

**OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER:  
KENDRAPARA**

At- Town balarampur, Po- Kendrapara , District:-Kendrapara,754211  
Email:- [ddaken.dag@od.gov.in](mailto:ddaken.dag@od.gov.in)

**QUOTATION CALL NOTICE FOR PRINTING AND SUPPLY OF OFFICE STATIONARY**

File No.: CDAOKDPR-SCHEM-MISC-0005-2025- Notice No: 6017 Date 19/12/25

Sealed quotations from reputed firms/ supplier/ agency/ Organizations/ service providers having valid GST registration are invited for printing and supply of office stationery as mentioned in **Annexure-1** for **District Level Krushi Jantrapati Mela & Matsya O Prani Sampad Mela- 2025-26**. The firm/organization needs to quote the price along with all taxes as per the format mentioned in **Annexure-1**. The sealed quotations are to reach in the office of the undersigned by speed post/Registered post or by hand with sealed cover on or before 24.12.2025 by 5.00 P.M.

The quotation will be opened on 26.12.2025 at 11.00 AM in the conference Hall of Chief District Agriculture Officer, Kendrapara . The undersigned reserves the right to cancel or reject any quotation without assigning any reason thereof.

  
(Sri Suresh Chandra Mallick)  
Chief District Agriculture Officer  
Kendrapara

Memo No 6018 // Ken Agril. Date 19/12/25 //  
Copy to the committee members (all) for information & necessary action.

  
Chief District Agriculture Officer  
Kendrapara

Memo No 6019 // Ken Agril. Date 19/12/25 //

Copy forwarded to the Notice Board of CDAO-cum- PD, ATMA Kendrapara / Chief District Veterinary Officer, Kendrapara / District Fisheries Officer, Kendrapara / Assistant Director of Horticulture, Kendrapara / Asst. Director of Soil Conservation, Kendrapara / Executive Engineer (Agril)., Kendrapara / Executive Engineer( Lift Irrigation)/ Superintending Engineer ( Irrigation) / Assistant Registrar Cooperative Societies, Agriculture District Officer (all) / Block Agriculture Officer (all) for information and necessary action. She / He is requested to display the EOI in his Office Notice Board for wide circulation.

  
Chief District Agriculture Officer  
Kendrapara

Memo No 6020 // Ken Agril. Date 19/12/25 //

Copy submitted to the Collector & District Maigistrate, Kendrapara for favour of kind information.

  
Chief District Agriculture Officer  
Kendrapara

## ANNEXURE-1

### Format for quotation on printing items and supply of training materials

1. Name of the firms/ supplier/ agency :  
Organizations/ service providers
2. GSTIN :
3. Name of the Proprietor :
4. Contact No :
5. Account details of the firms/ supplier/ agency :  
Organizations/ service providers:  
Name of the A/C Holder:  
Account No:  
Bank and Branch Name:  
IFS Code:

#### 6. Details of Quotation

SI No	Particulars of Items	Offer price in Rs	GST in Rs	Total cost inclusive of GST in Rs.
1	Printing and supply of ID card			
2	Printing and supply of Food coupon			
3	Printing and supply of Certificates			
4	Printing and supply of Guest Badges			
5	Printing and supply of Invitation Cards			

#### Documents enclosed

Copy of GST registration Certificate:

Copy of the Bank pass book front page:

Signature of the Proprietor