



## ZILLA SWASTHYA SAMITI, KENDRAPARA

Chief District Medical & Public Health Officer, Kendrapara

### Tender call Notice

Advt. No - 121

Date: 05/01/26



Sealed tenders are invited from the registered Agencies/Firms (A) for strengthening the sample transportation system in the district (B) for AMC of pest control activities including anti termite treatment in all public health facilities in the district. Interested bidders having requisite documents may apply to The CDM & PHO, Kendrapara, At/Po/Dist-Kendrapara, Pin-754221 on or before **27.01.26** by **4.00 PM** through speed post/Regd. Post/Courier only. For details regarding eligibility criteria, specifications, terms & conditions may be downloaded from the website <https://kendrapara.odisha.gov.in>. Tender will be opened on **28.01.26** at **11.00 A.M.** The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.

Sd/-

Chief District Medical & PHO cum  
District Mission Director, Kendrapara

  
Chief District Medical &  
Public Health Officer  
Kendrapara

**REQUEST FOR PROPOSAL**  
**Selection of Agency for AMC of Pest Control Services at**  
**Govt. Health Institutions of the District**

Chief District Medical & Public Health Officer, Kendrapara  
Health & F.W. Deptt., Govt. of Odisha

**Period of Availability of Bid** : 05/01/26 to 27/01/26  
**Last Date & Time of Receipt of Bid Documents** : 27/01/26 (4.00 PM)  
**Date & Time of Opening of the Bid** : 28/01/26 (11.00 AM)

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KENDRAPARA**

*[Handwritten Signature]*

## NOTICE INVITING PROPOSAL

RFP No.: Pest Control/ District Kendrapara/ no.....121...../ 2025-26 Dated.....05...../01...../2026

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE AGENCIES FOR SELECTION OF THE MOST SUITABLE AGENCY TO PROVIDE AMC FOR PEST CONTROL SERVICES AT GOVT. HEALTH INSTITUTIONS OF THE DISTRICT.

1	Period of Availability of RFP Document	From ... <u>05/01/26</u> ...to ... <u>27/01/26</u> ..... (Downloadable from district website: <a href="https://kendrapara.odisha.gov.in">https://kendrapara.odisha.gov.in</a> )
2	Last date for submission of Proposal	Date <u>27/01/26</u> Time: 04.00 P.M. Address:-  <i>OFFICE OF THE CHIEF DISTRICT MEDICAL AND PUBLIC HEALTH OFFICER, KENDRAPARA, Old DHH, Kendrapara-754211</i>  <i>NB : Proposals should be submitted through Speed post / Registered post /Courier only</i>
3	Date, time and place of opening of Proposal and presentation	a) <b>Technical Proposal (Part A) opening:</b> Date: <u>28/01/26</u> at <del>04.30 PM</del> <u>11.00 AM</u> at Office of the CDM&PHO, KENDRAPARA b) <b>Financial Proposal (Part B):</b> <i>The date of opening of financial proposals will be intimated by the CDM&amp;PHO to the agency found successful in the technical proposal evaluation.</i>  <i>(Bidders / authorized representative may remain present at the time of opening of proposal)</i>

## SECTION 2- INSTRUCTIONS TO BIDDERS

### 2.1 Scope of Proposal

- (a) Interested bidders fulfilling the eligibility criteria may submit their bid for **AMC to provide Pest Control Services in DHH, SDHs, CHCs, PHCs & SCs of the district.** Detailed description of the objectives, scope of services, deliverables and other requirements relating to "AMC for Pest Control Services at Govt. Health Institutions" are specified in this RFP. The manner in which the Proposal is required to be submitted, evaluated and accepted is explained in this RFP;
- (b) The selection of the Agency shall be on the basis of an evaluation by the tender committee of the District, through the Selection Process specified in this RFP. Bidders shall be deemed to have understood and agreed that no explanation or justification for any aspect of the Selection Process will be given and that the decision of CDM&PHO is without any right of appeal whatsoever;
- (c) The bidder shall submit its Proposal in the form and manner specified in this RFP. **The Financial Proposal (Part B) shall be submitted in the format specified in.** Upon selection, the agency shall be required to enter into an Agreement with the Chief District Medical and Public Health Officer in the form specified at **Annexure I.**

### 2.2 Eligibility Criteria

The bidder should fulfil the following Eligibility Criteria:

- I. Should be registered in India as a Company (Companies Act 1956 / 2013) / Partnership Firm (Indian Partnership Act 1932 / Limited Liability Partnership Act 2008) / Society (Societies Registration Act 1860) or a Trust (Indian Trust Act 1882) and it's amendment thereof.
- II. Consortium is not allowed
- III. Should have an average Annual Turnover of **Rs.1 Crore or more** during the last three financial years (2022-23, 2023-24 & 2024-25)
- IV. Should have minimum 3 years of working experience in the field of Pest Control Services in Public Sector [State Govt. / Govt. of India Institution / Govt. undertaking] on the stipulated date of bid submission.
- V. The Bidder must not have been debarred / blacklisted either by the tender inviting authority or by any State Govt. or Govt. of India organization. The agency shall submit undertaking regarding the same on Non Judicial Stamp paper of Rs. 20/- as per Format T5.
- VI. Pest Control License from Competent Authority. (Bidder must have to furnish the valid certificate at the time of signing of contract in case it gets selected for award of contract).
- VII. Must have ISO 9001 certification
- VIII. Must be registered under EPF
- IX. Must be registered under ESI
- X. Must have a PAN
- XI. Must have GST registration number

### 2.3 Proposal Submission

Interested eligible bidders may submit their bid(s) with **EMD & documents** as set forth in this RFP.

The proposal shall be submitted in two parts:

- (1) **Part A -Bid Security & Technical Proposal as per format set out in RFP.**
- (2) **Part B - Financial Proposal as per the format set out in RFP.**

**(2) Part B - Financial Proposal as per the format set out in RFP.**

**2.4 Bid Document Cost**

The bidders shall have to furnish a bid document cost of **Rs.1,500/-**(non-refundable) in the shape of a **Banker's cheques / Demand Draft** from any Nationalized / Schedule Bank payable at **Kendrapara** and in favour of, **ZSS, Miscellaneous A/C, Kendrapara**

In the absence of the bid document cost, the technical proposal of the bidder shall be rejected.

**The bid document cost should be put in the Technical Proposal (Cover A) envelop.**

**2.5 Earnest Money Deposit (EMD)**

The bidder along with the technical proposal shall have to furnish Earnest Money Deposit (EMD) amounting to **Rs. 50,000/-**(refundable) in the shape of Banker's cheques / Demand Draft from any Nationalized / Schedule Bank in favour of the **ZSS, Miscellaneous A/C, Kendrapara** payable at Kendrapara.

