupees Twenty Lakh only)***
  - Or**
  - b. *Two similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to **Rs.30.00 Lakh (Rupees Thirty Lakh only)***
3. **The bidders should have registered his firm under Goods & Services Tax (GST), Income Tax (PAN). The rate offered by the firm shall be including GST**
4. TDS applicable will be deducted @1% from the bill amount submitted and will be deposited under concerned head of account.
5. Average Annual Turnover should be at least **Rs. 50.00 Lakh** in last two year as on 31.10.2025.
6. The duration of the exhibition will be for 7-days. In case of any extension of Mela period, no extra payment will be entertained for the additional days. The venue shall be made available to the contractor by the District Administration **before 07 days** of commencement of the exhibition. All the desired works should be completed at least one day before the scheduled date and time of the inauguration of exhibition and should be handed over all the works as per specification, to the in-charge of exhibition.
7. The bidder shall quote their price for all the items without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
8. The bidder has to quote the rate as per the given format.
9. **On completion of the exhibition, the contractor shall have to take away all the materials within five days & vacate the place with the same condition while occupying the ground.**
10. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the tender.
11. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela-in-charge. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge.

12. The bidder along with manpower and the committee formed by the mela-in-charge should do a proper assessment and the actual work done during the mela period.
13. Bidder will be responsible for up keep and maintenance of the entire work done by him till the closing of the exhibition. DSMS /ORMAS will not be responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any.
14. No part of the contract will be sub-let without the prior written permission of the Mela-in-Charge.
15. **For convenience and effective delivery, the tender is to be treated as a package of services.** Evaluation of the competitive bidding price will be made taking into account the total amount calculated on the entire items.
16. **It shall be the responsibility of the service provider/contractors to obtain requisite permission for electricity connection / fire services for the exhibition period from statutory bodies.**
17. The bidder has to treat the materials to be used in Tentage work (like - Cloths), **with Fire Repellant Chemicals. This work has to be certified by the concerned District Fire Officer.**
18. In regard to electrical fittings etc. **the contractor shall have to engage qualified licensed electrician/contractor entitled** to erect, handle and maintain high tension supply line and its up keep and maintenance.
19. ***The authority reserves the right to reject any or all tenders without assigning any reasons thereof.***
20. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
21. **The bidder is to submit self attested photocopies of the required documents with duly filled in tender paper. The documents to be submitted by the bidder are:**
  - i. *Tender paper collected from DSMS/ORMAS, Kendrapara or downloaded from the district website i.e. [www.kendrapara.odisha.gov.in](http://www.kendrapara.odisha.gov.in) . EMD of Rs. 40,000 /- (Rupees Forty thousand only) in shape of Bank Draft or Pay Order in favor of DSMS, Kendrapara, Payable at Kendrapara.*
  - ii. *Document in support of Experience of having successfully completed similar works during last Two years ending last day of the month previous to the one in which application is invited should be either of the following.*
    - a. One similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to **Rs.20.00 Lakh (Rupees twenty Lakh only)**
  - Or**
  - b. *Two similar [Tentage or Event Management works for National/ State/ District Level Exhibitions] completed works/ Assignments costing not less than the amount equal to **Rs.30.00 Lakh (Rupees Thirty Lakh only)***
  - iii. Registration certificate of Goods & Services Tax (GSTIN).
  - iv. IT return copy for the assessment year 2024-25 & 2025-26 i.e. FY 2023-24 and 2024-25.
  - v. The bidder has to submit technical and financial bids in separate envelops.
  - vi. The bidder has to submit the Audited Financial Statement of last two years duly attested by the Chartered Accountant.
  - vii. Average Annual Turnover should be at least Rs. 50.00 Lakh in last two year as on 31.07.2025.
  - viii. Self attested photocopy of valid electrical license from Competent Authority or authorization from any registered electrical contractor for execution of electrical work. In case of authorization from any registered electrical contractor, the self-attested copy of the valid electrical license of contractor has to be submitted.

