



# ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.

**KENDRAPARA** e-mail: [csd.kendrapada@gmail.com](mailto:csd.kendrapada@gmail.com)

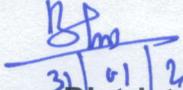
**Tender Call Notice No. 257 Dt. 31/01/2026**

In pursuance of instructions communicated vide letter No.1403 dtd. 22.01.2026 of OSCSC Ltd, Bhubaneswar, the undersigned invites sealed tender / quotation from interested reputed Travel Agencies / Tour Operators or Private individuals for providing 2 (two) nos. of Non AC / AC vehicles one Petrol driven (Honda Amaze / Tata Altros / Maruti Celerio / Maruti Desires / Tata Tiago / Bolt / (Petrol Driven Vehicle for Official Purpose and another Diesel driven is Bolero & Ertiga etc.) for Paddy Procurement Operation for the KMS-2025-2026 (only commercial registered vehicles are allowable). The tender selection programme will be as follows.

The Tender documents with terms and conditions and other details are also available in the District Web-site at [www.kendrapara.nic.in](http://www.kendrapara.nic.in).

Particulars of tender process.	Programme Date.
1. Publication of tender notice in 02 (two) local edition of a leading Oriya daily of the state.	By Dt. 02.02.2026
2. Sale of tender paper.(all working days)	Form Dt. 02.02.2026 to 20.02.2026 (1 P.M.)
3. Receipt of tender paper.	From Dt. 02.02.2026 to 20.02.2026 (02 P.M.)
4. Opening of tender paper & selection of tenders.	20.02.2026 at 4 P.M. in the Office Chamber of the ADM (Gen.) Kendrapara.

**By Order of Collector, Kendrapara.**

  
31/01/26  
**CSO-cum-District Manager,  
OSCSC Ltd, Kendrapara.**

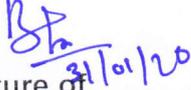
OFFICE OF THE DISTRICT MANAGER,  
ODISHA STATE CIVIL SUPPLIES CORPORATION LTD, KENDRAPARA.

TERMS & CONDITIONS FOR HIRING OF VEHICLE.

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as:- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Office of the C.S.O.-Cum-D.M. OSCSC Ltd, Kendrapara hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or losses of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of diesel and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box and different coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replace of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. In case of emergency, the driver will have to report for duty as per the requirement of hirer in case of holidays also. No extra payment shall be demanded.
7. Monthly hire charges and reimbursement towards cost of Petrol(as per actual) and lubricants as per the Government norms of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provided and no advance payment will be made.

8. The vehicle shall not be more than 3 years old from the initial date. If registration and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
10. In case the service provider intend to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, the authority shall forfeit the entire amount of security deposit.
12. The Authority reserves the right to accept or reject the tender without assigning any reason thereof.

  
Signature of  
Tender Calling Authority.  
**C.S.O.-Cum-D.M.**  
**OSCSC Ltd.,Kendrapara**

**GENERAL INFORMATION FOR HIRIG VEHICLES**  
**(APPLICATION FOR QUOTTION/TENDER FOR HIRING OF**  
**VEHICLES.**

1. Registration No. of Vehicle:-

2. Type of Vehicle (AC/Non-AC)

3. Year of Manufacture:-

4. Model:-

5. Date of Registration:-

6. Name of complete address of the Owner of Vehicle:-

At:-

Post:-

P.S.:-

Dist:-

7. Fitness Certificate validity:-

8. Permit Validity:-

9. Insurance Validity:-

10. Name/Address of the Driver:-

At:-

Post:-

P.S.:-

Dist:-

11. D.L No & Validity of the D.L. of Driver :-

12. Proposed hire charges of the vehicle per month excluding fuel cost in Rupees i) in figure Rs.

ii) In words:-

13. Rate of fuel consumption in KMS per lits:-

14. Contract number of the Service provider (Tenderer / Quotationer)

Mobile \_\_\_\_\_ Telephone No. \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief”

**Seal & Signature of the**  
**Quotationer/Tenderer.**