



ZILLA SWASTHYA SAMITI, KENDRAPARA

Chief District Medical & Public Health Officer, Kendrapara

Advt. No - 2765

Tender call Notice

Date: 22/05/26

Sealed tenders are invited from the registered Agencies/Firms/Hotels/NGOs/Private Organizations/Caterers/Suppliers & Individuals for providing (A) Food catering service (B) Hotel Accommodation service (C) Selection of NABL accredited Lab for quality testing of Linen & Water (D) Empanelment of Agencies/Firms for strengthening the sample transportation system (E) Hiring of Vehicle under RBSK at different CHC & (F) Hiring of Vehicle under BPMU at different CHC under NHM, Kendrapara. Interested bidders having requisite documents may apply as per terms and conditions mentioned on tender paper on or before **20.06.2026** by **4.00 PM** through speed post/Regd. Post/Courier only. For details regarding eligibility criteria, specifications, terms & conditions may be downloaded from the website <https://kendrapara.odisha.gov.in>. Tender will be opened on **23.06.2026** at **11.00 A.M.** The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.

Sd/-

Chief District Medical & PHO cum
District Mission Director, Kendrapara

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Chief District Medical &
Public Health Officer
Kendrapara

Tender-A
Empanelment of Agency for
Supply of Food Catering
service

**EMPANELMENT OF AGENCIES FOR SUPPLY OF LUNCH, TEA AND
SNACKS
ON ANNUAL RATE CONTRACT BASIS**

1. Sealed tenders/bids are hereby invited for registered Caterers / Hotels / Agencies regarding empanelment for supplying of Lunch, Tea & Snacks for different Trainings/Workshops/Meetings/ Events of ZSS, Kendrapara on annual rate Contract basis to CDM & PHO, Kendrapara for a period of one year.
2. Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may down load the tender document from district website <https://kendrapara.odisha.gov.in>
3. The tender documents can be downloaded from the district website from 25/05/26.....to 20/06/26....
4. The last date of submission of the bidder is 20/06/26.....till 4.00 P.M through Speed Post/ Registered Post or courier only.
5. Interested eligible bidder may submit the bid to CDM & PHO cum DMD, Kendrapara, AT/PO/Dist- Kendrapara, Pin - 754211.
6. The Proposal shall be in two parts i.e. Cover-A and Cover-B. "Cover-A" shall contain the Technical Proposal and "Cover-B" shall contain the Financial Proposal.
7. Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as "TECHNICAL PROPOSAL FOR SUPPLY OF FOOD CATERING SERVICE/ FINANCIAL PROPOSAL FOR SUPPLY OF FOOD CATERING SERVICE " on top of respective covers and both the sealed envelopes shall be sealed in a third envelop and it should be super scribed as "SUPPLY OF FOOD CATERING SERVICE ON ANNUAL RATE CONTRACT BASIS"
8. Those applicants who shall qualify in the technical evaluation shall be eligible for participation in Financial Proposal Opening.
9. The tender will be opened on 23/06/26 at 11:00 AM... in the office chamber of the CDM & PHO. Bidder/ authorised representative may present during opening of bid documents if they wish.
10. Any legal dispute arising out of this subject to jurisdiction of Kendrapara Only.
11. The CDM & PHO, Kendrapara reserves its right to accept or reject any or all quotations or any part thereof without any liability to communicate any reason.

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TERMS & CONDITIONS

- The Firm should have at least one year experience for supply of food catering service and also have valid Food licence.
- The firm should have registered under GST and have valid GST certificate and must submit copy of GST return for Jan -26 to March-26 .
- The firm should have valid PAN card.
- Tender must be accompanied by Tender paper cost of Rs. 2000/-(Non-refundable) & Earnest Money deposit of Rs.5,000/-(Refundable) by way of demand draft, drawn on any Bank in favour of **ZSS (MISCELLANEOUS) A/C, Kendrapara** payable at Kendrapara. Tenders not accompanied by tender paper cost & EMD will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded after expiry of the contract.
- The firm should have adequate manpower to supply the food in time.
- The firm will supply the food as per the order and payment will be made after completion of the programme within 7-15 days of receipt of bill.
- After completion of the programme the firm should submit the bill along with a copy of the supply order.
- The firm shall supply the food at the designated venue at his own cost. No extra charges will be made for transportation.
- The quality of the food should be very good, delicious, tasty and hygienic and if found any type of food poisoning the payment will be stopped and legal proceedings will be initiated.
- The food should not contain maggots/insects/stones etc. If found, no payment will be made for that supply. All the food items should be served in fresh condition and should not be stale. Lunch, breakfast and tea will be served in buffet system.
- Ice cream, mineral Water, Soft drinks and Snacks etc should be provided by the supplier at the market price and should not be more than MRP.
- Oil, Spices & Condiments of branded company should be used.
- The rates quoted per plate (highest rate quoted in each category) should not exceed Rs.250/- only (exclusive of GST).
- Order may be placed meal wise or item wise.
- The selected firm have to execute an agreement with CDM & PHO, Kendrapara for a period of One year. The Contract may be extended for another one year at the same rate with existing terms and conditions subject to satisfactory performance and mutual consent.
- The successful bidder will submit performance security of Rs.10000/- on award of contract, which will be returned without interest on expiry of contract however on violation of terms and conditions of the enplanement the said performance security may be forfeited.
- In case of tie in LI price, the bidder having highest average annual turnover during FY 2022-23, 2023-24 and 2024-25 shall be considered as the LI bidder.

Place
Date



(Signature and seal of the authorized signatory)

DOCUMENTS TO BE SUBMITTED WITH THE BID

The firm/supplier have to submit the following documents along with Technical Bid (Tender Form A.)

1. Photo copy of PAN in the name of registered owner.
2. GST registration certificate with copy of GST return for the period from Jan-26 to March-26.
3. Valid Food License.
4. Experience Certificate
5. Photo copy of ownership certificate.
6. Average annual Turnover Certificate for FY 2022-23, 2023-24 & 2024-25 duly signed by CA mentioning its UDIN.
7. Tender must be accompanied by Rs 2000/- (Rupees Two Thousand) only (Nonrefundable) as tender paper cost and Rs 5000/- (Rupees Five Thousand) only (refundable) as EMD by way of Demand Draft , drawn on any Bank in favor of **ZSS (MISCELLANEOUS) A/C, Kendrapara .**
8. Affidavit (Form-B) of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law. & The Firm/agency agrees to abide by all terms& conditions of tender.

Place

Date

Signature and seal of the authorized signatory

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FORM - A
Technical Bid

1	Name of the Firm/agency	
2	Address of the Firm/agency	
3	Name of authorized signatory (in capital letters)	
4	Specimen signature of the authorized signatory.	
5	Telephone number of authorized signatory / Firm/agency	
6	Registration for ownership (Photo copy to be attached)	
7	GST registration & GST return (Photo copy to be attached)	
8	PAN (Photo Copy to be Attached)	
9	Experience certificate (Photo Copy to be Attached)	
10	Average annual Turnover Certificate for FY 2022-23, 2023-24 & 2024-25 duly signed by CA.	
11	Valid Food License (Photo Copy to be attached)	
12	Draft number and date of the tender paper cost of Rs.2000/-	
13	Draft number and date of the EMD of Rs.5,000/-	
14	Affidavit of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law. & The Firm/agency agrees to abide by all terms & conditions of tender.(form-B)	
15	Whether all documents submitted signed by the authorized signatory of the Firm/agency (Yes/ No)	

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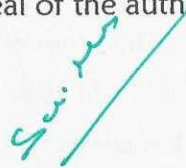
DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

Date:

(Signature and seal of the authorized signatory)

A handwritten signature in green ink, written in Urdu script, is positioned over the signature line. The signature is slanted and appears to be 'محمد زیدی' (Muhammad Zaidi).

Form-B

(To be submitted in *Cover A -Technical Bid*)

DECLARATION FORM

I / Wehaving
My / ouroffice
at.....do declare that I / We have
carefully read all the terms & conditions of tender of the _____, Odisha
for the supply of Food. The approved rate will remain valid for a period of one year
from the date of approval. I will abide with **all the terms & conditions** set
forth in the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognized / black listed by any
State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health
Institutions for supply of food / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money
Deposit and or Performance Security Deposit and blacklist me/us for a period of 3
years if, any information furnished by us proved to be false at the time of inspection /
verification and not complying with the Tender terms & conditions.

I/ Wedo
hereby declare that I / we will supply the food items as per the term & condition in
the **Tender Reference no.** _____

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.
To be submitted in Rs.20/- Non Judicial Stamp paper.

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PRICE BID FOR CATERING SERVICES

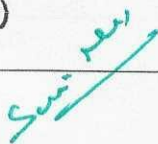
Sl. No	Name Of the Item	Price (Rs.) (Exclusive of all taxes & inclusive of transportation) per Person/Plate
VEGETARIAN CATEGORY - NUMBER 1		
1	Plain Rice (Arua / Usna)	Rs. (In word)
2	Dalma / Dal Plain	
3	One veg. curry (Mix veg/Cabbage/Allo pakudi Rasa/cauliflower Allo Potal rasa/Allo potal pakudi Rasa/Allo potal chhena rasa)	
4	One item:- (tamato -khajuri khatta/Mango khata/Ambula rai/Oau baser khatta/Karamanga khatta/Dahi Pachedi/salad)	
5	One item -(shaga Bhaja/ Bhadi chura /Mix Bhaja /Kalara Allo Chips/finger Chips/ Bhendi gota Bhaja /Allo baigan varta)	
6	One item (dahoi baigan /potal kurma / poi chechada/ Saga Muga)	
7	Kheer (Basamati rice)/ Simei kheer (Compulsory)	
8	One plain papad (Compulsory)	
9	Custard/ Sweets (Compulsory)	
VEGETARIAN CATEGORY - NUMBER 2		
1	plain Rice (Arua/Usna)	Rs. (In word)
2	Dalma/Dal Plain	
3	One veg. curry (Mix veg/Cabbage/Allo pakudi Rasa/cauliflower Allo Potal rasa/Allo potal pakudi Rasa/Allo potal chhena rasa)	
4	One item:- (tamato -khajuri khatta/Mango khata/Ambula rai/Ouu baser khatta/Karamanga khatta/Dahi Pachedi/salad)	
5	One item -(shaga Bhaja/ Bhadi chura /Mix Bhaja /Kalara Allo Chips/finger Chips/ Bhendi gota Bhaja /Allo baigan varta)	
6	One item (dahoi baigan /potal kurma / poi chechada/ Saga Muga)	
7	One special Veg.curry (Butter Paneer / Chilli Mushroom /Chilli Gobi)	
8	Kheer (Basamati rice)/ Simei kheer (Compulsory)	
9	One plain papad (Compulsory)	
10	Custard/ Sweets (Compulsory)	