## II. SPECIFICATION FOR WORKS

Following works will be required to be taken up:

- A. Erection of Stalls
- B. Coordination Cell -cum -VIP Lounge
- C. Gates
- D. Stage
- E. Sitting Arrangements in front of Stage.
- F. Ground Electrification
- G. Pavilion (Odia Asmita & Product Display)
- H. Food Court
- I. Total Ground Carpeting
- J. Miscellaneous Items.

Detailed specification of above-mentioned works are:

### A. ERECTION OF STALL

The details of specifications are given below:

Sr.	Particulars	Stall Category
1	<b>Structure</b>	Bamboo (3 to 6 inch) & new cloth (with Anti fire chemical Treatment) structure, Size of each stall – 10' X 10' with tarpaulin water proof roofing.
2	<b>Flooring</b>	Full flooring Coir Matting. Wooden plank platform of 6" height from the ground covering with synthetic matting in entire stall area.
3	<b>Ceiling &amp; Wall</b>	Three sides including partition walls of stall will be covered with new white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet). The GI Sheets shall be fixed horizontally supported with wooden bellahes. (ALL NEW WHITE COTTON CLOTHES TO BE USED)
4	<b>Racks</b>	Three tire racks. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with new white cloth. The space below racks will be used for storage of goods.
5	<b>Facia</b>	A wooden batten frame for Running Facia will be erected. The frame will have 2' front projection & 4' height. The facia will be covered with Design Flex. A running new white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
6	<b>Furniture</b>	One Front counter table and One side table in wooden battem and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic moulded Chair – 2 nos.
7	<b>Electric Fittings</b>	T5 Light – 3 no. (2 number of light should be connected with generator) & an on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 5 Amp Plug Point for mobile charging, if required. <b>Every stall should be connected with One MCB (Miniature Circuit Breaker) for precautionary measures &amp; safety.</b>
8	<b>Numbering of Stall</b>	All stalls should be numbered with vinyl with sun board. Vinyl name plate mentioning District's name should be pasted on each stall.
9	<b>Closures</b>	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.

## B. COORDINATION CELL -CUM-VIP LOUNGE:

One Coordination Cell –cum- VIP Lounge will be erected- **ONLY NEW COTTON CLOTHES SHOULD BE USED.** The bidder has to be quoted as a **package** against the detail specifications given below:

- The bidder should design the entire work based on a theme.

Sr.	Particulars	Work Specifications
		<b>Category</b>
A	<b>Structure</b>	Bamboo Ballha with water proof tarpaulin covering. The design structure should be covered with batten framing & cloth of appropriate colour. Design of the structure should be Replica of “Theme based architect” as per given design/attached
B	<b>Size</b>	40 ft X 30 ft.
C	<b>Ceiling &amp; Wall</b>	Ceiling of Coordination Cell shall be finished with white Cotton Cloth properly stretched on wooden batten frames. The control room will be separated in to 4 individual rooms of different sizes to be used as office, waiting space, VIP lounge and store with the cloth and wooden batten frame work walls/partitions.
D	<b>Counter</b>	One long table covered with new cotton cloth will be fixed in the office room. One window of minimum size 5’ X 4’ will be on the wall of office room towards the counter.
E	<b>Flooring</b>	Wooden plank platform of 1’ height & full Floor synthetic Matting.
F	<b>Furniture</b>	Front office counter table either in wooden batten frame and ply wood/steel tables with attractive shapes – 3 no., 10 no. of revolving cushion chairs, 3 sets of steel sofa set for VVIPs (for 16 persons), 4 no. of center table of low height, 10 no. of glasses with cover, 4 no. of waste bin basket, 20 no. of plastic moulded chairs, one steel almirah with key and two steel tables for pantry room & two standard table for computer operation.
G	<b>Electric Fittings</b>	Tube Light – 20 no. , Ceiling Fan – 8 no., 4 no of sound less pedestal fan, 1 white Mercury light (100 watt) (to be connected with a on/off switch in the each room, 6 no. of 5 Amp Plug, 2 no. 15 Amp. Plug provisions for computer, printer, and scanner & LCD projector. Other decorative light like hanging chandelier (jhaada) etc. <b>One MCB (Miniature Circuit Breaker) for precautionary measures &amp; safety</b>
H	<b>Sound System</b>	One audio DVD/CD player and one microphone with amplifier for public announcement. The speakers be fitted in such a manner that the announcement should cover to entire ground.
I	<b>Flower Decoration</b>	Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower pots at the four sides of the Coordination Cell with thermocol lettering and thermocol panels at the entrance (written in English & Odia).
J	<b>A. C provision</b>	There should be provision for Air Condition fitting in the control room (VIP lounge) of 15’ X 20’ size and in that case the VIP lounge should be prepared with Ply with wooden batten frame and cloth covering. Temporary door should be fitted with the control room. 2 numbers of 4 ton tower AC should be fitted.
K	<b>Toilet provision</b>	One VIP toilet set-up with all hardware fittings and water connectivity should install in consultation with PHD/Municipality department.