However, as per the Finance Department, Govt. of Odisha office memorandum no. 21926 dated 12.8.2015, the **local** MSEs registered with respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC and NSIC are exempted from submission of EMD while participating in tenders of Govt. Departments and Agencies under its control. It is further clarified that the above exemption is applicable to **local MSEs registered in Odisha only**. This exemption to the local MSEs shall be applicable if the kind of service as required under this tender enquiry is clearly specified against the details of the service to be provided in their DIC / NSIC registration certificate (to be furnished in the technical bid.

**2.6 Packing, Sealing and Marking of Proposal**

**(a)** The Technical Proposal (Cover A) and Financial Proposal (Cover B) must be inserted in separate sealed envelopes, along with applicant's name and address in the left hand corner of the envelope and super scribed in the following manner.

- **Cover-A- Technical Proposal for "AMC for PEST Control Services at Health Facilities, Kendrapara".**
- **Cover-B - Financial Proposal for "AMC for PEST Control Services at Health Facilities, Kendrapara".**

**(b)** The two envelopes, i.e. envelope for Part-A, Part-B must be packed in a separate sealed outer cover and clearly **super scribed** with the following:

- **Proposal for "AMC for PEST Control Services at Health Facilities, Kendrapara".**

**(c)** The inner and outer envelopes shall be **addressed** to the **Chief District Medical and Public Health Officer, Kendrapara At/Po/Dist- Kendrapara**



**(d) Content of the Proposal**

**I. Cover A (Technical Proposal)**

The bidders are requested to submit a detailed technical proposal with respect to AMC for Pest Control Services at health institutions during the proposed contract period in conformity with the Terms of Reference forming part of this RFP.

1. EMD of Rs.50, 000/- (Rupees Fifty Thousand) in the shape of a Demand Draft in favour of **ZSS, Miscellaneous A/C, Kendrapara** payable at Kendrapara.
2. Bid document cost of Rs.1,500/- (Rupees One Thousand Five hundred) in the shape of a Demand Draft in favour of **ZSS, Miscellaneous A/C, Kendrapara** payable at Kendrapara.
3. Form T1
4. Form T2
5. Photocopy of the Registration Certificate of the Agency
6. Photocopy of PAN
7. Photocopy of GST, EPF, ESI Registration
8. Photocopy of Pest Control License from Competent Authority
9. Photocopy of the ECR / Challan copy of EPF and ESI for the period of last 3 months.
10. Photocopy of ISO 9001 certification
11. Form T3 (Turnover Certificate from the Chartered Accountant) along with UDIN.
12. Photocopy of the audited Profit & Loss Statement in the last three financial years in support of the turnover certificate [ i.e. FY 2022-23, 2023-24, 2024-25].
13. Form T4 - Relevant Experience Details in managing Pest Control services in State Govt. / Govt. of India Institution / Govt. undertaking / Corporation / Banks during the last three years.
14. Photocopies of work orders / contracts executed in support of the information furnished in Form T4
15. Form T5 - Affidavit certifying that the Entity/Promoter(s)/Directors/Partner(s) of Entity are not blacklisted.
16. Any other details, the bidder like to include in the proposal.

**II. Cover B (Financial Proposal)**

1. The bidder must submit the Financial Proposal using Form specified in Form F with proper signature and seal of the bidder.
2. In case of any discrepancy between figures and words in the financial proposal, the one described in words shall be taken into consideration.
3. The same person signing the RFP shall sign the financial part also.

**2.7 Proposal Due Date**

RFP filled in all respect must reach O/o the CDM&PHO, Kendrapara at the address, time and date as specified in Schedule of Proposal Submission through Speed Post/ Regd. Post / Courier only. If the specified date for the submission of RFPs is declared as a holiday, the RFPs will be received up to the stipulated time on the next working day.



## SECTION 3 - TERMS OF REFERENCE

### 3.1 Background

Hospitals are highly sensitive environments where pest infestations pose severe health risks to vulnerable patients and staff through the transmission of diseases and contamination of equipment and sterile areas. Pests like rodents, flies and cockroaches can carry and transmit over 30 types of bacteria including Salmonella and E.Coli, contaminating sterile equipment, food and patient areas. Patients in Hospitals often have compromised immune systems, making them highly susceptible to infections carried by pests. Pests can also trigger allergies and asthma.

Against this backdrop, plan has been chalked out for prevention and control of Pests across hospitals of the district. List of different category of Institutions to be covered is mentioned at Section 6.

### 3.2 General guidelines and scope of Work:

1. **Pest Control** should aim at eradication of Cockroaches, Mosquitoes, Flies, Lizards, bedbugs, other bugs, insects and Beehive removal etc. through application of permitted insecticides/pesticides as per Government of India and WHO norms.
2. A professional agency/ies has to treat all the areas inside the building, as necessary and/or as decided by appropriate Authority / Superintendents of the Hospital for treatment of ants, mosquitoes, rodents, cockroaches, bedbugs, termites, spiders, silver fish, wasps, lizards and Beehive removal etc. so as to keep the premises free from pests.
3. The Pest Control treatment in office areas/ Hospitals should cover all the places like under the tables, chairs, almirahs, on and around the pile of files, on wooden furniture, on false ceiling, on all staircases, Ducts, drains/sewage/gutter Chambers, lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any hidden space under the furniture and should leave no space unattended. Agencies must ensure that the pest control once done shall remain effective up to next pest control failing which it shall have to be done again without any extra cost.
4. The treatment for ants, cockroaches, mosquitoes, bugs/bedbugs, spiders, silver fish, wasps, lizards, termites etc. inside the flats should be treated preferably with Gel treatment. The concentrated Mix of gel chemical with water or any other solvent (like Biflex etc.) may be used wherever necessary inside the Hospital building / office, etc.
5. **Rodent Control:** Rodent controlling should be done as per the prescribe intervals (viz. monthly) or as per orders and instructions on the subject. The treatment should be done in such a way that it remains effective up to next pest control period failing which the same shall have to be done again without any cost.