NON VEGETARIAN CATEGORY - NUMBER 1

1	Plain Rice (Arua/Usna)	Rs. (In word)
2	Dal fry	
3	fish curry (Two piece in each plate)	
4	One curry (Mix veg./ Cabbage/ Allo pakudi Rasa/ cauliflower Allo Potal rasa/ Allo potal pakudi Rasa/ Allo potal chhena rasa)	
5	One item:- (Tamato -khajuri khatta/ Mango khata/ Ambula rai/ Oau baser khatta/ Karamanga khatta/ Dahi Pachedi/ Salad)	
6	One item -(Kalara Allo Chips / Finger chips/ Potala kurma / Dahi baigan /Mix bhaja/ Bhendi Gota Bhaja/ Kalara Gota Bhaja/Allo baigan bharta/ Shaga Bhaja / Chungudi Ghantia / Badhi chura)	
7	Kheer (Basamati rice)/ Simei kheer (Compulsory)	
8	One plain papad (Compulsory)	
9	Custard/ Sweets (Compulsory)	

NON VEGETARIAN CATEGORY - NUMBER 2

1	Plain Rice (Arua/ Usna)	Rs. (In word)
2	Dal fry	
3	fish curry (One Gota pohala in each plate)	
4	One curry (Mix veg/ Cabbage/ Allo pakudi Rasa/ Cauliflower allo Potal rasa/ Allo potal pakudi Rasa/ Allo potal chhena rasa)	
5	One item:- (Tamato -khajuri khatta/ Mango khata/ Ambula rai/ Oau baser khatta/ Karamanga khatta/ Dahi Pachedi/ Salad)	
6	One item -(Kalara Allo Chips / Finger chips/ Potala kurma / Dahi baigan /Mix bhaja/ Bhendi Gota Bhaja/ Kalara Gota Bhaja/ Allo baigan bharta/ Shaga Bhaja/ Chungudi Ghantia / Badhi chura)	
7	Kheer (Basamati rice)/ Simei kheer (Compulsory)	
8	One plain papad (Compulsory)	
9	Custard/ Sweets (Compulsory)	



NON VEGETARIAN CATEGORY - NUMBER 3

	Plain Rice (Arua/Usna)	Rs. (In word)
2	Dal fry	
3	Chicken curry	
4	One curry (Mix veg/ Cabbage/ Allo pakudi Rasa/ Cauliflower Allo Potal rasa/ Allo potal pakudi Rasa/ Allo potal chhena rasa)	
5	One item:- (Tamato -khajuri khatta/ Mango khata/ Ambula rai/ Oau baser khatta/ Karamanga khatta/ Dahi Pachedi/ Salad)	
6	One item -(Kalara Allo Chips / Finger chips/ Potala kurma / Dahi baigan /Mix bhaja/ Bhendi Gota Bhaja/ Kalara Gota Bhaja/ Allo baigan bhata/ Shaga Bhaja / Chungudi Ghantia)	
7	Kheer (Basamati rice)/ Simei kheer (Compulsory)	
8	One plain papad (Compulsory)	
9	Custard/ Sweets (Compulsory)	

NON VEGETARIAN CATEGORY - NUMBER 4

	Plain Rice (Arua/Usna)	Rs. (In word)
2	Dal fry	
3	Mutton curry	
4	One curry (Mix veg/ Cabbage/ Allo pakudi Rasa/ Cauliflower Allo Potal rasa/ Allo potal pakudi Rasa/ Allo potal chhena rasa)	
5	One item:- (Tamato -khajuri khatta/ Mango khata/ Ambula rai/ Oau baser khatta/ Karamanga khatta/ Dahi Pachedi/ Salad)	
6	One item -(Kalara Allo Chips / Finger chips/ Potala kurma / Dahi baigan /Mix bhaja/ Bhendi Gota Bhaja/ Kalara Gota Bhaja/ Allo baigan bharta/ Shaga Bhaja/ Chungudi Ghantia)	
7	Kheer (Basamati rice)/ Simei kheer (Compulsory)	
8	One plain papad (Compulsory)	
9	Custard/ Sweets (Compulsory)	

SPECIAL CATEGORY

	One plate vegetable Biryani with Raita, one Veg gravy , Achara, One plane papad	Rs. (In word)
2	One plate Non-veg (Chicken) Biryani with raita, chicken gravy / sauce ,one plain papad	
3	One plate Non-veg (mutton) Biryani with raita ,Mutton Gravy, Sauce , One plain papad	
4	One gota pohala fish fry	
5	Egg curry (Two Egg)	

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6	Half plate Mutton curry	
7	Half plate Chiken curry	
8	Half plate chingudi curry	
9	Half plate Crab curry	
10	Half plate paneer masala	
11	Half plate Butter paneer masala	
12	Half plate mashroom	
13	Half plate chilli Gobi	
14	One Veg.Soup	
15	One Non-Veg Soup (Chicken)	
16	One Non-Veg Soup (Mutton)	

BEVERAGES/SNACKS

		Rs. (In word)
1	One samosa , one bada ,one aluchoop, one sweet / One Vegitable Chop ,one bada , one sweet (per packet)	
2	Half plate Upama , ghuguni with sambar	
3	One plate Edli (5pc), ghuguni with sambar	
4	One veg. patties with tamato ketchup (with paper plate)	
5	Half plate Finger chips (Vegetable) with tamato ketchup (with paper plate)	
6	Family pack Ice Cream 1 kg. with cup	
7	Family pack Ice Cream 500 gm. with cup	
8	One cup tea (with paper cup)	
9	One cup Coffee (with paper cup)	
10	Drinking water jar (20liter) with empty water dispenser jar .	
11	Drinking water Bottle (1 Liter)	
12	Drinking water Bottle (500 MI)	



(Signature and seal of the authorized signatory)

TENDER-B
TENDER DOCUMENT
EMPANELMENT FOR PROVIDING
HOTEL
ACCOMODATION SERVICES

**EMPANELMENT FOR PROVIDING SERVICES FOR LODGING &
BOARDING
FOR DIFFERENT MEETINGS/WORKSHOP**

- Sealed tenders/bids are hereby invited for registered Hotels/Agencies regarding empanelment for providing services on Hotel Accommodation for different Trainings/Workshops/Meetings/ Events of ZSS, Kendrapara on annual rate contract basis to CDM & PHO, Kendrapara for a period of one year.
- Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website <https://kendrapara.odisha.gov.in>
- The tender documents can be downloaded from the district website from 25/05/26 to 20/06/26.
- The last date of submission of the bidder is 20/06/26 till 4.00 PM through Speed Post/Registered Post or courier only.
- Interested eligible bidder may submit the bid to CDM & PHO, AT/PO/Dist-Kendrapara, Pin - 754211.
- The Proposal shall be in two parts i.e. Cover-A and Cover-B. "Cover-A" shall contain the Technical Proposal and "Cover-B" shall contain the Financial Proposal.
- Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as "TECHNICAL PROPOSAL FOR PROVIDING OF HOTEL ACCOMMODATION SERVICE/FINANCIAL PROPOSAL FOR PROVIDING OF HOTEL ACCOMMODATION SERVICE" on top of respective covers and both the sealed envelopes shall be sealed in a third envelop and it should be super scribed as "PROPOSAL FOR PROVIDING OF HOTEL ACCOMODATION SERVICE"
- Those applicants who shall qualify in the technical evaluation shall be eligible for opening of Financial Proposal.
- The tender will be opened on 23/06/26 at 11.00 AM in the office chamber of the CDM & PHO. Bidder/ authorized representative may present during opening of bid documents if they wish.
- Any legal dispute arising out of this subject to jurisdiction of Kendrapara Only.
- The CDM & PHO, Kendrapara reserves its right to accept or reject any or all quotations or any part thereof without any liability to communicate any reason.

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TERMS & CONDITIONS

Clause1: General Terms and Conditions

- The period of empanelment of Hotel Accommodation Services would initially be for one year from the date of signing of contract which can be renewed for further one year or lesser period depending on the satisfactory service delivery on same terms and conditions.
- The bidders shall quote the price and other components of price as per the format for financial offer attached. The rates quoted w.r.t. hotel services shall be most competitive in terms of rates and prices prevalent in the market.
- The bidders shall have to furnish a bid document cost of **Rs.2000/-**(non-refundable) in the shape of **Demand Draft** in favour of **ZSS (MISCELLANEOUS) A/C, Kendrapara** payable at Kendrapara.
- In the absence of the bid document cost, the technical proposal of the bidder shall be rejected. **The bid document cost should be put in the Technical Proposal(Cover A) envelop.**
- The bidder along with the technical proposal shall have to furnish Earnest Money Deposit (EMD) amounting to **Rs. 5000/-** (refundable) in the shape of Demand Draft in favour of **ZSS (MISCELLANEOUS) A/C, Kendrapara** payable at Kendrapara. The EMD will return to the unsuccessful bidder after completion of tender procedure.
- No seasonal revision in rate shall be allowed during the period of empanelment.
- The prospective bidders should have the compliance of all the relevant Laws, Acts and regulations as applicable from time to time.
- After opening the financial offer, if committee wants may visit the hotels to check/inspect the facilities provided by each one.
- The empanelled hotel shall be responsible to make hotel booking on the request of the authorized officer/Programme organizers and payment will be made as per actual number of occupancies of room by the training participant.
- The Hotels should have the capacity to provide minimum 5-10 nos. of rooms at a time.
- All the rooms should be well ventilated and furnished with single bed/double bed, attached toilet with modern fittings, cupboard, geyser, complementary toiletries, mobile/ laptop charging points, TV with cable channels, study table chair etc.
- Linen and towels in the rooms should be absolutely clean or hygienic.
- The Hotel should have 24hrs.room service and power back-up system.
- The Hotel should have 24 hrs. check out facility.
- The hotel shall also provide the local transit facility to the guests from hotel to the training/workshop venue.
- The hotel will provide the required service as per the highest quality standards and in case of any lapse found, Hotel Management shall be held responsible in case of breach.
- In case of tie in L1 price, the bidder having highest average annual turnover during FY 2022-23, 2023-24 and 2024-25 shall be considered.
- CDM & PHO, Kendrapara shall have exclusive rights to cancel / terminate the empanelled agency at any time and without any notice at its own discretion without assigning any reason thereof.