## C. GATES:

Following are the specifications erection of gate in the mela ground:

Sr.	Particulars	Category
A	<b>Design</b>	<b>As per the given design</b>
B	<b>Structure</b>	Bamboo Structure, Wooden Batten framing, box type structure.
C	<b>Size</b>	Pillars height will be of 12’ to 14’ with 16’ cleared width between the pillars, length 25’ and width of pillar will be 4’ all around.
D	<b>Covering</b>	Gate should be erected with batten framing, flex/ cotton cloth mounting with design work as per approved design.
E	<b>Lighting</b>	Sufficient lighting arrangement with metal light.(LED)
F	<b>Flowering</b>	Live flower chains will be put in the gates and the same should be changed every alternate day.

## D. TOTAL GROUND CARPETING

The Ground will be fully covered with red colour carpets preferable with Maroon color etc and some paintings at different corners of the Ground.

**E. STAGE:**

<b>A</b>	<b>Structure</b>	<b>Concrete structure is available. The stage will be decorated with small structure, ceiling, walling etc for better stage show.</b>																																																				
<b>B</b>	<b>Flooring including Ground</b>	The entire floor of the stage shall be covered with new synthetic carpet of fine quality. Ground of the Mela should be covered with Synthetic carpets to avoid mud & water.																																																				
<b>C</b>	<b>Back Drop</b>	LED background with 50' x 20' with back side black cloth masking. Live flower chains will be hanged from top to bottom properly (Daily Change of flowers).																																																				
<b>D</b>	<b>Lettering</b>	Thermocol lettering of 1.6' height to 0.6' will be prepared with the event name (Written matters will be finalized by the in- charge) mentioned and fixed properly at the center of the back drop if required.																																																				
<b>E</b>	<b>Side Wings</b>	6 no. of side wings with a size of (9' X 4') made of flex sheets fitted on a wooden framework with artistic 3D design and properly fixed on both sides of the stage.																																																				
<b>F</b>	<b>Step</b>	Fabricated step will be erected both side of the stage. A minimum 8' width space will be separated by the brass pole & chains for reaching to the stage. The entire step will also be covered with the same unitex carpets. Minimum 50 nos. of live flower plant pots with maximum height of 2 ft. (including pot) will be kept on the steps.																																																				
<b>G</b>	<b>Barricading</b>	3' height fabricated barricade will be made around the stage for the entry of VIPs.																																																				
<b>I</b>	<b>Furniture</b>	25 no. of VVIP Chairs/steel sofa with white towels, 5 no. of Center Tables, Tea Poi, Table Cloth, 12 no. Good quality borosil glasses with covers, Plastic name plates – 12 no. 2 no. of Flower vase with live flower sticks, Turkish towels on the VVIP Chairs, one speech podium, Brass Deepam (2'.6" height) with inaugural materials etc. will be provided on the meeting days.																																																				