6. Rodent Control treatment should be carried out by trapping, poison baits, fumigation, glue pads depending on the location in and around the premises to keep it free of rats.
7. Subsequently, periodic visits/treatments should be made by the Contractor to continue baiting as per the specification and keep constant vigil on rodent population. A separate register shall be maintained for the same to assess the effectiveness of the treatment.
8. Pest/rodent control inside buildings: Contractor has to spray chemicals/ anti larvae treatment inside the drains, damp areas, manholes, sewer lines, etc. regularly to destroy the cockroach and mosquito breeding.
9. For treatment of White ants/termite, extra payment will be made as and when required (as per approved rate).
10. Nature of Work and Periodicity

Sl. No.	Particulars	Periodicity	Method, Chemicals & Usage Bayer/ Soumitomo/ Hindustan Unilever
1	General Pest Control including cockroach treatment and Rodent Control in whole Hospital / office including common area	Monthly – DHH, SDH, CHC, PHC  Quarterly – Sub Centre	Water based deltamethrin/ Alphacypermethrin / betacyfluthin / cyphenothrin, emulsion spraying.  For cockroach treatment – Only Gel to be used. No spraying of chemicals.  For Rodent Control – Baiting by bromadiolone cake and loose baiting.
2	Anti-Termite Treatment	Quarterly/Half yearly/ Annually/ As and when required	Drilling the wall and applying suitable chemicals
3	Removal of beehive	As and when required	-

**Instructions:**

i) **Pest Control Treatment:** Carrying out bait treatment in the Hospital buildings by using non-toxic (harmless to human beings) products. Keeping sufficient nos. of baits in each room which should be effective till next treatment falls due. The treatment shall aim to control household pests like cockroaches, silver fish, bed bugs, red and black ants, spiders, flies, fleas, mosquitoes, termites, similar other crawling/flying insects and lizards etc.

ii) **Rodent Control Treatment:** For controlling rats, mice and bandicoots at Hospital as well as Office Buildings.

iii) The job card should get filled in and signed by the end users and should be enclosed with the bills for making payments.

**11. Broad Specifications:**

- a) Pest Management is an integrated approach to tackling a pest problem, which includes control (either physical or chemical) and prevention. The contractor should have knowledge and skills along with the latest products and equipment in order to provide effective solutions for pest control in our office and Hospital. Knowledge of local and international Regulatory Hygiene & Safety Standards and conforming to these forms an integral part of Contractors responsibility.
- b) Safety is a key when using various pesticides/ other products. Ensure that the workers wear appropriate protective clothing, rubber gloves, face masks, follow the directions on the label of any product, follow the instructions of the qualified pest Management Supervisor and ventilate the room when using strong chemicals. Use biocides safely. Always read the label and product information before use.

12. **Materials:** All the pesticides, insecticides, rodent repellents, other required materials and equipment will be provided by the agency. No products which are banned should be used by the agency and it will be the sole responsibility of the agency. All chemicals sprayed or gas generated out of spraying at the time of treatment shall not contain any banned chemicals which are harmful to human health.

13. **Quality:** It is the essence in these works and the best possible chemicals should be used in the Hospital. Ultimate objective will be the complete pest control treatment irrespective of the method of treatment. The quality of treatment/s shall not be sacrificed at any cost by the agency. In spite of the treatment, it is not found effective within the warranty period, appropriate terms and condictions to be kept for penalty/ the agency may asked to repeated the task again without any additional cost..

**3.3 Data Management:**

- a) The agency needs to manage the data obtained from the hospitals on a regular basis and share as & when required as desired by the Hospital.

**3.6 Performance Review Criteria and Penalty from Bill Payment:**

The performance evaluation will be done on the basis of parameters as illustrated in matrix given below and will be the basis for the penalty clauses.

- a) Evaluation of the area.

Sl. No	Evaluation parameter	Yes / No	Remarks
1	Applying chemicals as per schedule		
2	Attend emergency calls - whenever required within 24hrs of intimation		

NOTE: - A leniency for up- to 5% of adverse comments of the total entry comments from all areas on these two domains will be tolerated. Any number more than that will result in penalization of the entire adverse comments being charged at the rate of Rs 1000- /- per adverse comment.

b) Pest Control Evaluation (Rating will be done by the user area representative)

Sl. No	Pest involved	Standard of Pest Control (Good / Average / Poor)	Remarks if Any
1	Rat		
2	Cockroach		
3	Flies		
4	Bed Bug		
5	Termite		
6	Other (Specify)		

NOTE: - The reports of "poor control" only will be considered for this penalty. The performance of the selected vendor must not fall below 95% under any circumstances in the pest control evaluation reports as given below. In case it falls short of the benchmark, imposition of penalty shall be made in proportion with the percentage of defaults. For example if there are 10 user areas then there will be a total of 60 entries. Hence the tolerable maximum limit for poor entries/remarks is 3 poor reports. if the total poor comment number is more than 3, say for e.g. 5, then 8% of total entries fall under poor group. In the example of 10 areas and hence the penalty will be imposed on all 5 entries i.e. 8% from the total monthly bill (subject to maximum 10 percent of the monthly contract value).

Deduction on account of laxity of operation at "para a" will be added to the penalty illustrated at "para b" and deducted from monthly bill.

### 3.7 Responsibilities of the Implementing Agency & Hospital Administration

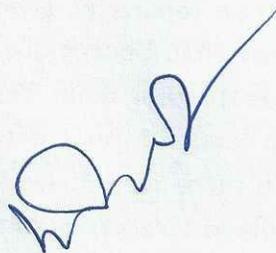
#### 3.7.1 Following are the responsibilities of the Agency (Service Provider):

- The Pest Control services shall be provided **monthly / quarterly Institution wise as per the periodicity mentioned above** without any deviation.
- All the personnel engaged by the Agency to provide the services in the hospital have to be in proper uniform during duty hour.
- All the personnel shall bear photo identity cards during the duty hour. (The Photo Identity Card shall be duly verified and countersigned by the designated Official of the hospital)

- All the rules and regulations relating to labour laws including accident, workmen compensation and insurance, ESI, PF, etc. are to be complied.
- To use all necessary materials including tools, equipment, as per WHO standard with required quality and quantity for proper execution of the Pest Control service.
- All standard safety norms are to be followed during execution of work by the Agency to avoid accidents causing damages to personnel, machines, buildings, etc.
- In case of any accident/ mishap of any nature occurred during performing the duty, the liability will be borne by the agency.

**3.7.2 The responsibilities of the Hospital Administration/ Authority shall include:**

- Clearly define the area, frequency and method of service for respective locations as per ToR.
- Co-operate with the Pest Control staff for timely and complete coverage.
- Directly supervise the Pest Control staff while carrying out their activities to avoid unwanted situations including damages, interruption, accident, etc.
- Provide space for safe storage of articles & place of sitting for supervisor / Staffs.
- Release payment monthly basis on submission requisite bills/Vouchers.



## SECTION 4 - TERMS & CONDITIONS

### 4.1 Period of Engagement

- a) The engagement shall be for a period of three years from the date of signing of contract. However, the agreement with the Agency shall be signed initially for a period of two years from the date of signing of the contract.
- b) The contract shall be extended for a period of another one year in existing terms and conditions with mutual consent of both the parties if performance is found satisfactory as per due assessment.
- c) The agency shall sign the contract within 15 days of issue of Letter of Award/ Intimation.