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Clause2: Terms of Payments

- The bills raised by the Hotel shall clearly mention the billing components (basic tariff, taxes and levies etc.).
- The bills of the hotel shall be accompanied with a copy of the booking order duly issued by authorized signatory of CDM & PHO/ Nodal Officer at the time of payment.
- No advance payment will be released.
- The Hotel will raise the bill as per the number of rooms actually occupied. The payment will be made as per related laws/rules.
- The bill should be signed by occupant and the bill should be accompanied by occupant register or check-in forms.

Clause3: Eligibility Criteria for Bidders

In order to become eligible, the Hotels/Hotelier should fulfill following qualifications:

- Registration of ownership
- Registration for GST with GST return for the period Jan-26 to March-26.
- Registration for PAN
- Proof of documents regarding license to operation of lodging and boarding services in the district.
- NOC from Municipality (in case of Urban Area) or from Gram Panchayat (in case of Rural Area)
- Average annual Turnover Certificate for FY 2022-23, 2023-24 & 2024-25 duly signed by CA.

Clause4: Documents to be attached in Technical Proposal:

- Tender Paper Cost of Rs.2000/- (Non refundable) in the shape of Demand Draft
- EMD of Rs.5,000/- through Demand Draft.
- Photo Copy of the ownership certificate.
- Photo Copy of GST Registration certificate in the name of registered owner with GST return for the period Jan - 26 to March - 26
- Photo Copy of PAN in the name of registered owner
- NOC from Municipality (in case of Urban Area) or from Gram Panchayat (in case of Rural Area)
- Valid Food License
- Affidavit (Form-B) of declaration that the Firm/agency does not have any legal suit / criminal case pending against it for violation of Act or any other law & The Firm/agency agrees to abide by all terms & conditions of tender
- Average annual Turnover Certificate for FY 2022-23, 2023-24 & 2024-25 duly signed by CA mentioning its UDIN.

Clause5: Documents to be attached in Financial Proposal:

Financial BID with amount quote.

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TENDER FORM-A
Technical Bid

1	Name of the Hotel	
2	Address of the Hotel	
3	Name of the Owner of the Hotel/Authorized person (in capital letters)	
4	Telephone number of Owner/authorized person /Firm/agency	
5	Registration for Ownership (Photo Copy to be attached)	
6	GST registration & GST return for the period Jan-26 to March-26 (Photocopy to be attached)	
7	PAN (Photo Copy to be Attached)	
8	NOC from Municipality (in case of Urban Area) or from Gram Panchayat (in case of Rural Area)	
9	Valid Trade License	
10	Valid Food License	
11	Draft number and date of the Tender paper cost of Rs.2,000/-	
12	Draft number and date of the EMD of Rs.5,000/-	
13	Average Annual Turnover certificate for FY 2022-23, 2023-24 & 2024-25 duly signed by CA mentioning UDIN	
14	Affidavit of declaration that the Firm/ agency does not have any legal suit / criminal case pending against it for violation of Act or any other law & The Firm/ agency agrees to abide by all terms & conditions of tender (form-B)	
15	Whether all documents submitted signed by the authorized signatory of the Firm/ agency (Yes/No)	

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DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, our Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

Place:

Date:

(Signature and seal of the authorized signatory)

Seal

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Financial Bid

Sl.No	Requirement	Qty.	Price per day excl. GST	GST %	Price per day incl. GST
1	Single bedded Non AC room	1			
2	Single bedded AC room	1			
3	Double Bedded Non AC room	1			
4	Double Bedded AC room	1			
5	Triple bedded Non AC room	1			
6	Triple bedded AC room	1			
7	Dormitory NON AC-Per Bed/Day	1			
8	Dormitory AC- Per Bed/Day	1			
9	Meeting Hall Charges-Including all logistics	1			

Place:

Date:

(Signature and seal of the authorized signatory)

Seal

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Form-B

(To be submitted in *Cover A-Technical Bid*)

DECLARATIONFORM

I / We having
My/ouroffice
at.....do declare that I/We have
carefully read all the terms & conditions of tender of the _____, Odisha
for the supply of lodging services. The approved rate will remain valid for a period of one
year from the date of approval. I will abide with **all the terms & conditions** set forth in
the **Tender Reference no.** _____

I/We do hereby declare I/We have not been de-recognized / black listed by any
State Govt./Union Territory/ Govt. of India/ Govt. Organization /Govt. Health Institutions
for supply of food/ non-supply.

I/We agree that the Tender Inviting authority can forfeit the Earnest Money
Deposit and or Performance Security Deposit and black list me/ us for a period of 3 years
if, any information furnished by us proved to be false at the time of inspection
/verification and not complying with the Tender terms & conditions.

I/We do
Hereby declare that I/we will provide lodging services as per term & condition mentioned
in the **Tender Reference no.** _____

Signature of the bidder :

Seal

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate/ Notary Public. To
be submitted in Rs.20/- Non Judicial Stamp paper.



Tender-C

**Request for Proposal for
Selection of NABL Accredited Lab
for Quality Testing of Linen &
Water**

**(Used especially in Dialysis
Centers) Samples at Public Health
Institutions**

**Request for Proposal for Selection of NABL Accredited Lab for Quality Testing of
Linen & Water
(Used especially in Dialysis Centers) Samples at Public Health Institutions**

Name of the District / Health Institution: CDM&PHO, Kendrapara
(Health & FW Deptt., Govt. of Odisha)

Bid Reference No. CDM&PHO 2765 / 22/05/26/2026-27

Last Date & Time of Receipt of Bid Documents: 20/06/26 (4.00 PM)

Date & Time of Opening of Tender: 23/06/26 (11.00 AM)

Chief District Medical & Public Health Officer,

KENDRAPARA



Request for Proposal for Selection of NABL Accredited Lab for Quality testing of Linen & Water (Used especially in Dialysis Centers) Samples at Public Health Facilities

Background:

NABL accreditation ensures that the testing laboratory adheres to international standards and is competent to perform quality tests. As a move to ensure quality in service delivery at public health facilities, quality testing of linen & water (Used especially in Dialysis Centers) is proposed.

As Lines are being supplied by Private Agencies as part of "Nirmal Scheme", it is essential to check its quality as these are being used for patients in the public health facilities.

Similarly, management of Dialysis Centers is being outsourced. So, the NABL accredited labs can test the water quality used in dialysis centers which is crucial for ensuring patient safety during hemodialysis, as dialysis patients are exposed to large volumes of water.

Tasks: The selected lab will perform following tests & in given frequency as detailed below:

• **Linen**

- Recommended Tests- Tensile Strength, Steam Durability, Microbial Cleanliness and Biocompatibility as detailed out in **Annexure-1**.
- Frequency of Tests
 - The above tests shall be conducted for each batch of new linen supplied for use in public health facilities
 - Routine testing for microbial contamination at intervals of half-yearly after use
- **Sample size :**
 - **For New Supplies** - Use random Sampling method to collect linen from the stack & give for test, if the supply size is more than 3200 pcs, the sample size is 100 pcs & if the supply size is less than 3200 pcs, the sample size is 63 pcs for new Linens. In case the supply size is 1000 pcs or less, in that case sample size shall be taken as 3% of the supply size.
 - **For Used Linen** - Linen shall be collected from each site of use (at least from DHH, SDH & CHC/UCHC & mostly from critical care units) but limited to 30 pcs in each quarter (irrespective of number of Linens used in the district during that period) & give for test on half-yearly basis.

- **Water in use at Dialysis Centre** – As per GoI guidelines (Page-37), the water treatment system components are arranged and maintained so that bacterial & chemical contaminant level in the product water does not exceed the standards for hemodialysis water quality. Hence, quarterly sample shall be sent to the selected lab for testing (Parameters of tests proposed is at **Annexure- 2**).

Eligibility:

- It must be a Testing Laboratory.
- It must be NABL-accredited and have complied with ISO/IEC 17025 standards.
- It must have a valid NABL certificate.
- It must have branch in Odisha & having valid OGST registration with local contact person's address and telephone no.
- The Lab must have experience in performing aforesaid tests (Water, Linen) in the past.
- The laboratory must have done business of minimum average of Rs. 20 Lakhs in last 3 Financial years (2022-23, 2023-24 & 2024-25).
- The said laboratory must submit certificates i.e. (1). ISO 9001-2015 (2). ISO15189-2022 (3). OHSAS 45001-2015 (4). Good Hygiene Practice System (5).GLP (GOODS LABORATORY PRACTICE SYSTEM) (6). ISO 14001-2015 (7). ISO 1001-2018 in the technical bid.
- It must not be blacklisted either by the tender inviting authority or by any State Govt. or Central Govt. organization, and if so, the lab shall not be eligible to participate in the tender for that item during the period of blacklisting.
- In case the Testing Laboratory is registered under MSME Department, Govt., of Odisha, eligibility benefits/ exemptions as deemed fit shall be given following due guidelines.

Other Essential Documents required:

- The bidder shall have to submit EMD (refundable without interest) Cost of Rs. 1.00 Lakh in the shape of DD in favor of **ZSS (Miscellaneous) A/C , Kendrapara** Payable at SBI, Main branch, Kendrapara along with the Tender Documents. The EMD will be refunded to unsuccessful bidders after the tender process is complete and the contract is awarded. If the winning bidder fails to fulfill the contract, the EMD shall be forfeited.
- The bidder shall have to submit paper cost of Rs.2000/- (Non-refundable) in shape of DD in favour of **ZSS (Miscellaneous) A/C , Kendrapara** Payable at SBI, Main branch, Kendrapara.
- The rate quoted by the bidder should be inclusive of **all taxes (GST/ET/Freight/insurance etc.)**.
- The approved rate will remain valid for 24 months from the date of approval. A declaration in this regard must be submitted by the bidder.

Documents for Submission :-**The sealed cover should contain the following documents:**

- Copy of the **PAN Card**.
- The bidder shall submit Turnover certificate for the F.Y i.e. **2022-23, 2023-24 & 2024-25** duly signed by CA mentioning its UDIN.
- Copies of the audited financial statement for the last three F.Y i.e. **2022-23, 2023-24 & 2024-25**.
- Copies of ITR acknowledgement of the bidder for the A.Y i.e. **2023-24 , 2024-25 & 2025-26**.
- **Photocopy of GST registration certificate and GST updated return copy** for the period Jan-26 to March-26 (**GSTR-3B & GSTR-1**).
- A declaration about "Not black listed", submitted by a **Notary Public (Non judicial stamp paper of Rs20/-)**.
- **Tender paper cost** of Rs.2000/- (Non-refundable) & **EMD Cost** of Rs 1.00 Lakh (Refundable) in the shape of Demand Draft in favor of **ZSS (Miscellaneous) A/C , Kendrapara** Payable at Kendrapara.
- The Documents in support of Local office in Odisha.

