



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KENDRAPARA  
(EMERGENCY SECTION)**

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Tel: 06727-232803

No. XXVIIIIF- /2026 938 /Emgy. Dated. 30.03.2026

**TENDER CALL NOTICE**

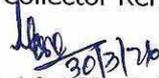
Sealed quotations are invited from intending person /Agencies/ Supplier having valid TIN for supply of iron frame with good quality flex of banners and posters for generating awareness on Heat Wave Management. The work detail information on printing of flex banner and poster, Evaluation Form, ToR, and Financial Bid are at given at Annexure- A, B, C & D

SCHEDULE OF EVENT	
Last date of receipt of sealed quotation	07-04-2026 (by 05.00PM)
Opening of quotations	07-04-2026 at 5.00PM

The evaluation forms and formats of quotation completed in all respect must be sealed cover super scribed as "**Printing of Flex of banner and posters** addressed to **Collector, Kendrapara** should be reached at **District Emergency Operation Center, Collectorate, Kendrapara through Speed Post/ Registered Post/ Courier by 5.00PM of 07.04.2026** and shall be opened on **07.04.2026 at 5.30PM in the Chamber of Additional District Magistrate (Gen), Kendrapara**. No tenders will be received after due date and time.

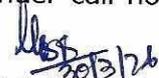
The undersigned reserves the rights to accept/ modify/ reject any or all the quotation(s) fully or partially without assigning any reason thereof.

By Oder of Collector Kendrapara

  
Addl. District Magistrate  
Kendrapara

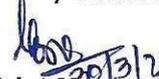
Memo No. 939 / Dated 30.03.2026

Copy forwarded to the District e-Governance Manager, Kendrapara for information and necessary action. He is requested to host the tender call notice in district website for wide publicity.

  
Addl. District Magistrate  
Kendrapara

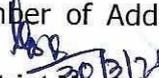
Memo No. 940 / Dated 30.03.2026

Copy to the DI & PRO, Kendrapara for information and necessary action.

  
Addl. District Magistrate  
Kendrapara

Memo No. 941 / Dated 30.03.2026

Copy to the all members of Local Purchase Committee for information and necessary action and they are requested to attend above committee meeting at Collectorate, Kendrapara on 07.04.2026 at 05.30PM in the Chamber of Additional District Magistrate (Gen), Kendrapara.

  
Addl. District Magistrate  
Kendrapara

**Work Details****DESCRIPTION OF GOODS & SERVICES TO BE SUPPLIED**

<b>Quotation Call Notice No.</b>	
<b>Name of the Supplier / Farm/ Agency</b>	
<b>Address of the Supplier / Farm/ Agency</b>	
<b>PAN No. (Copy to be attached)</b>	
<b>GSTN No. of Supplier / Farm/ Agency</b>	

<b>Items</b>	<b>Description of Goods</b>	<b>Rate to be quoted for</b>
<b>Iron frame with Flex Banner</b>	<b>Star Quality, Multicolour 300-400 GSM Glossy Media (Rate per Sqft.)</b>	
<b>Posters</b>	<b>A2 Size 220 GSM vinyl (rate per 1000 unit)</b>	

**EVALUATION FORM**

1	Name of the Supplier/Bidder	
2	Full Address	AT.
		PO.
		PS.
		Dist.
		PIN.
3	Contact details (Mobile No.)	
4	Email ID	
5	Registration number of the firms with True copy	
6	Aadhar No. (With True Copy)	
7	GST Registration No. with place(Copy to be attached)	
8	Latest G.S.T return copy	
9	TIN/PAN No. (With True Copy)	
10	Up-to-date I.T. return (Copy to be attached)	
11	Rate quoted for Printing of Flex of Banner (per Sqft) as per specification including all taxes and charges	

I do hereby certify that the above mentioned particulars are true and correct.

**Full Signature of the Bidder with seal**

**DECLARATION**

It is hereby declared that I/We the undersigned have read and examined all terms and conditions of the Bid document for which I/We have signed and submitted the bid under proper lawful power of attorney. It is also certified that all the terms and conditions of the bid document are fully acceptable to me/us and I/We will abide by the terms and conditions laid in the documents. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

**Full Signature of the Bidder with seal**

**Term & Condition**

**Annexure-C**

1. The bidder has to be completed the work within 3 days.
2. The Bidder shall furnish copy of the PAN Card & Aadhar Card
3. The Bidder shall submit the copy of GST Certificate.
4. The Bidders are required to deposit an earnest money of Rs. 15,000/-(Rupees Fifteen thousand only) in shape of Demand Draft in favour of the "Collector Kendrapara". The EMD amount of the unsuccessful Bidder will be refunded after completion of Quotation process and the bidders may obtain Tender paper by depositing Demand Draft of Rs 2000/-(Rupees two thousand only) in favour of the "Collector Kendrapara" towards cost of Tender Papers (Non refundable).
5. The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which (a) are properly signed and (b) confirm to the terms and conditions, and specifications. The quotations would be evaluated for all the items together given in the quotation format.
6. Each bidder shall submit only one quotation as per the enclosed quotation format
7. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
8. The transportation and installation charges are also be included in the bid price/ quoted price at site.
9. In case of any dispute the decision of the Collector, Kendrapara shall be final and binding

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**Addl. District Magistrate**  
*AK* **Kendrapara**

**FINANCIAL BID**

1. Name & Address of the Firms/ Suppliers:
2. Name of the proprietor of the Firm:

Sl. No	Item Description	Specificati on	Nos. of units	Quoted price including all taxes		Remarks
				In Rs.	In figure	
1	Iron frame wih Star quality flex of banner	(6'x4'=20pc 8'x6'=26, 10'x8'=26)	72			
2	Posters	A2 Size 220 GSM vinyl (rate per 1000 unit)	5000			

Full Signature of the Bidder with seal