### 4.2 Payment & Price Validity

- a) The service provider shall be paid on **monthly basis** as per the contracted rate. The price shall be all-inclusive including the cost of manpower, consumables and management.
- b) The bill shall be paid after submission of bill for the month alongwith production of documentary evidence & certificates for coverage of Pest Control activities.
- c) The price as quoted by the service provider shall remain unchanged during the contract period.
- d) GST as applicable shall be paid at the applicable rate.
- e) TDS as applicable shall be deducted from the payment as per the Income Tax Act

### 4.3 Penalty

In case the Agency fails to commence/execute the work as stipulated in the agreement or gives unsatisfactory performance or does not meet the statutory requirements of the contract, CDM& PHO, Kendrapara reserves the right to impose the penalty as detailed below:

#### During Implementation

##### i. Disincentive/ Penalty:

If as per the assessment sheet, the agency is continue to under-performed (Average/Poor) continuously for 50% or more Institutions without any valid reasons, the contract shall not be renewed.

### 4.4 General Conditions of the Contract

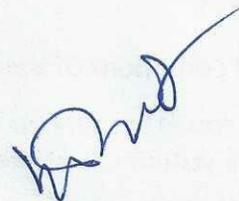
- a) The personnel engaged for Pest Control Services shall be the employees of the service provider and all statutory liabilities will be paid by the service provider such as ESI, PF, Workmen's Compensation Act, etc.
- b) The persons deployed by the service provider should be properly trained, have requisite experience and having the skills for carrying out a wide variety of Pest Control services using appropriate materials and tools/ equipment.
- c) The service provider at their end should ensure the Health and Safety measures of the outsourced staffs, deputed for the works.
- d) The staff deployed through the service provider in the health facility (ies) shall not claim any benefit, compensation, absorption or regularization of their services in the Govt. establishment

either under the provision of Industrial Disputes Act. or Contract Labour (Regulation & Abolition) Act.

- e) All liabilities arising out of accident or death of the personnel provided by the service provider while on duty shall be borne by the service provider.
- f) The service provider and its staff shall take proper and reasonable precautions to prevent loss, destruction, waste or misuse of the areas of the Hospital premises.
- g) That in the event of any loss occasioned to the Hospital, as a result of any lapse on the part of the service provider as may be established after an enquiry conducted by the hospital, such loss will be made good from the amount payable to the service provider. The decision of the district / institution authority in this regard will be final and binding on the service provider.
- h) Any damage or loss caused by service provider's persons to the hospital in whatever form, would be recovered from the service provider.
- i) If as a result of post payment audit any overpayment is detected in respect of any work done by the service provider or alleged to have been done by the service provider under the tender, it shall be recovered by the authority of the concerned health institution from the service provider.
- j) If any underpayment is discovered, the amount shall be duly paid to the service provider by the authority of the concerned health institution.
- k) The service provider shall be blacklisted if miserably performed as per assessment based on score card even after repeated notice for improving performance i.e. minimum 3 times. The service provider shall also be blacklisted if found indulging in such activity which will affect name & fame of the implementing agency.
- l) The contract can be terminated at any time prior to its completion by either Party with 30 days of notice period following due procedure.

#### **4.5 Right to Accept and Reject any Proposal**

The District Authority / Institution / Tender Inviting Authority reserve the right to accept or reject any proposal at any time without any liability or any obligation for such rejection or annulment and without assigning any reason.



## SECTION 5 - CRITERIA FOR EVALUATION

### 5.1 Evaluation of Technical Proposals

Evaluation of proposals shall be made at the distinct level by the district authority.

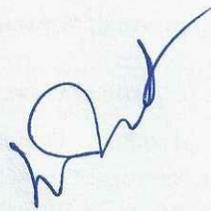
In the first stage, the Technical Proposal will be evaluated on the basis of bidder's fulfillment of **eligibility criteria**. Only those bidders whose Technical Proposals becomes **responsive** based on the eligibility criteria, shall qualify for further detail technical evaluation for presentation and awards of marks based on the following Criteria :

Sl. No	Evaluation of Parameters	Total Mark	Criteria for award of Mark
1	<p><b>Experience: No. of years of Experience</b></p> <p>Experience in providing General Pest Control Services in Govt. Sector (State Govt, Central Govt., Bank, PSUs) – Details to be furnished in <b>Form T4</b>.</p>	10	<p>&gt;3 year ≤ 5 years : 3 marks</p> <p>&gt;5 years ≤ 10 years : 5 marks</p> <p>&gt;10 years : 10 marks</p>
2	<p><b>Experience: No. of Contracts (AMC) Executed during the last three years in Govt. Sector</b></p> <p>Experience in execution of contracts related to provisioning of General Pest Control Services in Govt. Sector (State Govt, Central Govt., Bank, PSUs) during the last three financial years: 2022-23, 2023-24, 2024-25 (To be determined from the Work Order, Contract Copies and Performance/ Completion Certificate) – Details to be furnished in <b>Form T4</b>.</p> <p>[Renewal of a contract / continuation of a contract during the above financial years is to be considered once for calculation of no. of contracts. The contract duration must be at least one year duration].</p>	25	<ul style="list-style-type: none"> <li>• 1 no ≤ 4 nos : 10 marks</li> <li>• &gt;4 nos ≤ 7 nos : 15 marks</li> <li>• &gt;7 nos ≤ 10 nos : 20 marks</li> <li>• &gt;10 nos : 25 marks</li> </ul>
3	<p>Total Average Annual turnover</p> <p>(In last 3 financial years 2022-23, 2023-24 &amp; 2024-25)</p>	20	<p>&gt; 1 ≤ 3 crores : 5 Marks</p> <p>&gt; 3 ≤ 5 crores : 10 Marks</p> <p>&gt; 5 ≤ 7 crores: 15 Marks</p> <p>&gt; 7 crores : 20 Marks</p>
4	<p>Quality Certification of Bidder</p>	5	<p>ISO 9001:2015 <b>OR</b> ISO 45001:2018 - 2.5 marks</p> <p>ISO 9001:2015 <b>AND</b> ISO 45001:2018 - 5 marks</p>
	<b>Total Marks</b>	<b>60</b>	



Financial proposal shall be opened after the technical evaluation is completed and **only those bidders** who score at least 42 marks or more in technical evaluation shall qualify for financial bid opening.