- NABL accredited Certificate along with documentary proof of date of registration as required & mentioned in Eligibility Section.
- A performance certificate regarding the testing of linen items and dialysis water in the past for any Organizations.
- All the aforesaid documents should be duly signed by the bidder at the bottom of each page with their official seal duly affixed.

Operational Modalities & Timelines:

- The bidders may download the tender from the District Web Site: <https://kendrapara.odisha.gov.in>.
- The Sealed tender must be received on or before 20/06/26 till 4.00 PM. Any tender document received after the due date and time will be rejected/returned to the sender unopened. The tender paper must be received through Speed Post/ Regd. Post only. The Sealed tenders will be open on dated 23/06/26 at 11.00 AM in the presence of Purchase Committee Members and bidders/their authorized representative.
- The CDM&PHO, Kendrapara shall have no responsibility for any delay / Omission on part of the bidder and reserves the right to reject any or all the tenders without assigning any reason thereof.
- The bidder(s) are to submit their tender/s in separate sealed covered envelopes for Technical Bid and Financial Bid by superscripting Cover 'A' (Technical Bid) and Cover 'B' (Financial Bid) & both the sealed covers should be put into a third outer cover which should be superscripted as "Selection of NABL Accredited Lab for Quality testing of Linen & Water Samples at Public Health Facilities".
- The sealed tenders will be opened by the CDM & PHO, Kendrapara in his office chamber of on dated 23/06/26.....The bidder or their duly authorized representatives are allowed to be present during the opening of the tenders if they desire.
- The receiving & opening of Tender may be changed if required by the undersigned, it will be intimated.
- The Tender documents should be typewritten or computerized, failing which the bidders will be ineligible for consideration. No further correction will be allowed.
- Under no circumstances shall the bidder appoint any subcontractor or sublease the contract. If it is found that the organization has violated these conditions, the contract will be terminated forthwith without any notice and EMD by the organization shall be forfeited.
- The rates quoted against this tender notice shall remain valid up to 24 months after the award of contract. No request for an increase in rates, if any, will be allowed or entertained during this period.
- Violating any terms and conditions of the tender will be liable for blacklisted and the department will disqualify and debarred the firm to participate in any tender of this district for a period of next 03 (three) years from the date of issue of the letter and the EMD (if any) will be forfeited.
- The Authority will not make any advance payment to the organization. The organization will have to carry out the tests on its own and the amount will be paid only after the satisfactory completion of the tasks and submission of bill in that regards on quarterly basis.
- All the legal disputes are subject to the jurisdiction of Court of District Judge Kendrapara only.

Testing and Quality Assurance Protocol

- **Laboratory Requirement:**

Testing shall be carried out only by NABL-accredited laboratories, strictly as per the terms and conditions of the tender.

- **Sample Collection Modalities :**

- **For New Supplies of Linens:** The sample for the aforesaid tests shall be collected from the outsourced Agency concerned as per the terms & Conditions mentioned above at district level. In this regard, CDM&PHO concerned shall formally communicate to the outsourced agency to provide samples to the selected NABL accredited lab for the same. The concerned authority as assigned by CDM & PHO shall ensure timely collection and proper sealing of samples in presence of the Hospital Manager or any other person authorized by CDM & PHO. Samples shall be sent in Courier to the NABL-accredited lab selected in accordance with the tender provisions by the District authority.
- **For Used Linens:** The Hospital Manager (in case of DHH) / Jr. Hospital Manager or BPM (in case Other Hospitals) shall collect samples from different wings on a half yearly basis and properly seal the samples in presence of the outsourced Agency concerned. The sealed samples are to be submitted to the outsourced Agency at district level. The Agency in turn shall coordinate with the Hospital Manager / Authorized person at District Level for sending the samples through Courier by the District authority to the NABL-accredited lab selected in accordance with the tender provisions.
- AM QA or District Microbiologist / Epidemiologist Kendrapara to coordinate the process at district level and maintained details records of samples collection, date of samples sent to NABL-accredited lab, testing reports and its compliances etc.
- **Testing Parameters:**

Only NABL-accredited laboratories with BIS/IS guidelines.
- **Timeline for Testing:**

The test results must be submitted within 10-15 working days from the date of receipt of the sample. Delays beyond the stipulated period may attract penalties as specified in the tender.
- **Reporting Format:**

A detailed test report, duly signed and certified by the authorized signatory of the NABL-accredited laboratory, must be submitted to the designated authority. The report should clearly mention the batch number, test methods used, results, observations, and compliance status.
- **Non-Compliance and Rejection Protocol:**

In case of any deviation or non-compliance with BIS or other applicable standards, the entire batch shall be liable for rejection. The submitted test report shall be treated as final and binding for such decisions.
- **Confidentiality & Data Integrity:**

The laboratory must ensure the confidentiality of all samples and data. Any alteration, manipulation, or misrepresentation of test results will be treated as a serious violation and may lead to blacklisting or legal action as per tender provisions.

CHECK LIST

(To be submitted in Cover "A" Technical Bid)

**Note: The documents has to be arranged serially as per the order mentioned in the Check List
Please put ✓ in the respective box**

COVER – A (TECHNICAL BID) DOCUMENTS: SUBMITTED OR NOT

Sl. No.	List of Tender Documents Submitted	Yes	No	Page No.
1	Self-attested Copy of the PAN Card.			
2	Self-attested Copies of financial statements for the last three financial years i.e. 2022-23, 2023-24 & 2024-25			
3	Self-attested Photocopy of GST registration certificate and GST updated return copy of Jan-26 to March – 26 (GSTR-3B & GSTR-1).			
4	Turnover certificate for the F.Y i.e. 2022-23, 2023-24 & 2024-25 duly signed by CA mentioning its UDIN.			
5	Earnest Money Deposit (EMD) of Rs. 1,00,000/- submitted in the shape of a Demand Draft only in favor of ZSS (Miscellaneous) A/C, Kendrapara from any Nationalized/Scheduled Bank payable at SBI, Main branch, Kendrapara.			
6	Tender paper cost of Rs.2000/-(Non-refundable)in shape of DD in favour of ZSS (Miscellaneous) A/C , Kendrapara Payable at SBI, Main branch, Kendrapara.			
7	Self-attested Valid OGST registration with local contact person's address and telephone no.			
8	Self-attested a NABL-accredited certificate			
9	Self-attested ISO 9001:2015 2. ISO 15189:2022 3. OHSAS 45001:2015 4. GHP (GOOD HYGIENE PRACTICE) SYSTEM 5.GLP (GOODS LABORATORY PRACTICE SYSTEM 6. ISO 14001: 2015 7. ISO 1001: 2018 certificates			
10	Certificate that Agency/ Firm/ Clinical Establishment is not blacklisted in desired format.			
11	Past Performance certificate			
12	Documents from MSME Department, Odisha for exemptions / benefits (if any)			
13	Any Other as detailed out in eligibility Section			

DECLARATION FORM

I / We..... having
My /
Our.....
.....office at..... do hereby
declare that I/We have carefully read all the terms & conditions of tender of
the..... Odisha for the Testing of Lenin Item like Bed sheet &
Pillow Cover & Dialysis water. The approved rate will remain valid for a period of 24 months from the
date of approval. I will abide with **all the terms & conditions** set forth in the **Tender Reference**
no.....

I/We do hereby declare I/We have not been de-recognized/black listed by any State Govt./
Union Territory/ Govt. of India / Govt. Organization/Govt. Health Institutions for supply of Not of
Standard Quality (NSQ) items/non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or
Security Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to
be false at the time of inspection/verification and not complying with the Tender terms & conditions.

Signature of the bidder

Seal

Date

Name & Address of the Firm

Affidavit before Executive

Magistrate / Notary Public.

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(To Be Submitted in Cover B – Financial Bid)

Price Schedule

SL. No.	TEST NAME	Rate (₹)	Remarks
1	Linen Quality - Cost of each Report (Quote the rate as found out from Annexure-1)		<ul style="list-style-type: none">The rate quoted should be inclusive of all taxes (GST/ET/Freight/insurance etc.).Cost of each report shall be irrespective of no of sample/s tested for finalising the report
2	Water Quality – Cost of each Report (Quote the rate as found out from Annexure-2)		
	Total Cost		
	Average Cost		Total Cost /2 The average cost shall be calculated only to find out L1 Cost for finalisation of Successful Bidder.

Seal:

Date:

Place

Signature of Bidder
Name & Address of the Bidder

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Annexure-1

Testing Parameter for linen

Sl. No.	Component, parameter or characteristic tested / Specific Test Performed / Tests or type of tests performed	Test Method/ Standard	Rate (in Rs.)	Testing Parameter
1	Colour fastness to light Colour change	ISO 105-B02		Chemical/ Tensile Strength
2	Pilling resistance	IS 10971 (P-2)		Mechanical/ Tensile Strength
3	PH value	IS 1390		Chemical
4	Seam strength	ISO 13935 (P-1)		Steam Durability
4A	Dry	ISO 13935 (P-1)		Steam Durability
4B	Wet	ISO 13935 (P-1)		Steam Durability
5	Cleanness microbial	ISO 11737		Microbial
6	Particle release	IS 15891 (P-10)		Microbial
7	Bio-compatibility evaluation			Microbiology
7A	Cytotoxicity	ISO 10993 (P-5)		Bio Compatibility
7B	Irritation and skin sensitization	ISO 10993 (P-10)		Bio Compatibility
8	Colour fastness to perspiration (acidity & alkaline)	ISO 105-E04		Chemical
8A	Colour change	ISO 105-E04		Chemical
8B	Staining	ISO 105-E04		Chemical
9	Dimensional stability to washing (percentage length and width)	ISO 6330		Mechanical
10	Colour fastness to washing	ISO 105-C06		Mechanical
10 A	Colour change	ISO 105-C06		Chemical
10 B	Staining	ISO 105-C06		Chemical
11	Tensile strength	IS 1969 (P-1)		Tensile Strength
	Total Cost:			