<b>J</b>	<b>Light &amp; Sound</b>	<p><b>Specification for light: Star Night light &amp; sound system. Please follow updated version.</b></p> <table border="1"> <tr> <td>i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62</td> <td>25 nos.</td> </tr> <tr> <td>ii) Galileo Scanner-1200 wt(SGM)</td> <td>4 nos.</td> </tr> <tr> <td>iii) Multitwenty- 2K</td> <td>6 nos.</td> </tr> <tr> <td>iv) Multiten- 1K</td> <td>4 nos.</td> </tr> <tr> <td>v) Jumbo Smoke Machine</td> <td>2 nos.</td> </tr> <tr> <td>vi) Jumbo Strobe Light</td> <td>2 nos.</td> </tr> <tr> <td>vii) 1 Colour Laser</td> <td>2 nos.</td> </tr> <tr> <td>viii) Moving Head(SGM)</td> <td>2 nos.</td> </tr> <tr> <td>ix) Led Par</td> <td>10 nos.</td> </tr> <tr> <td>x) Halogen 1kw</td> <td>10 nos.</td> </tr> </table> <p><b>Specification for sound:</b></p> <table border="1"> <tr> <td>i) Bass Bin</td> <td>2 nos.</td> </tr> <tr> <td>ii) High range top box (pee-vay/JBL, 400wt.)</td> <td>6 nos.</td> </tr> <tr> <td>iii) High range frequency box (Pee-vay/JBL)</td> <td>6 nos.</td> </tr> <tr> <td>iv) HF box</td> <td>4 nos.</td> </tr> <tr> <td>v) Cordless Micro Phone</td> <td>4 nos.</td> </tr> <tr> <td>vi) Cord Micro Phone</td> <td>6 nos.</td> </tr> <tr> <td>vii) 24 channel Mixture</td> <td>1 nos.</td> </tr> <tr> <td>viii) High wattage amplifier</td> <td>4 nos.</td> </tr> <tr> <td>ix) Effect processor</td> <td>1 no.</td> </tr> <tr> <td>x) 3 KW stabilizer</td> <td>3 nos.</td> </tr> <tr> <td>xi) DVD Player</td> <td>1 no.</td> </tr> <tr> <td>xii) Stereo Deck</td> <td>1 no.</td> </tr> <tr> <td>xiii) Meeting Microphone (Anti feedback microphone)</td> <td>2 nos.</td> </tr> <tr> <td>xiv) Standing Box Audience capturing</td> <td>4 nos.</td> </tr> <tr> <td>xv) Stage Monitor Box</td> <td>4 nos.</td> </tr> <tr> <td>xvi) Singer Micro Phone</td> <td>2 nos.</td> </tr> </table>	i) PAR-64-1000 wt (OSRAM, Sylvania or GE Bulb only) CP-60,61,62	25 nos.	ii) Galileo Scanner-1200 wt(SGM)	4 nos.	iii) Multitwenty- 2K	6 nos.	iv) Multiten- 1K	4 nos.	v) Jumbo Smoke Machine	2 nos.	vi) Jumbo Strobe Light	2 nos.	vii) 1 Colour Laser	2 nos.	viii) Moving Head(SGM)	2 nos.	ix) Led Par	10 nos.	x) Halogen 1kw	10 nos.	i) Bass Bin	2 nos.	ii) High range top box (pee-vay/JBL, 400wt.)	6 nos.	iii) High range frequency box (Pee-vay/JBL)	6 nos.	iv) HF box	4 nos.	v) Cordless Micro Phone	4 nos.	vi) Cord Micro Phone	6 nos.	vii) 24 channel Mixture	1 nos.	viii) High wattage amplifier	4 nos.	ix) Effect processor	1 no.	x) 3 KW stabilizer	3 nos.	xi) DVD Player	1 no.	xii) Stereo Deck	1 no.	xiii) Meeting Microphone (Anti feedback microphone)	2 nos.	xiv) Standing Box Audience capturing	4 nos.	xv) Stage Monitor Box	4 nos.	xvi) Singer Micro Phone	2 nos.
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## **F. SITTING ARRANGEMENT IN FRONT OF THE STAGE**