In the financial bid, the genuine bidder with the **lowest price** shall be awarded the contract. However, in case two bidders quote the same lowest price, then the agency with the **highest mark** in the technical bid shall be awarded the contract. However, if their technical marks also become equal, then in that case the bidder having higher average annual turnover shall be awarded the contract

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## SECTION 6

### LIST OF GOVT. HEALTH INSTITUTIONS & APPROXIMATE AREA TO BE COVERED

Sl. No	Type of Institution	No. of Institution	Level of Location	Approx build-up Area of each Institution (In Sqft)
1	DHH	1	District HdQtr	1,00,000 – 1,50,000
2	SDH		Sub-Division	30,000 - 50,000
3	CHC		Block	10,000 - 15,000
4	PHC		Sub-Block	3,000 - 5,000
5	SC		Panchayat	1,000 - 2,000

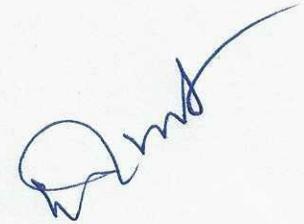
**NOTE:** Intending Bidders are advised to inspect and examine the site and it's surroundings and satisfy themselves before submitting their tenders with reference to the nature of the site. The nature of the site implies the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstance which may influence or effect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of tender by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done.



### Check List (Technical Proposal)

Please check whether following have been enclosed in the respective cover namely, Technical Proposal: *(please arrange the documents serially in the following order & do the page numbering of the entire bid document and mention the page no. in the column "page No" against the particulars in the check list as mentioned below for ease of scrutiny else this office will not be responsible for any mistake during Technical evaluation)*

Sl.	Particulars	Whether Submitted (Yes / No)	Page No.
1	EMD (DD of Rs. 50,000/-)		
2	Bid document Cost (DD of Rs. 1,500/-)		
3	Form T1		
4	Form T2		
5	Photocopy of the company/Agency Registration certificate		
6	Photocopy of the GST registration certificate		
7	Photocopy of the EPF registration certificate		
8	Photocopy of the ESI registration certificate		
9	Photocopy of the ECR of EPF and Challans of ESI for the last 3 months.		
10	Copy of PAN		
11	Photocopy of ISO 9001 certification		
12	Form T3		
13	Photocopies of the audited P/L account of <b>each year highlighting the turnover</b> in support of that.		
14	Form T4		
15	Copies of Work Order/Contract certificates from the clients in support of Pest Control services executed in support of the information provided in Form T4		
16	Form T5		
17	Any other document		



**FORM – T1**

*(to be furnished in the technical proposal)*

**TECHNICAL TENDER SUBMISSION FORM**

**(On the letterhead of the agency)**

To

The Chief District Medical and Public Health Officer, Kendrapara

Re. : RFP Reference no. \_\_\_\_\_ dated \_\_\_\_\_

Dear Sir / Madam,

We, the undersigned, offer to provide the Pest Control Services at different Health Institutions of your district. We are hereby submitting our Proposal, which includes this Technical Proposal and a Financial Proposal sealed under a separate envelope.

We hereby declare our Confirmation of acceptance of the Conditions of Contract mentioned in the RFP document under reference cited above.

We hereby declare that all the information and statements made in this Proposal are true and accept that any of our misrepresentations contained in it may lead to our disqualification.

Our proposal shall be binding upon us for a period of 180 days from the date of bid opening, subject to the modifications resulting from Contract negotiations you may subsequently carry out with us to accept our bid. If we are assigned the work during the period of validity of the Proposal, we undertake to carry out the same as per the terms and conditions of this tender document.

**I hereby declare that my company has not been debarred / black listed by any Government/ Semi Government organizations. I further certify that I am the competent authority in my company authorized to make this declaration.**

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signatory [*In full and initials*]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Agency: \_\_\_\_\_

Address: \_\_\_\_\_

(Organization Seal)



**FORM – T2**

*(to be furnished in the technical proposal)*

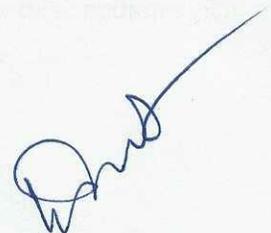
**PROFILE OF THE AGENCY**

Name of the Agency	
Office Address	
Status of the Agency (Whether registered under Company / Firm / Society / Trust)	
Name of the Chief Executive and authorized signatory	
Telephone Nos.: Landline	
Mobile	
Fax	
Email id (Official email id for correspondence if any)	
Date of Establishment	(furnish copy of the Registration Certificate of the Agency)
GST Registration No.	(furnish copy of the GST Registration of the Agency)
EPF Registration No.	(furnish copy of the EPF registration certificate of the Agency)
ESI Registration No.	(furnish copy of the ESI registration certificate of the Agency)
Income Tax No. (PAN)	(furnish copy of the PAN)
No. of branch offices in Odisha with location details	
Bank Details of the Bidder: The bidders have to furnish the Bank Details as mentioned below for return of EMD /Payment for services if any (if selected)	a. Name of the Bank : b. Name of the Account & Full address of the Branch concerned c. Account no. of the bidder : d. IFS Code of the Bank :

Authorized Signatory/Signature [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

(Organization Seal)



**FORM T3**

*(to be furnished in the technical proposal)*

**ANNUAL AVERAGE TURN OVER STATEMENT**

*(To be furnished in the **letter head** of the Chartered Accountant)*

The Annual Turnover of M/s \_\_\_\_\_ for the last 3 financial years are given below and certified that the statement is true and correct.

Sl.	Financial Year	Turnover in Rs.
1	2022-23	
2	2023-24	
3	2024-25	
<b>Average Annual Turnover in Rs.</b>		

\*Provisional audited statement shall not be considered.

Date:

Signature of Chartered Accountant

Place:

(Name in Capital)

Seal

**Membership No.**

UDIN No. ....

**Note:**

- 1) To be issued in the **letter head** of the Chartered Accountant with membership & UDIN No.
- 2) Also attach photocopies of the audited P/L account of **each year high lighting the turnover** in support of that

**FORM T4**

*(to be furnished in the technical proposal)*

**PAST EXPERIENCE IN PEST CONTROL SERVICES**

**(Attach separate sheets if the space provided is not sufficient)**

**A) Experience in State / Central Govt Institutions / PSUs / Bank**

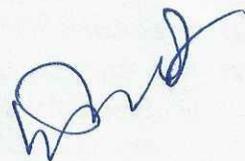
Sl.	*Name /address of the Govt. Institution/ PSU etc for which Pest Control services assignments were undertaken	Year of award of contract	Date of award of Assignment	Date of completion of assignment	Value of the Assignment	Role of your agency	Performance Certificate enclosed (Yes / No) and mention the Page No. where placed in the bid	Page No. of the copy of the work order	Page No. of the copy of the contract agreement
1									
2									
..									

\* Please furnish the **Work order and Contract copies** of the works executed in support of the information mentioned above **along with the performance certificate** of the client (current document in case of continuing project), **serially** in the **same order** as mentioned in the above format for ease of scrutiny.