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Annexure-2

TEST OF WATER			
Sl. No.	Parameter	Test Method	Rate (in Rs)
1	ANTIMONY	ISO 17294-2:2016 US EPA,#200.9	
2	ARSENIC	ISO 17294-2:2016 American Public Health Assn,#3114	
3	BARIUM	ISO 17294-2:2016 American Public Health Assn,#3113	
4	BERLYUM	ISO 17294-2:2016 US EPA,#200.9	
5	CHROMIUM	ISO 17294-2:2016 American Public Health Assn,#3113	
6	MERCURY	American Public Health Assn,#3112	
7	SELENUM	ISO 17294-2:2016 American Public Health Assn,#3114	
8	SILVER	ISO 17294-2:2016 American Public Health Assn,#3113	
9	THALLIUM	ISO 17294-2:2016 US EPA,200.9	
10	CADMIUM	ISO 17294-2:2016 American Public Health Assn,#3113	
11	Tryptone Glucose Extract Agar	ISO 17646 PART 3	
12	Reasoner's Agar no. 2 (R2A)	ISO 17646 PART 3	
13	Sabouraud or Malt Extract Agara	ISO 17646 PART 3	
14	Tryptic Soy Agar (TSA) b	ISO 17646 PART 3	
Total cost			

CHEMICAL PURITY TEST

BACTERIOLOGICAL TEST

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Tender-D
EXPRESSION OF INTEREST
(EOI)
FOR
**EMPANELMENT OF AGENCIES/
FIRMS FOR STRENGTHENING**
THE SAMPLE
TRANSPORTATION SYSTEM

EXPRESSION OF INTEREST (EOI)
FOR
EMPANELMENT OF AGENCIES/ FIRMS FOR STRENGTHENING
THE SAMPLE TRANSPORTATION SYSTEM

Chief District Medical & Public Health Officer, Kendrapara
Health & F.W. Deptt., Govt. of Odisha

Period of Availability of Bid : 25/05/26 to 20/06/26

Last Date & Time of Receipt of Bid Documents : 20/06/26 (4.00 PM)

Date & Time of Opening of the Bid : 23/06/26 (11.00 AM)

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KENDRAPARA

S. S. S.

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, KENDRAPARA

No. 2765.....2026-27/Eol/.....

Date: 22/05/2026

Notice inviting Expression of Interest (Eol) from different agencies or firms for Empanelment of Agencies/ Firms for Strengthening The Sample Transportation System in the district of Kendrapara. The Eol document with all information relating to the Eol process such as cost of tender paper, EMD, Eligibility Criteria, Terms & Conditions, etc. are available on the district website:- <https://Kendrapara.odisha.gov.in>, which may be downloaded for use.

Interested agencies/ parties may submit their Eol super-scribing as "Eol for EMPANELMENT OF AGENCIES/ FIRMS FOR STRENGTHENING THE SAMPLE TRANSPORTATION SYSTEM in reference to Advertisement No. 2765 dt. 22/05/26" to the undersigned through Speed Post/ Registered Post/ Courier only, which should reach on or before 4.00 P.M. of 20/06/26 positively and the same will be opened at 11.00 A.M. on 23/06/26 by the Committee in presence of the Participants, who wish to attend the Eol Opening Meeting. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

Sd/-
CDM& PHO cum DMD,
Kendrapara

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Expression of Interest (EOI)

No: 2765

Date: 22/05/26

1. Background:

Diagnostic services at the Primary Health Centre (PHC)/Urban Primary Health Centre (UPHC) level Ayushman Arogya Mandirs (AAMs) have shown a dismal performance, despite significant strengthening efforts and funding provided over the last few years through the XV Finance Commission (XV FC). As per National and State mandates, every PHC/UPHC AAM is required to be equipped to provide 65 types of diagnostic tests, with a minimum of 40 types to be performed in-house and the remainder outsourced. These tests must be provided to all beneficiaries free of cost. Functional diagnostic facilities at this local level are crucial as they are closer to the community, enabling necessary periodic tests under National/State Schemes to be performed without hardship or financial burden.

The inadequacy of the current sample transportation system is identified as a major issue hindering the achievement of recommended test numbers. To urgently augment this performance, most critically, District to strengthen the Sample Supply Chain Management System. Therefore, Expression of Interest (EOI) is invited for empanelment of eligible agencies to address this gap.

2. Scope of Services :

- The primary task of the empanelled agency is to transport the samples maintaining Cold Chain from PHC/UPHC to drop-in-Centre (mostly established at CHC/UHC) for necessary tests at outsourced lab (Engaged by the Dept).
- The sample collection, labeling and packing is the responsibility of LT from concerned facility.
- The cold Box/ Vaccine Carrier for transportation of samples shall also be provided by the concerned facility.
- *The prevailing financial norms for sample transportation for out-house diagnostic tests (Rs, 150/- per day per PHC/ UPHC for transportation of sample/s for a distance less than equal to 10 KMs from PHC/UPHC to Drop-in-centre & Rs 200/- more than 10 Kms) will be remained unchanged. The unit cost per day as mentioned above in this paragraph, shall be given irrespective of no's of sample transported in a day.*
- Other similar assignments (transportation of Sputum samples, VPD Samples, Combo kit-RTI etc.) may be given to the selected agency and payment shall be given as per provisions in the PIP .

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3. EOI :

- EOI is invited from eligible Agencies/Firms as per the eligibility criteria for empanelment of agencies to "Strengthening the Sample Transport System ", in Kendrapara District.

4. Eligibility Criteria:

- The bidder shall be a Company/Society/Trust/Partnership Firm) and should be registered in India with relevant act, such as a Company (Companies Act 2013/1956) / Partnership Firm (Indian Partnership Act 1932 /Limited Liability Partnership Act 2008), Society (Societies Registration Act 1860) or a Trust (Indian Trust Act 1882) and its amendments thereof. The bidder **cannot** be an individual (Sole Proprietor). No bidder can place more than one bid in any form.
- The Bidder must have minimum 1 year experience of working in the concerned district and in any Govt Sector (i.e. Health/Education/Livelihood etc.)/PSUs.
- The bidder should have minimum average annual turnover (audited) of Rs 1 Crore during financial years, i.e. 2022-23, 2023-24, 2024-25
- In case the Bidder is a NGO/Trust, the entity must possess an Unique ID Number through registration in the portal NGO-DARPAN of NITI Aayog.
- The Bidder who has been blacklisted / debarred / banned by any State Government / Central Govt. Organization / PSU will not be eligible to participate in the tender during the blacklisting / debarred period. The Bidder / Consortium members in case of Consortium, must not have been convicted /case pending against them by any court of law in India or Abroad for any civil/criminal offences. An original affidavit to these effect is to be submitted
- The bidder who has Poor / Unsatisfactory performance of Services rendered in any projects of the tender inviting authority shall not be eligible to participate in the tender. The given Clauses shall be applicable to both the members.

5. Essentials for application:

- The bidders have to submit their application in a sealed cover which must be super-scribed as:" Expression of Interest for empanelment of Agencies/Firms for Strengthen sample Transportation System for the District Kendrapara in reference to EOI no. 2765 dated 22/05/26 .

6. The sealed cover should contain the following documents :

- Copy of the PAN Card.
- Copies of the organisation's Income Tax Return Acknowledgement Report (Assessment Year 2023-24, 2024-25 & 2025-26)
- Copies of the audited financial statement for the last three financial years i.e. 2022-23 , 2023-24 & 2024-25

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- Photocopy of GST registration certificate and GST updated return copy for period from Jan-26 to March-26.
- Agencies that have been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization, are not eligible to participate in the tender for that item during the period of blacklisting. A declaration about this should be submitted by a Notary Public.
- The bidder should submit the required Earnest Money Deposit (EMD) of Rs. **Rs.50,000/-** only. The EMD shall be submitted in the shape of a Demand Draft only in favour of **ZSS, Miscellaneous A/C, Kendrapara** from any Nationalized / Scheduled Bank payable at Kendrapara
- A non-refundable amount of **Rs. 2000/-** (Rs Two Thousand only) in shape of DD only in favour of **ZSS, Miscellaneous A/C, Kendrapara** from any Nationalized / Scheduled Bank payable at Kendrapara towards cost of RFP document
- The bidder must have a local office in Odisha and office local contact person's address and telephone no. Document in support of it should be submitted with the tender documents
- Document in favour experience of working in the concerned district in Govt projects/PSUs.
- Document in favour experience in the health sector,
- Document in favour experience in supply chain management systems either directly or as part of any project in any State Government/ Central Government / Public Sector Undertakings / under CSR
- In case of NGO/ Trust, a copy of the unique ID under the portal NGO Darpan of NITI Aayog.
- A copy of the EoI document/application sealed and signed in all pages by the applicant.
- Any other details the bidder would like to include in the proposal.

Other Conditions

- Eligible bidders should submit their tender documents to **CDM&PHO Kendrapara , Old DHH, Kendrapara-754211** through Speed Post / Registered Post / Courier on or before the scheduled date and time.
- Any tender documents received after the due date & time will be rejected and returned to the sender unopened.
- Violating any terms and conditions of the tender will be liable for blacklisted and the department will disqualify and debarred the firm to participate in any tender of this district for a period of next 03 (three) years from the date of issue of the letter and the EMD (if any) will be forfeited.
- Tender documents should be typewritten or computerized, failing which the bidders will be ineligible for consideration. No further correction will be allowed.
- All legal disputes are subject to the jurisdiction of Court of District Judge Kendrapara only.

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7. TERMS & CONDITIONS.

- **Period of Partnership:** The project period will be initially for a period of 3 years which may be extended for another 2 years based on satisfactory performance of the service provider and fund provision under the State Budget/NHM/Any other Sources.
- **Performance Security:** The selected Agency on acceptance must deposit a Bank Guarantee for Rs1,00 Lakhs (Rupees One Lakhs only) in the name of CDM&PHO, Kendrapara , from a Nationalized Bank valid for a period of minimum 36 months as performance security of the project which will have to be extended for a further period based on the period of extension of the project if any. In case of non-submission of performance security or fails to execute the contract by the successful bidder, the EMD furnished by the successful bidder shall be forfeited.

7.1 Letter of Award and Agreement

- The selected Agency shall be considered for issue of LOA.
- The selected Agency shall be required to send its acceptance of LOA within 07 (seven) days of issue of LOA and sign the agreement along with submission of Performance Security within 15 (Fifteen) days time from the date of LOA.
- If the selected Agency fails to provide performance security within the prescribed time or the fails to sign the Contract Agreement within prescribed time period , the Tender Inviting Authority shall reject the application.

