

OFFICE OF THE DISTRICT EDUCATION OFFICER, KENDRAPARA

PANCHASAKHA SIKHYA SETU SANGATHAN

Letter No: 1115/n // Date: 02.02.2026

SHORT QUOTATION CALL NOTICE

Sealed Quotation are invited from interested intending firms/agencies/ suppliers/ catering agencies having valid GSTIN and valid FSSAI registration for i.e food (Breakfast, Launch, Dinner & Refreshments) for two days, snacks (two days), for celebration of District Level PM SHRI Utsav of Kendrapara District under Panchasakha Sikhya Setu Sangathan (PSSS) at Kendrapara Govt. High School to be held from 11.02.2026.to 12.02.2026. The sealed quotation complete in all respects should reach O/o the DEO, Kendrapara by 07.02.2026, 11.00 A.M. The detail terms and conditions for food (Launch & Refreshments) for two days, snacks (two days) can be obtained from the office of the DEO, Kendrapara. The incomplete quotation received after the due date and time will be summarily rejected. The quotation will be opened in the office of the District Education Officer, Kendrapara on the same day i.e 07.02.2026 at 2.30 P.M in the presence of the quotationer or their authorized representatives. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.



District Education Officer
Kendrapara

Memo No: 1116/n

// Date: 02.02.2026

Copy to the Notice Boards of District Education Officer, Kendrapara for wide publicity and information of the general public information and necessary action.



District Education Officer
Kendrapara

Memo No: 1117/n

// Date: 02.02.2026

Copy forwarded to the Superintendent of Police, Kendrapara / Addl. District Magistrate, Kendrapara / Sub-Collector, Kendrapara / All BDOs/ All Tahasildars / All Executive Officers of ULBs/ All CDPOs/ All District level officers of Kendrapara District/ DPM, OLM, Kendrapara/ ORMAS, Kendrapara/ Mission Shakti Office, Kendrapara/ All Line Department Officers of Kendrapara District for information and necessary action. They are requested to publish the notice in their notice boards for wide publicity and information of the general public.



District Education Officer
Kendrapara

Memo No: 1118/n

// Date: 02.02.2026

Copy to the Notice Boards of Collectorate, Kendrapara/ Manager e-Governance for wide publicity and information of the general public information and necessary action.

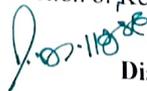


District Education Officer
Kendrapara

Terms and conditions of

QUOTATION CALL FOR SUPPLY OF FOODS FOR DISTRICT LEVEL PM SHRI UTSAV-2025-26

01. Sealed quotations are invited from the registered firm's food suppliers having the work experience for preparation of snacks for other than participants for two days other than participants of a total contract of Rs. 106506/- with GST.
02. Sealed quotations are invited from the registered firms food suppliers having the work experience for supply of foods for 1000 participants for two days of a total contract of Rs. 238320/-.
03. The Quotationer should have registered firm/proprietorship under GST (GSTIN) income tax (PAN or TAN)
04. The work will be assigned to a firm for District Level PM SHRI Utsav of Kendrapara District. So the rate quoted should be inclusive of all taxes offered by the tent houses/ firms/ press and should be valid for a period of one year.
05. The duration of the event will be for two day. In case of there is any extension of event period, no extra payment will be entertained for the additional days. All the desired works should be completed at least one day before the schedule felicitation ceremony date and time and should hand over all the works as per specification to the in charge of event.
06. On completion of the event, the contractor shall have to take away all the materials next day and vacant the sight with same condition while occupying the ground.
07. The contractor should be prepared to provide additional materials in case of requirement at the market price for the items not mentioned in the quotation.
08. The final payment will be made on the basis of the actual work. In case of any additional requirement, the contractor has to take the prior written permission which should be submitted with the bill.
09. The Quotationer will be responsible for upkeep and maintenance of the entire work done by him till the closing of the event. The undersign will not be responsible for any breakage, damage, fire, theft etc of his materials and he has to take suitable step for insurance of his goods used in the event for the above purpose.
10. No part of the contract will be sub-let without the prior written permission of the authority.
11. For convenience and effective delivery, the quotationer is to be treated as a package of services. Hence, the firm quoting the lowest quotes and submitted required documents will be considered.
12. It shall be the responsibility of the successful quotationer/ contractors to obtain requisite permission for electricity connection/ fire services for the event period from the statutory bodies. The quotationer has to supply the fire protection equipment like extinguisher as per the requirement from the fire officer of the concerned area and adhere to the fire safety norms.
13. In regard to electrical fittings etc, the contractor shall have to engage qualified licensed electrician/ contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
14. Having Udyam registration for supply of such item.
15. Food supplier having valid fssai license
16. The bidder have to collect the tender from the O/o the DEO, kendrapara with a Processing fees amounting to Rs. 2000/- to be deposited in favour of DEO, Kendrapara/ By cash.
17. EMD Rs.20000/- should pay in favour of Pancha Sakha Sikhyasetu Sangathan (PSSS), Kendrapara.
18. The selected Bidder is ready to provide the items addition as and when required with the same budget.
19. The selected bidder should take utmost care for safety and security of their personal while executing the works. The office shall not responsible for any unwanted incidence during execution of the work.
20. Any dispute arise shall be subjected to the the jurisdiction of Kendrapara only.