Authorized Signatory/Signature *[In full and initials]*: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

(Organization Seal)



**FORM T5**

*(to be furnished in the technical proposal)*

**Format for Affidavit certifying that Entity / Promoter(s) / Director(s)/Partners of Entity are not blacklisted  
(On a Stamp Paper of relevant value)**

**Affidavit**

I, M/s. .... (the name of the agency with address of the registered office) hereby certify and confirm that we or any of our promoter(s) / Director(s) are not barred by Department of Health & FW, Govt. of Odisha/ or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the \_\_\_\_\_ (Date of Signing of this proposal). Also, this Agency hasn't been terminated / withdrawn service (any assignment) before maturity of contract period from any Govt. Organization during last 3 years.

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated this .....Day of ....., 2026

Authorized Signatory/Signature [*In full and initials*]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

(Organization Seal)



**FORM - F**

(To be submitted with Financial Proposal)

**PRICE SCHEDULE**

Name of the District: \_\_\_\_\_

Bidder must submit financial bid in the format given below only.

Sl. No.	Particulars	Activity Periodicity	Rate per SqFt Exclusive of GST (In Rs.)	Lump-sum Rate Exclusive of GST (In Rs.)
1	General Pest Control including Rodent Control at DHH.	Monthly		
2	General Pest Control including Rodent Control at SDH level.	Monthly		
3	General Pest Control including Rodent Control at CHC / UPHC	Monthly		
4	General Pest Control including Rodent Control at PHC	Monthly		
5	General Pest Control including Rodent Control at Sub Centre / Arogya Mandir	Quarterly		
6	Anti-termite treatment at any level (DHH/SDH/CHC)	Annually		
7	Anti-termite treatment at any level (PHC/SC)	As & When Required		
8	Beehive removal at any level (DHH/SDH/CHC/PHC/SC)	As & When Required	(Rate per Case)	

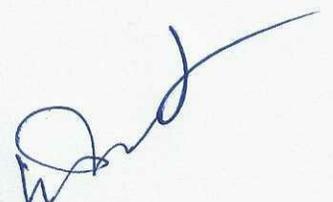
Authorized Signatory [In full and initials]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Agency: \_\_\_\_\_

Address: \_\_\_\_\_

(Organization Seal)



21/1/26

**EXPRESSION OF INTEREST (EOI)**  
**FOR**  
**EMPANELMENT OF AGENCIES/ FIRMS FOR STRENGTHENING**  
**THE SAMPLE TRANSPORTATION SYSTEM**

Chief District Medical & Public Health Officer, Kendrapara  
Health & F.W. Deptt., Govt. of Odisha

Period of Availability of Bid : 05/01/26 to 27/01/26

Last Date & Time of Receipt of Bid Documents : 27/01/26 (4.00 PM)

Date & Time of Opening of the Bid : 28/01/26 (11.00 AM)

**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KENDRAPARA**



## Expression of Interest (EOI)

No: .....121.....

Date:.....05/01/26

### 1. Background:

Diagnostic services at the Primary Health Centre (PHC)/Urban Primary Health Centre (UPHC) level Ayushman Arogya Mandirs (AAMs) have shown a dismal performance, despite significant strengthening efforts and funding provided over the last few years through the XV Finance Commission (XV FC). As per National and State mandates, every PHC/UPHC AAM is required to be equipped to provide 65 types of diagnostic tests, with a minimum of 40 types to be performed in-house and the remainder outsourced. These tests must be provided to all beneficiaries free of cost. Functional diagnostic facilities at this local level are crucial as they are closer to the community, enabling necessary periodic tests under National/State Schemes to be performed without hardship or financial burden.

The inadequacy of the current sample transportation system is identified as a major issue hindering the achievement of recommended test numbers. To urgently augment this performance, most critically, District to strengthen the Sample Supply Chain Management System. Therefore, Expression of Interest (EOI) is invited for empanelment of eligible agencies to address this gap.

### 2. Scope of Services :

- The primary task of the empanelled agency is to transport the samples maintaining Cold Chain from PHC/UPHC to drop-in-Centre (mostly established at CHC/UHC) for necessary tests at outsourced lab (Engaged by the Dept).
- The sample collection, labeling and packing is the responsibility of LT from concerned facility.
- The cold Box/ Vaccine Carrier for transportation of samples shall also be provided by the concerned facility.
- *The prevailing financial norms for sample transportation for out-house diagnostic tests (Rs, 150/- per day per PHC/ UPHC for transportation of sample/s for a distance less than equal to 10 KMs from PHC/UPHC to Drop-in-centre & Rs 200/- more than 10 Kms ) will be remained unchanged. The unit cost per day as mentioned above in this paragraph, shall be given irrespective of no's of sample transported in a day.*
- Other similar assignments (transportation of Sputum samples, VPD Samples, Combo kit-RTI etc. ) may be given to the selected agency and payment shall be given as per provisions in the PIP .



### 3. EOI :

- EOI is invited from eligible Agencies/Firms as per the eligibility criteria for empanelment of agencies to "Strengthening the Sample Transport System ", in **Kendrapara District.**

### 4. Eligibility Criteria:

- The bidder shall be a Company/Society/Trust/Partnership Firm) and should be registered in India with relevant act, such as a Company (Companies Act 2013/1956) / Partnership Firm (Indian Partnership Act 1932 /Limited Liability Partnership Act 2008), Society (Societies Registration Act 1860) or a Trust (Indian Trust Act 1882) and its amendments thereof. The bidder **cannot** be an individual (Sole Proprietor). No bidder can place more than one bid in any form.
- The Bidder must have minimum 1 year experience of working in the concerned district and in any Govt Sector (i.e. Health/Education/Livelihood etc.)/PSUs.
- The bidder should have minimum average annual turnover (audited) of Rs 1 Crore during financial years, i.e. 2022-23, 2023-24, 2024-25
- In case the Bidder is a NGO/Trust, the entity must possess an Unique ID Number through registration in the portal NGO-DARPAN of NITI Aayog.
- The Bidder who has been blacklisted / debarred / banned by any State Government / Central Govt. Organization / PSU will not be eligible to participate in the tender during the blacklisting / debarred period. The Bidder / Consortium members in case of Consortium, must not have been convicted /case pending against them by any court of law in India or Abroad for any civil/criminal offences. An original affidavit to these effect is to be submitted
- The bidder who has Poor / Unsatisfactory performance of Services rendered in any projects of the tender inviting authority shall not be eligible to participate in the tender. The given Clauses shall be applicable to both the members.

### 5. Essentials for application:

- The bidders have to submit their application in a sealed cover which must be super-scribed as: " Expression of Interest for empanelment of Agencies/Firms for Strengthen sample Transportation System for the District Kendrapara in reference to EOI no. \_\_\_\_\_ dated \_\_\_\_\_.