7.2 Performance Monitoring and Standard of Services

- Performance shall be measured against strict targets (KPIs) i.e. transportation of samples min 5 days in a week, strict use of cold chain for sample transportation etc.
- Compliance is verified through a combination of digital portal data ("Krishana Diagnostic Pvt Ltd") and Records & Registers maintained at PHC/UPHC level.
- A robust monitoring system includes periodic checks by Programme Officers at all levels, random unannounced field inspections, and mandatory quarterly performance review meetings shall be taken up by the district Authorities.
- The contract's annual renewal is solely dependent on achieving a "Satisfactory" (minimum 60% man-days transportation done against actual target, calculated by the district considering LT in position in PHC/UPHCs) from the district authority.
- Contract Termination: Serious or repeated breaches of contract, including data falsification or actions compromising public health, are grounds for immediate contract termination.
- Data Accuracy: The agency is responsible for maintaining 100% accuracy in all submitted transportation data and reports, which is cross-verified against official records if required.

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7.3 Periodicity of Payment: The payment to the agency shall be made centrally at District level on quarterly basis based on the bills raised by the agency & after due check vis-a- vis reports collected from Blocks & sample verification of portal data (managed by Krsnaa).

8. EVALUATION OF THE PROPOSALS

- Technical evaluation shall be undertaken of those bids which are assessed to be responsive and meet the 'Pre-Qualification Conditions. The Authority shall carry out the evaluation applying the criteria stated in the RFP. Each responsive proposal shall be attributed a Technical Score. The following scoring methodology shall be used for evaluating the Technical Proposal.

Sl.	Criteria	Marks
1	District Presence -Years of experience in working in the concerned District in Govt Sector, PSU,_____.	10
2	Govt Health Sector Experiences - Years of experience in working in Govt health sector	10
3	Supply Chain Experience in general - Years of experience in working for supply chain management	10
4	Supply Chain Experience in Govt Health Sector : Years of experience in Supply Chain Management especially in Govt Health sector (managing supply chain for Diagnostic Services, any other areas with the Govt Health sector)	10
5	Extent of experience in managing Diagnostic Supply Chain: Experience in transportation of sizeable quantity of Diagnostic samples	10
6	Financial Strength: Average Annual Financial Turnover	20
7	Understanding of the Project: Implementation Modalities (Plan for covering all PHC/UPHC-2marks, HR deployment-2 marks, Cold chain system-2 marks, Logistic supply-2 marks & coordination with Outsourced agency providing Diagnostic services -2)	10
	Total	80

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Only those bidders who secure a minimum of 60% of the total Technical Score (i.e., 48 out of 80 marks) shall be considered Technically Qualified and empanelled.

The detail breakup of Technical Evaluation Score for each of the Criteria are placed in table below:

Sl. No	Technical Evaluation Parameters	Max. Marks	Means of Verification
1	<p>District Presence-</p> <ul style="list-style-type: none"> • Years of experience in working for implementing various projects (criteria of calculating 1 year of experience – project must be recurring in nature & implemented for a period minimum of 6 months in a particular year) irrespective of domains (Health /Education / Livelihood etc.) & not necessarily Govt Projects in the concerned District. • < 2 years -0 • Minimum 2years -5 • Min 3 years -7 • More than 3 years -10 	10	Contract Documents
2	<p>Govt Health Sector Experiences:</p> <p>Years of experience (criteria of calculating 1 year of experience –project must be recurring in nature & implemented for a period minimum of 6 months in a particular year) in working in Govt health sector (Irrespective of States)</p> <ul style="list-style-type: none"> • Less than 2 years -0 • Minimum 2 years -5 • Min 3 years -7 • More than 3 years -10 	10	Contract Documents
3	<p>Supply Chain Experience in general:</p> <p>Years of experience in working for supply chain management (Irrespective of States & the assignment shall not be less than 6 months in a particular year).</p> <ul style="list-style-type: none"> • Less than 2 years-0 • Minimum 2 years -5 • Min 3 years -7 • More than 3 years -10 	10	Contract Documents

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Sl. No	Technical Evaluation Parameters	Max. Marks	Means of Verification
4	<p>Supply Chain Experience in Govt Health Sector :</p> <p>Years of experience in Supply Chain Management especially in Govt Health sector (managing supply chain for Diagnostic Services, any other areas). Further, the assignment shall be for any States & not be less than 6 months in a particular year).</p> <ul style="list-style-type: none"> • Less than 2 years-0 • Minimum 2 years -5 • Min 3 years -7 • More than 3 years -10 	10	Contract Documents
5	<p>Extent of experience in managing Diagnostic Supply Chain :</p> <p>Volume of diagnostic Samples Transported: Average number of diagnostic samples transported per annum for any State/Central Government/PSU during the last three FYs (2022-23, 2023-24 & 2024-25).</p> <p>Criteria for Award of Marks:</p> <ul style="list-style-type: none"> • 1,00,000-200,000 samples/year = 5 marks • 2,00,000-300,000 samples/year = 7 marks• • > 300000 sample/Year = 10 marks 	10	Contract Documents
6	<p>Financial Strength :</p> <p>Financial Turnover</p> <p>Criteria for Award of Marks – Average Annual Turnover (FY 2022-23, 2023-24 & 2024-25)</p> <ul style="list-style-type: none"> • >1 Cr & ≤2Cr = 10 marks • >2Cr & ≤3 Cr = 15 marks • >3 Cr =20 Crs 	20	CA-certified Turnover Certificate + Audited Financial Statements
7	<p>Understanding of the Project:</p> <p>Brief Note (not more than 2 pages) on Implementation Modalities (Plan for covering all PHC/UPHC-2marks , HR deployment-2 marks, Cold chain system-2 marks, Logistic supply-2 marks & coordination with Outsourced agency providing Diagnostic services -2)</p>	10	Document Submitted by the agency
	Total Marks	80	

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Annexure -A

CHECK LIST OF DOCUMENTS SUBMITTED

Sl. No.	List of Tender Documents Submitted	Yes	No	Page No.
1	Self-attested Copy of the PAN Card .			
2	Self-attested Copies of organization Income Tax Acknowledgement Report (Assessment Year 2023-24, 2024-25 & 2025-26)			
3	Self-attested Copies of the audited financial statement for the last three financial years i.e. 2022-23, 2023-24 & 2024-25 . (Annexure-C)			
4	Self-attested Photocopy of GST registration certificate and GST updated return copy of Jan-26 to March-26.			
5	Earnest Money Deposit (EMD) of Rs. 50,000 submitted in the shape of a Demand Draft only in favour of ZSS, Miscellaneous A/C, Kendrapara from any Nationalized/Scheduled Bank payable at Kendrapara			
6	A non-refundable amount of Rs. 2000/- (Two Thousand only) in shape of Demand Draft only in favour of ZSS, Miscellaneous A/C, Kendrapara from any Nationalized/Scheduled Bank payable at Kendrapara towards cost of RFP document,			
8	Self-attested Valid GST registration			
9	Self-attested Documentary proof in favour of technical qualifications (All the aforesaid documents should be signed duly by the bidder at the bottom of each page with a official seal duly affixed).			
10	Notarised Affidavit (As per annexure – B)			
11	Any Other			

Signature of the Bidder with seal

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ANNEXURE-B

DECLARATION

(To be submitted on Bidder's in (Rs 20) non-judicial paper)

[To be submitted in Technical Bid]

(Filled by the Notary)

To

**Chief District Medical & Public Health Officer, Kendrapara
Address: O/o CDM&PHO cum DMD, Old DHH Building,
Kendrapara-754211.**

Sub: Your EOI No....., Dated.....

Dear Madam/Sir,

I/We hereby declare that our organization is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India. That the organization does not have any legal suit/criminal case pending against it for violation of PF /ESI/MW Act or any other law. That the organizations have not been de-recognized /black listed by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of Not of Standard Quality Items/non-supply. Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that CDM & PHO, Kendrapara reserves the right to consider reject any or all bids without assigning any reason thereof.

Seal & Signature of the Notary



ANNEXURE-C

**ANNUAL TURN OVER STATEMENT
(In the letterhead of the Chartered Accountant)**

The Annual Turnover for the last 3 (three) financial years of M/S..... is given below and it is to certify that that the statement is true and correct to best of my knowledge & belief.

Sl	Financial Year	Turnover in Rs.
1	2022-23	
2	2023-24	
3	2024-25	
Average Annual Turnover in Rs.		

***Provisional audited statement shall not be considered.**

Date & Signature of Auditor/ Chartered Accountant

Place: (Name in Capital)

Seal Membership No.

UDIN

N.B: This turnover statement should also be supported by copies of audited annual statement of the last three financial years Annual Report and the turnover figures mentioned above should be highlighted there.

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Tender - E

**Request for Proposal (RFP) document
for Hiring of vehicles under Rashtriya
Bal Swasthya Karyakram (RBSK)**

O/O- The Medical Officer I/C, CHC.....

At/-, Po/.....Dist-Kendrapara

SECTION-I

Date & Time of Tender Submission and Finalization

RFP No. 2765 RBSK/MHT/VEHICLES/

Dated: 22/05/26

DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLES AT CHC LEVEL UNDER RASHTRIYA BAL SWASTHYA KARYAKRAM (RBSK)

1	Period of Availability of RFP Document	From <u>22/05/26</u> to <u>20/06/26</u> . Downloadable from website: https://kendrapara.odisha.gov.in
2	Last date for submission of Tender & address	Date: <u>20/06/26</u> , Time: <u>4:00 P.M</u> Address: Office of the Medical Officer I/C, CHC..... At/-, Po/- Dist. : Kendrapara (Name of the Dist. is mentioned at section IV : Schedule of submission) (Through Speed post / Registered post/Courier)
3	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: <u>23/06/26</u> , Time: <u>11:00 AM</u> Place of Tender Opening: Office of the Medical Officer I/C, CHC..... (Bidders / authorized representative may remain present at the time of opening of Tender)
4	Finalization of Tender by Medical Officer I/C, Kendrapara	Date :.....
5	Approval by Rogi Kalyan Samiti & communication of approved list of successful bidders for engagement	Date :.....
6	Issue of award of contract by the MO I/c	Date :.....
7	Signing of agreement by RKS	Date :.....

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SECTION - II

INSTRUCTIONS TO BIDDERS

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid separately for one or more than one block of their interest.

2. **Eligibility Criteria**

- Any private individuals/Tour Operators/Travel Agency / Society / Firm/Company can participate in the tender Process.
- The bidder shall submit the required EMD @ Rs. 10, 000/- for each vehicle
- The bidder shall submit the tender paper cost of Rs. 2, 000/- for each vehicle.

Note: Vehicles with only commercial registration shall be accepted.