The minimum distance of 15 feet from stage to auditorium will be maintained. The bidder has to be quoted as a **package** against the detail specifications given below:

Chair	Six hundred (600) no. of plastic moulded chairs, 12 no. of steel double sofa with white cover, 6 single sofa with white cover, 6 numbers of tea poy with white cover
Barricading	Three feet (3') height fabricated barricade will be made in the two sides of audience sitting area.
Matting	Maroon net matting in sitting area.
Setting area Coverage	Tarpaulin covers with inner clothes colour matching as per the architecture and design of the event with side jhallar. All bamboo pillars should be covered with clothes and partitions inside the sitting area like VVIP, Press, Officials, Ladies & Gents and public viewers. Celling area should be minimum 16ft clearance from the ground. Structure should be 80' x 60' sqft

## **G. GROUND ELECTRIFICATION**

The below mentioned items are taken as a **PACKAGE** which shall be supplied by the bidder for Pallishree Mela. The quantities of the items are statutory /fixed in the package. The Package includes the below mentioned items and concealed wiring to all lights and sound equipments.

- i. Main Switch Board/Panel Board up to 250 KW electric loads with cabling & wiring.
- ii. Adequate speakers shall be fitted in the exhibition premises for surround Sound
- iii. 40 no. of Halogen Light (500 watt) along with wiring/ fitting poles
- iv. 35 no. of Halogen Light (1000 watt) along with wiring/fitting poles
- v. 15 no. of white Halogen light along with wiring /fitting poles.
- vi. 10 no. of flood lights shall be fitted in and around back side of the stalls for security purpose.
- vii. 150 no. Globe lights/ Garden Lights with stand (3' height) with wiring.
- viii. 200 no. Appliqué hanging lampshades along with bulb fittings and wiring. The appliqué lamp sheds will be placed at the branches of big trees inside the exhibition premises/closed to the premises.
- ix. 20,000 Tuni running lights will be fitted at the required places.

## **H. TEMPORARY TOILET FOR VISITORS:**

Two numbers of (5 for male & 5 for female) Temporary urinals & toilets should be installed with all sanitary fittings in the mela ground along with water facilities & wash basin for the participant and visitors. The quality of these toilets should be good, as there is a huge turnover of visitors to this Mela.

## **I. SILENT DG:**

*Generator sets with required fuel shall be provided by the bidder for the entire exhibition period. The bidder should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two T5 lights of each stall, few ground lights, control room and public announcement system. The requirement of Generator Sets will be of 150 KVA. Stage show should be connected with DG system for better performance in daily evening programme & event.*

## **J. FOOD COURT**

The below mentioned items for erection of a)- Food stall & Kitchen shed and b)- Dining area management for Food Court are taken as a **PACKAGE**, which shall be supplied by the bidder for State Level Pallishree Mela-2024.