**District Education Officer
Kendrapara**

Quotation Details

Quotation call for tentage and allied works for MSP, District level Felicitation ceremony

SI No	Particulars	Details
	Name of the Client	District Education Officer, Kendrapara
	Date of issue of tender call notice	02.02.2026 at www.kendrapara.odisha.gov.in
	Last date and time for submission of Quotation	07.02.2026 upto 11.00 A.M by Speed post/ Registered post/ by drop box/ courier only
	Date, time and place for opening of Quotation	07.02.2026 at 2.30 PM , DPC, SS,, Kendrapara
	Address for submission of Quotation	District Education Office, Kendrapara, At- Pandiri, Duhuria, Kendrapara
	Court Matter	If there is any dispute in contract period shall be settled in court of Kendrapara Jurisdiction
	Power of the Committee	The Quotation committee reserves right to cancel the quotation call partly or fully without assigning any reason thereof.



District Education Officer
Kendrapara

Annexure - I

APPLICATION FORM FOR TENDER

1. Name of the Tenderer :-
2. Name of Authorized Person:-
3. Address:-
4. Contact No:-
5. PAN No (encl .Photocopy):-
6. GST Certificate No with date:-
7. General Information: Annual IT Return Statement

Financial Year	Annual Turnover (Rs.)	Remarks
2022-23		
2023-24		
2024-25		

8. Enclosed i) Xerox copy of PAN Card.
ii) Xerox copy of GST Registration certificate
iii) Photo copy of Registration certificate
iv) FSSAI VALID REGISTRATION CERTIFICATE

9. Years of experience in Government Organization with name of the Organization:-

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Full Signature with date of the Bidder

Bidder Information

Quotation application form for Tent, Light, sound, documentation Stage Management, snacks of District Level Celebration of PM SHRI Utsav

(Last date of submission of quotation form on or before 07.02.2026 at 11 AM)

Quotation Details

SI No	Description	Full Details
1	Name of the Bidder	
2	Address for communication Tel No Email Id-	
3	Name of the authorized person signing and submitting the quotation Mobile No- Email ID-	
4	Registration details: Registration No. Date and Year-	
5	PAN No.	
6	Goods and services tax identification No. (GSTIN)	
7	GST return copy	
8	Food License (Fassai)	
9	Income tax return of last 03 financial year(2022-23,20 23-24,2024-25)	

Authorized Signatory (in full and initial) _____

Name and Designation with date and seal _____

Signature of the Bidder with seal

Annexure-III

DETAIL ITEM LIST for Foods

Sl. No	Date	Items	Specification	Quantity/No.	Amount [Rs] per unit	Remarks
01	11.02.2026	Breakfast @Rs. 30/-	Upama (Suji+ simei+Beat+Gajar Green Motor+ Beans+ Curly flower) 250gm approx.	800		
02			Dalma (Alu+ Kakharu+papaya+ Khambaalu+ gajar+ sajana chhuin+jhudanga)	1000		
03		Launch @Rs.120/	Plain rice	1000		
04			Dal Fry	1000		
05			Chicken Curry/ Mix Veg (Alu+ Kakharu+papaya+ Khambaalu+ gajar+ sajana chhuin+jhudanga + Panner)	1000		
06			Machhaghanta (Fish+ chingudi+ Alu+ Kakharu+papaya+ Khambaalu+ gajar+ sajana chhuin+jhudanga)	1000		
07			Mixveg Fry (Aloo+Jhudanga+beans+kadal;i+baigan)	1000		
08			Tamato khajuri khata	1000		
09			Khiri	1000		
10			1000			
11		Evening snacks@ Rs. 20/-	1 samosa+ 1 Aluchop+1vegetable chop+ 1 sweets	1000		
12			Tea	1000		

13	12.02.2026	Breakfast@ 30/-	Upama (Suji+ simeir+Beat+Gajar Green Motor+ Beans+ Curly flower 250gm	1000	
14			Matar ghuguni	1000	
15			Sweet	1000	
		Launch@ 120/-	Plain Rice	1000	
16			Dal Fry	1000	
17			Veg Curry(Alu+ Kakharu+papaya+ Khambaalu+ gajar+ sajana chhuin+jhudanga chhuin+jhudanga+ badhi+ green matar)	1000	
18			Chilly Paneer	1000	
			Mixveg Fry (Aloo+Jhudanga+beans+kadal;i+baigan)	1000	
			Tamato khajuri khata	1000	
			Khiri	1000	
				1000	
		Evening snacks& 20/	1 Samosa+ 1 Aluchop+1vegetable chop+ 1 sweets	1000	
		Tea	200		

Signature of the Bidder

Bidder Information

Quotation application form for Tent, Light, sound, documentation Stage Management, snacks of District Level Celebration of PM SHRI Utsav

(Last date of submission of quotation form on or before 07.02.2026 at 11 AM)

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Authorized Signatory (in full and initial) _____

Name and Designation with date and seal _____

Signature of the Bidder with seal