3. **Submission and signing of Tender**

Interested eligible bidders may submit their bid (s) separately for any MHT of their interest. The bidders interested to submit their bids for **more than one MHT**, can do so by submitting **separate bids** with **Tender paper cost, EMD & documents** as set forth in this RFP document **at the office of the Medical Officer I/C CHC....., Dist-Kendrapara**, the details of which is mentioned in Section IV : Schedule of Tender submission. **Block can negotiate with the bidders for supply of vehicle for other MHT where vehicle under RBSK is required.**

4. **Packing, sealing and Marking of Bid**

- (a) The **sealed envelope** containing the Annexure- I, photocopy of the required documents & Annexure - II should clearly be **super scribed** with the following:

Tender for "Hiring of vehicles under Rashtriya Bal Swasthya Karyakram (RBSK)" for CHC.....(name of CHC).

- **RFP no. & Block Name (The bidder should clearly mention the Block Name for which the proposal is submitted).** Prior to submission of Bid, bidder has to get detail of the block CHC.
- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be **addressed to the Medical Officer I/C CHC....., Dist-Kendrapara** for which they want to bid (as mentioned at section - IV: Schedule of Tender Submission)

- (b) If the envelope is not sealed and marked as mentioned above, then the O/o the Medical Officer I/C CHC....., Dist-Kendrapara will assume no responsibility for the tender's misplacement or premature opening . Telex, cable or facsimile tenders will be rejected.

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5. **Content of the Tender submission**

The sealed envelope shall contain the following:

1. **EMD of Rs. 10,000/-** in the shape of a Demand Draft (for **each Vehicle** they want to offer) in favour of the **Rogi Kalyan Samiti, CHC**, **Dist-Kendrapara** payable at..... (of Tender submission for *which the bidder is interested to bid*).
2. **Tender paper cost of Rs. 2,000/-** in the shape of a Demand Draft (for **each Vehicle** they want to offer) in favour of **ZSS (MISCELLANEOUS) A/C, Kendrapara** payable at Kendrapara.
3. **Annexure-I** duly filled in
4. Any other details, the bidder like to include in the proposal.
5. **Annex-II (Financial Bid)** with proper signature and seal of the bidder.

6. **Number of Proposals**

Interested bidders fulfilling the eligibility criteria may submit their **proposal separately for any one / more than one MHT of their choice**. However Block can negotiate with the bidder for supply of vehicle by the bidder for other MHT if required.

The bidders have to submit their proposal (s) to the **Medical Officer I/C CHC....., Dist-Kendrapara** as per annexure-III.

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SECTION - III
TERMS OF REFERENCE

Hiring of Vehicles for Mobile Health Teams (MHT) Under RBSK

1. What is RBSK

The National Health Mission is launching a new initiative of **Rashtriya Bal Swasthya Karyakram (RBSK)**, a Child Health Screening and Early Intervention Services programme to provide comprehensive care to all the children in the community.

The objective of this initiative is to improve the overall quality of life of children (0 - 18 years) through early detection of birth Defects, Diseases, Deficiencies, Development Delays and Disability. The high burden of these childhood ill health contributes significantly to child mortality, morbidity and out of pocket expenditure of the poor families. Child health screening and early intervention services envisage covering 30 identified health conditions for early detection, free treatment and its management.

2. Mobile Health Team under RBSK

Under RBSK, Mobile Health Team (MHT) will be formed for periodical child health screening at AWC, School and at +2 Junior colleges. The MHTs will cover at least once in a year to non-Residential schools, bi-annually to Anganwadi centres and quarterly to Residential schools. Per day each MMT will screen average 90 children at AWCs or 150 schools / college students as per the prepared micro plan.

The MHT will comprise of two AYUSH Doctors (one male & one female), one pharmacist & one ANM.

Total of 18 teams will be formed across the Kendrapara district at the rate of 2 teams per block shall be allotted. The Block CHC wise list of MHTs proposed to be engaged is at section IV.

3. Location & Operational Area of MHTs

- **Each Mobile Health Teams (MHT)** will be allotted with a specific operational area under the block CHC for visit of targeted institutions.
- The vehicle will be attached to the Block CHC at the **disposal of MO I/c.**
- **In case the Block CHC isn't located centrally,** then the MHT would be positioned in such a way that it covers its targeted institutions with minimal distance coverage.
- The hired vehicle will be stationed at respective health institution.

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4. Essential Features of Vehicles to be engaged for MHT

- The vehicle shall not be more than 5 years old at the time of hiring / award of contract from the initial registration.
- The hired vehicles, during period of contract, shall have all necessary valid MV **documents such as** :- valid Registration certificate, insurance certificate, fitness certificate, valid Contract Carriage permit, proof of up to date tax payment etc. And D.L of the driver available all the times.
- The vehicle should be compatible for installation of GPS device like with digital speedometer and with central locking system.
- **The Department/ office hiring the vehicle shall not be responsible for any damage/ Loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

Type of Vehicles Permissible to be hired	Make & Model	Minimum Average Mileage/ Lit. For reimbursement purpose	Maximum Hire Charges per month	Remarks
Non-AC Diesel driven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Bolero/ Bolero Neo/Scorpio/Maruti Ertiga etc.	12 Kmpl	Rs. 22000/- (However, rate will be fixed for all vehicles as per L1 rate of the respective block	

- **The Driver of the vehicle must have a valid Driving license** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the vehicle owner.**
- The driver should have a clean track record without any history of convection in the court of law.
- The vehicle will be connected with **GPS by the Health Department.** The GPS by the equipment would be installed in the vehicle by the Health Department.
- The bidder shall have a **valid OGST Registration** to participate in tender.

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5. Major Features of Contract

- **Vehicle will be hired locally** on contractual basis. The contract shall be initially for a period of **one year which may be extended up to another one year subject to** satisfactory performance assessed by appropriate authority (MO I/C of respective block CHC) every year.
- Any private individuals/Tour operators/ Transport Agency/ Society/ Firm /Company can participate in the tender process.
- **The monthly rate of hire charge** shall be quoted separately in the price bid (excluding fuel and lubricants).
- **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, parking fee, toll tax etc for which state Government or Rogi Kalyan Samiti (RKS) will not pay
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
- The vehicle shall report for duty **for minimum of 26 days** in a month.
- The vehicles shall be required generally for **10 hours in a day** (8 AM to 6 PM)
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The vehicle will be used exclusively for **RBSK related health services**.
- The driver will maintain a log book to track vehicle movement. The log book will be verified and checked by the Medical Officer of MHT and counter checked by the MO I/c of block CHC/PHC on regular basis.
- NHM shall invest additional fund for branding & setting up of GPS in these vehicles.
- If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the member secretary of respective Rogi Kalyan Samiti (RKS) for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference with in fifteen days of the submission of bills by the service provider. No advance payment will be made in any circum stances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be **terminated in case of following reasons**,
 - ✓ If **the behaviour of the driver** is not proper
 - ✓ Any attempt to **tamper** the log book/GPS device
 - ✓ In case of the vehicle do **not report regularly**
 - ✓ In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.

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6. EMD/Security Deposit

- **Tenders shall have to deposit EMD of Rs.10,000/-** (Rupees ten thousand only) in the shape of a Demand Draft drawn on any nationalised Bank in favour of **Rogi Kalyan Samiti, CHC.....(concerned CHC), Dist-Kendrapara, payable at** along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque/cash will not be accepted / considered and rejected. No interest would be paid on the EMD.
- **Tender paper cost (non refundable) of Rs. 2,000/-** (Rupees two thousand only) in the shape of a Demand Draft drawn on any nationalised Bank in favour of ZSS (MISCELLANEOUS) A/C, Kendrapara payable at Kendrapara.
- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon, and (ii) EMD of the successful tender will be converted into security deposit. No interest will be paid on the EMD/security deposit.
- **Extension of EMD:** in case the contract signed with service provider (successful bidder) is extended beyond on year, on mutual consent, the service provider will have to submit fresh EMD for the extended period.
- **Refund of security deposit:** Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.

7. Tender Procedure:

- **Sealed tender** in the prescribed form duly super-scribed "Tender for hiring of vehicles for Mobile Health Team under RBSK" addressed to the Medical Officer I/C CHC....., Dist-Kendrapara as per annexure-III.
- **The tender should be submitted** in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorised signatory on each page.
- **The Rogi Kalyan Samiti** committee will open technical bids and only invite the qualified technical bidders for opening of financial bid.
- **Late / delayed tenders** to any reason whatsoever will not be accepted/ considered at all under any circumstances.
- Comparative statement duly signed by tender/ procurement committee will be **approved.**
- The agreement will be **executed between the RKS of respective Block CHC and approved L1 bidder.**
- The monthly hiring charges of all vehicles required for the block will be fixed as per the L1 price of the respective block. If requisite number of vehicle is not provided by the L1 bidder, L2, L3, L4 and so on bidders shall be selected provided they match to the L1 rate.

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ANNEXURE-I

Technical Bid for Hiring of Vehicle under RBSK

Name of the Block CHC applied for:

Name of the District:

1.	Name of the Bidder			
2.	Address & Telephone/Mobile No.			
3.	E-mail of the contract person, if any			
4.	ID proof of the individual / Registration certificate of the organization (Photocopy)			
5.	Details of Tender paper cost enclosed (Paper cost @ Rs.2,000/- per vehicle to be submitted)			
6.	Details of EMD enclosed (EMD @ Rs.10,000/- per vehicle to be submitted)			
7.	Details of Vehicle (s) enclosed (Only vehicle with commercial registration shall be accepted) <ul style="list-style-type: none">• Date of purchase-• Make & Model-• Registration No.-• Valid Insurance certificate-• Valid Fitness certificate-• Up to date tax payment Documentary evidence (photocopy) for all above details to be attached.	vehicle -1	Vehicle-2	Vehicle-3
8.	Declaration- i/we are not black listed by any central/ state Government/ Public sector Undertaking in India (To be furnished in non judicial stamp paper of worth Rs.10/- duly certified by Notary)			

N.B: EMD @ Rs. 10,000/- per vehicle to be submitted

Yours faithfully

(Signature of the Applicant)

Name:

Designation:

Seal:

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ANNEXURE-II

Financial Bid

Make & Model Vehicle	Vehicle Regd. No.	Offered Mileage (Min 12 KM/L)	*Monthly Hiring Charges (Rs.) including all charges & Driver (Excluding Fuel cost & Taxes)

* Pl. Refer to the type of vehicle & the Max. Monthly hire charges requirement mentioned at Section-III of the RFP.

* Financial bids containing mileage less than 12 KM/L will be rejected.