**Food Stall & kitchen shed:** Minimum 10 number food stall will be erected as per the following specification.

Sr.	Particulars	Specifications
1	<b>Structure</b>	a. <b>Food Stall:</b> Bamboo ( <b>3 to 6 inch</b> ) & cloth ( <b>with Anti fire chemical Treatment</b> ) structure, Size of each stall – 10' X 15' with tarpaulin water proof roofing. b. <b>Kitchen shed:</b> Bamboo and balla structure, tin roofing and tin walling of size 10' x 15' each to be erected in the back side of the food stall.
2	<b>Flooring</b>	Wooden plank platform of <b>12" height</b> from the ground covering with synthetic matting in entire stall area.
3	<b>Ceiling &amp; Wall</b>	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and <b>G.I. Sheets (22 Gage corrugated sheet)</b> . The GI Sheets shall be fixed horizontally supported with wooden bellies. <b>(ALL NEW WHITE COTTON CLOTHES TO BE USED)</b>
4	<b>Racks</b>	Three tire racks, if required. The shelf of the racks will be of size 1'.6" X 10' with the first layer fixed at a height of 2'6" & covered with white cloth. The space below racks will be used for storage of goods.
5	<b>Facia</b>	A wooden batten frame for Running Fascia will be erected. The frame will have 2' front projection & 4' height. The fascia will be covered with cloth. A running white cloth jhallar of 1' width will be put in the front side, below to the fascia frame.
6	<b>Furniture</b>	<b>One Front counter table and One Side table</b> in wooden batten and planks / steel table size 8' x 2' X 3' height and wrapped with new white cotton cloth. Plastic molded Chair – 3 nos.
7	<b>Electric Fittings</b>	T5 Light – 3 no. (2 number of light should be connected with generator) & an on/off switch for use in night time after closing, Ceiling Fan – 1 no. connected with an on/off switch in each stall. 1 no. of 15 Amp Plug Point, if required. <b>One MCB (Miniature Circuit Breaker) for precautionary measures &amp; safety</b>
8	<b>Numbering of Stall</b>	All stalls should be numbered with vinyl with sun board.
9	<b>Closures</b>	Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.
10	<b>Water</b>	Water line connection to each kitchen shed with sink fixing
11	<b>Gate</b>	Gate with sizable structure in the middle of the food court for separate identification and entry point with bamboo/ballha and matching cotton clothes or flex to be used.

• **Dining area:**

Sr.	Particulars	Specifications
1	<b>Size</b>	The size of the dining area will be of 60' x 100'
2	<b>Flooring</b>	Green net carpet for the entire dining area.
3	<b>Furniture</b>	Twenty (20) numbers of round table with frill and cover, Fifty (50) numbers of banquet chair with white cover,
4	<b>Barricading</b>	Decorative Bamboo truss barricading of 3' height with green colour painting to be erected around the dining area with entry and exit passage.
5	<b>Dustbin</b>	Sufficient (a minimum of 15 numbers big size) dustbin to be provided in dining area.

**K. PAVILION AT EXHIBITION GROUND**

**(ODIA ASMITA AND PRODUCT DISPLAY)- SINGLE PACKAGE**

A Pavilion - Odia Asmita revealing the Odisha culture with a creative ARCHITECT pavilion. The pavilion involves creating a functional and aesthetically pleasing AND ATTRACTING PLACE for the visitors that will showcase the idea of Art & Culture and Product Knowledge of Odisha. The overall size of the pavilion is 25 ft by 30 ft **(Build up with water proof tarpaulin and matching cotton cloth/flex ceiling with inner cave carving, cage structure, Shelf set up for product display, focus light/halogen LED set up, planting with pot, floor synthetic carpeting etc) .**

- **Design:** Develop a comprehensive design that reflects the theme of Odia Asmita and showcases the products effectively. The design should include graphical elements, color schemes, and layout.
- **Printing:** High-quality printing of all graphical elements, including banners, posters, odia quotations and signage.

Sr.	Particulars	Stall Category
	<b>Design</b>	<b>As per given design ( Pavilion, Dynamic Exhibition Environment (Odia Asmita and Product &amp; Photo display)</b>
1	<b>Structure</b>	<i>Bamboo (3 to 6 inch) structure of bamboo wicker &amp; new cloth (with Anti fire chemical Treatment) structure, Size of the area 25ft by 30ft rectangular shape with tarpaulin water proof roofing.</i>
2	<b>Flooring</b>	<i>Full flooring Coir Matting. Wooden plank platform of 6" height from the ground covering with synthetic matting in entire area.</i>
3	<b>Ceiling &amp; Wall</b>	<i>Ceiling will be covered with new white cloth. Outer wall will be covered with flex or cotton clothes with art (design specified). (ALL NEW WHITE or matching COTTON CLOTHES TO BE USED)</i>
4	<b>Racks</b>	<i>Wooden plank rack to be placed for product display and photo frame positioning. The space adjustment of the concept will be designed as per the requirement. The shelf of the racks will be new white cloth.</i>
5	<b>Electrical fittings</b>	<i>Tube Light – 20 no. , Ceiling Fan – 8 no., 4 no of sound less pedestal fan, warm light &amp; focus light – 20 nos, 1 white Mercury light (100 watt) (to be connected with a on/off switch in the each room, 6 no. of 5 Amp Plug, 2 no. 15 Amp. Plug provisions for computer, printer, and scanner &amp; LCD projector. Other decorative light like hanging chandelier (jhaada) etc. <b>One MCB (Miniature Circuit Breaker) for precautionary measures &amp; safety</b></i>
6	<b>Flower Decoration</b>	<i>Flower Vase with Sufficient Live flower decoration at the entrance and exit and other places, Live flower/plant pots at the four sides of the structure with thermocol lettering and thermocol panels at the entrance (written in English &amp; Odia).</i>
7	<b>Barricading</b>	<i>3' height fabricated barricade will be made around the structure.</i>
8	<b>Closures</b>	<i>Front cloth drops/screens. Daily putting up and off of the same is the responsibility of the bidder.</i>