### 6. The sealed cover should contain the following documents :

- Copy of the PAN Card.
- Copies of the organisation's Income Tax Return Acknowledgement Report (Assessment Year 2023-24, 2024-25 & 2025-26)
- Copies of the audited financial statement for the last three financial years i.e. 2022-23 , 2023-24 & 2024-25



- Photocopy of GST registration certificate and GST updated return copy for period July, 2025 to September, 2025.
- Agencies that have been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization, are not eligible to participate in the tender for that item during the period of blacklisting. A declaration about this should be submitted by a Notary Public.
- The bidder should submit the required Earnest Money Deposit (EMD ) of Rs. Rs.50,000/- only. The EMD shall be submitted in the shape of a Demand Draft only in favour of **ZSS, Miscellaneous A/C, Kendrapara** from any Nationalized / Scheduled Bank payable at Kendrapara
- A non-refundable amount of Rs. 2000/- (Rs Two Thousand only ) in shape of DD /Bankers Cheque from any scheduled commercial bank drawn in favour of **ZSS, Miscellaneous A/C, Kendrapara** from any Nationalized / Scheduled Bank payable at Kendrapara towards cost of RFP document
- The bidder must have a local office in Odisha and office local contact person's address and telephone no. Document in support of it should be submitted with the tender documents
- Document in favour experience of working in the concerned district in Govt projects/PSUs.
- Document in favour experience in the health sector,
- Document in favour experience in supply chain management systems either directly or as part of any project in any State Government/ Central Government / Public Sector Undertakings / under CSR
- In case of NGO/ Trust, a copy of the unique ID under the portal NGO Darpan of NITI Aayog.
- A copy of the EoI document/application sealed and signed in all pages by the applicant.
- Any other details the bidder would like to include in the proposal.

#### Other Conditions

- Eligible bidders should submit their tender documents to **CDM&PHO Kendrapara , Old DHH, Kendrapara-754211** through Speed Post / Registered Post / Courier on or before the scheduled date and time.
- Any tender documents received after the due date & time will be rejected and returned to the sender unopened.
- Violating any terms and conditions of the tender will be liable for blacklisted and the department will disqualify and debarred the firm to participate in any tender of this district for a period of next 03 (three) years from the date of issue of the letter and the EMD (if any) will be forfeited.
- Tender documents should be typewritten or computerized, failing which the bidders will be ineligible for consideration. No further correction will be allowed.
- All legal disputes are subject to the jurisdiction of Court of District Judge Kendrapara only.

#### 7. TERMS & CONDITIONS.

- **Period of Partnership:** The project period will be initially for a period of 3 years which may be extended for another 2 years based on satisfactory performance of the service provider and fund provision under the State Budget/NHM/Any other Sources.
- **Performance Security:** The selected Agency on acceptance must deposit a Bank Guarantee for Rs1,00 Lakhs (Rupees One Lakhs only ) in the name of CDM&PHO, Kendrapara , from a Nationalized Bank valid for a period of minimum 36 months as performance security of the project which will have to be extended for a further period based on the period of extension of the project if any. In case of non-submission of performance security or fails to execute the contract by the successful bidder, the EMD furnished by the successful bidder shall be forfeited.

### **7.1 Letter of Award and Agreement**

- The selected Agency shall be considered for issue of LOA.
- The selected Agency shall be required to send its acceptance of LOA within 07 (seven) days of issue of LOA and sign the agreement along with submission of Performance Security within 15 (Fifteen) days time from the date of LOA.
- If the selected Agency fails to provide performance security within the prescribed time or the fails to sign the Contract Agreement within prescribed time period , the Tender Inviting Authority shall reject the application.

### **7.2 Performance Monitoring and Standard of Services**

- Performance shall be measured against strict targets (KPIs) i.e. transportation of samples min 5 days in a week, strict use of cold chain for sample transportation etc.
- Compliance is verified through a combination of digital portal data ("Krishana Diagnostic Pvt Ltd") and Records & Registers maintained at PHC/UPHC level.
- A robust monitoring system includes periodic checks by Programme Officers at all levels, random unannounced field inspections, and mandatory quarterly performance review meetings shall be taken up by the district Authorities.
- The contract's annual renewal is solely dependent on achieving a "Satisfactory" (minimum 60% man-days transportation done against actual target, calculated by the district considering LT in position in PHC/UPHCs) from the district authority.
- Contract Termination: Serious or repeated breaches of contract, including data falsification or actions compromising public health, are grounds for immediate contract termination.
- Data Accuracy: The agency is responsible for maintaining 100% accuracy in all submitted transportation data and reports, which is cross-verified against official records if required.

**7.3 Periodicity of Payment:** The payment to the agency shall be made centrally at District level on quarterly basis based on the bills raised by the agency & after due



check vis-a- vis reports collected from Blocks & sample verification of portal data (managed by Krsnaa).

#### 8. EVALUATION OF THE PROPOSALS

- Technical evaluation shall be undertaken of those bids which are assessed to be responsive and meet the 'Pre-Qualification Conditions. The Authority shall carry out the evaluation applying the criteria stated in the RFP. Each responsive proposal shall be attributed a Technical Score. The following scoring methodology shall be used for evaluating the Technical Proposal.

Sl.	Criteria	Marks
1	<b>District Presence</b> -Years of experience in working in the concerned District in Govt Sector, PSU,_____.	10
2	<b>Govt Health Sector Experiences</b> - Years of experience in working in Govt health sector	10
3	<b>Supply Chan Experience in general</b> - Years of experience in working for supply chain management	10
4	<b>Supply Chain Experience in Govt Health Sector</b> : Years of experience in Supply Chain Management especially in Govt Health sector (managing supply chain for Diagnostic Services, any other areas with the Govt Health sector)	10
5	<b>Extent of experience in managing Diagnostic Supply Chain:</b> Experience in transportation of sizeable quantity of Diagnostic samples	10
6	<b>Financial Strength:</b> Average Annual Financial Turnover	20
7	<b>Understanding of the Project:</b> Implementation Modalities (Plan for covering all PHC/UPHC-2marks, HR deployment-2 marks, Cold chain system-2 marks, Logistic supply-2 marks & coordination with Outsourced agency providing Diagnostic services -2 )	10
	Total	80

**Only those bidders who secure a minimum of 60% of the total Technical Score (i.e., 48 out of 80 marks) shall be considered Technically Qualified and empanelled.**

The detail breakup of Technical Evaluation Score for each of the Criteria are placed in table below:

Sl. No	Technical Evaluation Parameters	Max. Marks	Means of Verification
1	<p><b>District Presence-</b></p> <ul style="list-style-type: none"> <li>• <b>Years of experience in working for implementing various projects</b> (criteria of calculating 1 year of experience – project must be recurring in nature &amp; implemented for a period minimum of 6 months in a particular year) <b>irrespective of domains</b> (Health /Education / Livelihood etc.) <b>&amp; not necessarily Govt Projects in the concerned District.</b></li> <li>• &lt; 2 years -0</li> <li>• Minimum 2years -5</li> <li>• Min 3 years -7</li> <li>• More than 3 years -10</li> </ul>	10	Contract Documents
2	<p><b>Govt Health Sector Experiences:</b></p> <p><b>Years of experience</b> (criteria of calculating 1 year of experience –project must be recurring in nature &amp; implemented for a period minimum of 6 months in a particular year) <b>in working in Govt health sector (Irrespective of States)</b></p> <ul style="list-style-type: none"> <li>• Less than 2 years -0</li> <li>• Minimum 2 years -5</li> <li>• Min 3 years -7</li> <li>• More than 3 years -10</li> </ul>	10	Contract Documents
3	<p><b>Supply Chan Experience in general:</b></p> <p>Years of experience in working for supply chain management (<b>Irrespective of States &amp; the assignment shall not be less than 6 months in a particular year).</b></p> <ul style="list-style-type: none"> <li>• Less than 2 years-0</li> <li>• Minimum 2 years -5</li> <li>• Min 3 years -7</li> <li>• More than 3 years -10</li> </ul>	10	Contract Documents

Sl. No	Technical Evaluation Parameters	Max. Marks	Means of Verification
4	<p><b>Supply Chain Experience in Govt Health Sector :</b></p> <p><b>Years of experience in Supply Chain Management especially in Govt Health sector</b> (managing supply chain for Diagnostic Services, any other areas). Further, the assignment shall be for any States &amp; not be less than 6 months in a particular year).</p> <ul style="list-style-type: none"> <li>• Less than 2 years-0</li> <li>• Minimum 2 years -5</li> <li>• Min 3 years -7</li> <li>• More than 3 years -10</li> </ul>	10	Contract Documents
5	<p><b>Extent of experience in managing Diagnostic Supply Chain :</b></p> <p><b>Volume of diagnostic Samples Transported:</b> Average number of diagnostic samples transported per annum for any State/Central Government/PSU during the last three FYs (2022-23, 2023-24 &amp; 2024-25).</p> <p><b>Criteria for Award of Marks:</b></p> <ul style="list-style-type: none"> <li>• 1,00,000-200,000 samples/year = 5 marks</li> <li>• 2,00,000-300,000 samples/year = 7 marks</li> <li>• &gt; 300000 sample/Year = 10 marks</li> </ul>	10	Contract Documents
6	<p><b>Financial Strength :</b></p> <p><b>Financial Turnover</b></p> <p><b>Criteria for Award of Marks – Average Annual Turnover (FY 2022-23, 2023-24 &amp; 2024-25)</b></p> <ul style="list-style-type: none"> <li>• &gt;1 Cr &amp; ≤2Cr = 10 marks</li> <li>• &gt;2Cr &amp; ≤3 Cr = 15 marks</li> <li>• &gt;3 Cr =20 Crs</li> </ul>	20	CA-certified Turnover Certificate + Audited Financial Statements
7	<p><b>Understanding of the Project:</b></p> <p>Brief Note (not more than 2 pages) on Implementation Modalities (Plan for covering all PHC/UPHC-2marks, HR deployment-2 marks, Cold chain system-2 marks, Logistic supply-2 marks &amp; coordination with Outsourced agency providing Diagnostic services -2 )</p>	10	Document Submitted by the agency
	<b>Total Marks</b>	<b>80</b>	

Annexure -A

**CHECK LIST OF DOCUMENTS SUBMITTED**

Sl. No.	List of Tender Documents Submitted	Yes	No	Page No.
1	Self-attested Copy of the PAN Card.			
2	Self-attested Copies of organization <b>Income Tax Acknowledgement Report (Assessment Year 2023-24, 2024-25 &amp; 2025-26)</b>			
3	Self-attested Copies of the audited financial statement for the last three financial years i.e. <b>2022-23, 2023-24 &amp; 2024-25.</b> (Annexure-C)			
4	Self-attested <b>Photocopy of GST registration certificate and GST updated return copy</b> of July 25 to Sept 25.			
5	Earnest Money Deposit (EMD ) of <b>Rs. 50,000</b> submitted in the shape of a <b>Demand Draft only</b> in favour of <b>ZSS, Miscellaneous A/C, Kendrapara</b> from any Nationalized/Scheduled Bank payable at Kendrapara			
6	A non-refundable amount of <b>Rs. 2000/- (Rs Two Thousand only)</b> in shape of DD/Bankers Cheque from any scheduled commercial bank drawn in favour of <b>ZSS, Miscellaneous A/C, Kendrapara</b> from any Nationalized/Scheduled Bank payable at Kendrapara towards cost of RFP document,			
8	Self-attested <b>Valid GST registration</b>			
9	Self-attested Documentary proof in favour of technical qualifications (All the aforesaid documents should be signed duly by the bidder at the bottom of each page with a official seal duly affixed).			
10	<b>Any Other</b>			

Signature of the Bidder with seal



**ANNEXURE-B**

**DECLARATION**

**(To be submitted on Bidder's in (Rs 20) non-judicial paper)  
[To be submitted in Technical Bid]  
(Filled by the Notary)**

**To**

**Chief District Medical & Public Health Officer, Kendrapara  
Address: O/o CDM&PHO cum DMD, Old DHH Building,  
Kendrapara-754211.**

**Sub: Your EOI No....., Dated.....**

**Dear Madam/Sir,**

I/We hereby declare that our organization is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India. That the organization does not have any legal suit/criminal case pending against it for violation of PF /ESI/MW Act or any other law. That the organizations have not been de-recognized /black listed by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of Not of Standard Quality Items/non-supply. Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that CDM&PHO ..... reserves the right to consider reject any or all bids without assigning any reason thereof.

**Seal & Signature of the Notary**



**ANNEXURE-C**

**ANNUAL TURN OVER STATEMENT  
(In the letterhead of the Chartered Accountant)**

The Annual Turnover for the last 3 (three) financial years of M/S..... is given below and it is to certify that that the statement is true and correct to best of my knowledge & belief.

SI	Financial Year	Turnover in Rs.
1	2022-23	
2	2023-24	
3	2024-25	
Average Annual Turnover in Rs.		

**\*Provisional audited statement shall not be considered.**

**Date & Signature of Auditor/ Chartered Accountant**

**Place: (Name in Capital)**

**Seal Membership No.**

**UDIN**

**N.B:** This turnover statement should also be supported by copies of audited annual statement of the last three financial years Annual Report and the turnover figures mentioned above should be highlighted there.



Faint, illegible text, possibly bleed-through from the reverse side of the page. The text is arranged in several paragraphs and appears to be a formal document or report.

*[Handwritten signature]*