#### **L. MISCELLANEOUS ITEMS:**

Bidder is to quote their unit price in quotation part for supply of the same as per the indent.

Sl. No.	Items	Qty. required
1	Bed Set (Bed & Pillow with Cover)	220 pcs.
2	Durry (15' X 15')	10 pcs.
5	Net Carpeting	40000 sq ft.
6	Dustbin- 3 ft height	50 pcs.
7	Decorative Flower / Plant Pot	150 pcs.
8	Syntax tank (500 liter capacity each tank with 3' height stand)	5 pcs.
9	Soundless pedestal fan	8 pcs.

#### **DECLARATION**

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS, Kendrapara. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

**Signature of the Bidder with seal**

Place:

Date :



Panchayati Raj & DW Department  
Government of Odisha

# TENDER PAPER

(Tentage & Allied works)

For

State Level

## Pallishree Mela-2025-26

09<sup>th</sup> to 15<sup>th</sup> January 2026

Kendrapara Autonomous College Ground, Kendrapara

Organized by

**District Administration, Kendrapara**

**in Association with**

**ORMAS, Kendrapara**

Zilla Parishad Campus,  
Kendrapara, Odisha-754211

**Quotation for Tentage work & Allied Activities of State Level Pallishree Mela  
At Kendrapara Autonomous College Ground, Kendrapara from 9<sup>th</sup> to 15<sup>th</sup> January 2026**

*(The date for submission of duly filled in tender document is 31/12/2025 (up to 11.00 AM))*

To

The CDO-cum-EO  
ZP, Kendrapara

Sir,

I / We do hereby submit item wise quotation below for Tentage & allied works for State Level Pallishree Mela at Kendrapara Autonomous College Ground, Kendrapara scheduled to be conducted during January 2026.

Sr.	Item	Category	Unit	Cost per unit	Required Qty. in units	Total Amount [in Rs.]
A	Erection of stall		Per Stall		150 stalls	
B	Coordination Cell -Cum-VIP Lounge		Per package		1	
C	Gates		Per Gate		2 Nos	
D	Stage		Per package		1	
E	Sitting arrangement in front of the stage	Single package	Per package		1	
F	Ground Electrification	Single package	Per package		1	
G	Temporary Toilet for visitors	Single package	Per urinal		1	
H	Silent DG	Single package	Per package		1	
I	Food Court	Single package	Per package		1	
J	Pavilion (Odia Asmita and Product Display)	Single package	Per package		1	
K	Ground Carpeting (Full Cover)	Single Package			1	
L	<b><u>Miscellaneous items:</u></b>					
1	Bed Set (Bed & Pillow with Cover)		Per set		200 pcs.	
2	Durry (15' X 15')		Per Piece		10 pcs.	
3	Dustbin- 3 ft height		Per Piece		50 pcs.	
4	Decorative Flower / Plant Pot		Per Piece		150 pcs.	
5	Syntax tank (500-liter capacity each tank with 3' height stand)		Per tank		5 pcs.	
6	Soundless pedestal fan		Per Piece		8 pcs.	
Total						

**Signature of the Bidder with Seal**