* Total monthly cost (Vehicle hiring cost and fuel cost) will be derived as per offered monthly hiring charges and monthly fuel cost (Monthly fuel consumption x Rate).

* Monthly fuel consumption = $\frac{\text{Average 2000 K.M (Only for calculation purpose)}}{\text{Offered Mileage}}$

Signature

Name (Firm/ Company/ Tour operator/ Individual) _____

Date:

Place:

Seal _____

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ANNEXURE-III

Required Vehicles for MHT under RBSK Programme in different CHCs of
Kendrapara district.

Sl. No.	Name of the Block	Total No. of Vehicle required	Tender paper cost & EMD drawn in favour of	Address of CHC to whom the proposal should be submit.
1	PATTAMUNDAI	1	* Tender paper cost of Rs. 2,000/- in favour of ZSS (MISCELLANEOUS) A/C, Kendrapara payable at Kendrapara. * EMD of Rs.10,000/- in favour of Rogi Kalyan Samiti, CHC Pattamundai payable at Pattamundai.	Medical officer In charge CHC Pattamundai At/po - Pattamundai Dist - Kendrapara
2	AUL	2	* Tender paper cost of Rs. 2,000/- in favour of ZSS (MISCELLANEOUS) A/C, Kendrapara payable at Kendrapara. * EMD of Rs.10,000/- in favour of Rogi Kalyan Samiti, CHC Aul payable at Aul.	Medical officer In charge CHC Aul At/po - Aul Dist - Kendrapara
3	RAJKANIKA	2	* Tender paper cost of Rs. 2,000/- in favour of ZSS (MISCELLANEOUS) A/C, Kendrapara payable at Kendrapara. * EMD of Rs.10,000/- in favour of Rogi Kalyan Samiti, CHC Rajkanika payable at Rajkanika.	Medical officer In charge CHC Rajkanika At/po - Rajkanika Dist - Kendrapara

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**TENDER – F
EMPANELMENT FOR HIRING OF
VEHICLES AT BPMU, UNDER NHM,
KENDRAPARA**

Request for Proposal (RFP) document for Hiring of Vehicles at BPMU under NHM, Kendrapara

- Sealed quotations are invited from Travel Agencies / Private Organizations / NGOs / Individuals for hiring of four wheeler vehicle on monthly basis (MAHINDRA BOLERO, BPLERO NEO/ SCORPIO/ MARUTI ERTIGA etc.) for Monitoring & Supervision under NHM (BPMU) at different CHCs of Kendrapara District on contract basis for a period of one year.
- Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website <https://kendrapara.odisha.gov.in>
- The tender documents can be downloaded from the district website from 25/05/26 to 20/06/26.
- The last date of submission of the bidder is 20/06/26 till 4.00 PM through Speed Post/ Registered Post or courier only.
- Interested eligible bidder may submit the bid to M/O, I/C of concerned CHC as per Annexure - E.
- The Proposal shall be in two parts i.e. Cover-A and Cover-B. "Cover-A" shall contain the Technical Proposal and "Cover-B" shall contain the Financial Proposal.
- Technical and Financial Proposal shall be submitted separately in sealed covers with clear inscription as "TECHNICAL PROPOSAL FOR HIRING OF VEHICLE / FINANCIAL PROPOSAL FOR HIRING OF VEHICLE" on top of respective covers and both the sealed envelopes shall be sealed in a third envelop and it should be super scribed as "PROPOSAL FOR HIRING OF VEHICLE".
- Those applicants who shall qualify in the technical evaluation shall be eligible for participation in Financial Proposal Opening.
- The tender will be opened on 23/06/26 at 11.00 AM in the office chamber of M/O, I/C of concerned CHC. Bidder/ authorized representative may present during opening of bid documents if they wish.
- Any legal dispute arising out of this subject to jurisdiction of Kendrapara Only.
- The M/O, I/C reserves its right to accept or reject any or all quotations or any part thereof without any liability/ notice at its own discretion without assigning any reason thereof.

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TERMS & CONDITIONS FOR HIRING OF VEHICLE

1. The bidder should know that the vehicle to be selected for Monitoring & Supervision under **NHM (BPMU)**.
2. The bidder should submit paper cost of Rs.2000/- only through DD drawn in any nationalised bank (Non refundable) in favour of ZSS (Miscellaneous), Kendrapara payable at SBI Main branch , Kendrapara & EMD of Rs. 5000/- only through DD drawn in any nationalised bank in favour of **Rogi Kalyan Samiti, CHC.....**(name of particular CHC).....payable at SBI of concerned CHC. The EMD of unsuccessful bidder will be returned without any interest within 30 days of finalisation of tender.
3. All the vehicles must not be more than 3 years old as on 22.05.2026 and have valid – Registration Certificate, Commercial permit, Insurance certificate, Fitness certificate , Road tax clearance & valid PUC Certificate.
4. The vehicle must be a multi utility vehicle, showing a mileage of at least 10 km per litre in all term and condition for AC and 12 km per litre for non AC.
5. The person other than owner can apply with due power of attorney from the owner.
6. The vehicle to be engaged should not belong to any employee of NHM and any employee of health department.
7. Maintenance and all taxes of the vehicle including salary of the driver will be borne by the owner (Except toll tax, entry tax, parking charge etc.)
8. The vehicles of latest model (**MAHINDRA BOLERO, BPLERO NEO/ SCORPIO/ MARUTI ERTIGA etc.**) will be preferred.
9. Bidders must be present with their vehicle at the time of tender opening for verification.
10. The preference will be given to local bidder or bidder having office in the concerned area.
11. The driver should be sound minded having valid DL & salary of the driver will be borne by the owner. The owner of the vehicle have to submit the NOC against the driver that he has no police case or any other legal issues in a judicial stamp paper of Rs. 10/-.
12. The vehicle will remain with concerned office on all working days & on holidays for meeting any emergency. The working hour of the vehicle will be 8 A.M. to 8 P.M.
13. Owner must make alternative arrangements if regular driver is absent or the vehicle become off road.
14. The hiring charge should include the cost towards salary of driver, service, repair & maintenance of the vehicle but excludes the cost of fuel which will borne by the office.
15. No advance payment will be made by the authority to the party. The billing will be done on a monthly basis and it should be submitted by the party by the first week of the following month along with Bill and Log book duly filled up and signed. The payment will be made only to those who have log books and duty slips which have been duly signed by the authority or any authorized officer. It will be the responsibility of the driver to get approved log book and duty slips for each occasion of journey signed by the authority or any authorized officer on day to day basis.
16. The vehicle will stay in the concerned office premises and will move only on instruction of appropriate authority.
17. No compromise will be made with respect to punctuality, cleanliness, obedience, promptness, behaviour of driver/ owner of vehicle.
18. The vehicle should be well cleaned and the seats should be wrapped with towels.
19. If during the course of engagement of the vehicle any accidents etc, occurred either to vehicle or to the third party, authority will not be responsible and any liability arising out such accident will be the responsibility of the party only.
20. There will be an agreement between authority and party for availing the services either party can discontinue the service with 1 month prior intimation to other party.
21. In case of the service executed is not to the satisfaction then the authority shall issue show cause notice to the party to comply the conditions as mentioned in the agreement. In case of non-compliance, the authority may terminate the agreement and also can forfeit any amount due to party.
22. The application in the prescribed format should reach the **“MO, I/C of concerned CHC”** through Speed post/Registered Post/ Courier only as per Annexure - D.
23. The authority will not be held responsible for any postal delay or missing. The incomplete application in any form is liable for rejection. All the legal disputes are subject to Kendrapara jurisdiction only
24. The CDM & PHO, Kendrapara reserves its right to accept or reject any or all tenders or any part thereof without any liability/ notice at its own discretion without assigning any reason thereof.
25. Valid GST registration Certificate must be required for all bidders.

TECHNICAL BID FOR PROVISION TO HIRING OF VEHICLE

(The documents are to be arranged serially as per the order mentioned below)

Sl.No	Particulars	Documents
1.	Name of the bidder (Firm/Agency/Individual)	
2.	Address of the bidder (Firm/Agency/Individual)	
3.	Telephone number of owner (Firm/Agency/Individual)	1. 2.
4.	Name of owner (Firm/Agency/Individual) (in block letters)	
5.	Bank Pass book A/C number	(Photo copy to be attached)
6.	PAN Card	(Photo copy to be attached)
7.	GST Registration Certificate	(Photo copy to be attached)
8.	Registration no. in case of (Travel Agent /Private Organisation/NGO)	(Photo copy to be attached)
9.	Name of the vehicle with make and model	
10.	Vehicle Registration No.	
11.	Vehicle Chassis No.	
12.	Date of purchasing the vehicle	
13.	Valid PUC certificate	(Photo copy to be attached)
14.	Vehicle Insurance validity	(Photo copy to be attached)
15.	Commercial License	(Photo copy to be attached)
16.	Road permit certificate	(Photo copy to be attached)
17.	Vehicle fitness certificate	(Photo copy to be attached)
18.	RTO registration certificate	(Photo copy to be attached)
19.	Driving License of the driver	(Photo copy to be attached)
20.	EMD Rs. 5000/- in shape of DD drawn on any nationalized bank in favour of Rogi Kalyan Samiti, CHC..... payable at SBI of concerned CHC.	(Original D.D attached)
21.	Paper cost of Rs.2000/- only through DD drawn on any nationalised bank (Non refundable) in favour of ZSS (Miscellaneous), Kendrapara payable at SBI Main branch , Kendrapara	(Original D.D attached)
22.	NOC against the driver in a judicial stamp paper of Rs.10/-	
23.	Whether all documents submitted signed by the authorized signatory of the firm (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions given with the Expression of Interest (E.O.I) have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any stage, my Firm/Agency/Individual will be blacklisted and will not have any dealing with the organization in future.

Signature of the Bidder

PRICE BID FOR PROVISION TO HIRING OF VEHICLE
(For Monthly Basis)

Sl.No	Name of the Item	Quotated price Excluding GST (Rs.)	GST %	Quotated price including GST (Rs.)
1.	Monthly Hiring charges (including all cost but excluding DOL charges)			

Mileage /DOL consumption (For Monthly Basis)

Sl.No	Name of the Item	Minimum required Milage	Quoted Milage
1.	DOL consumption per liter in Km with A.C vehicle	Minimum 10 km/Ltr.	
2.	DOL consumption per liter in Km with non A.C vehicle	Minimum 12 km/Ltr.	

* Total monthly cost (Vehicle hiring cost and fuel cost) will be derived as per offered monthly hiring charges and monthly fuel cost (Monthly fuel consumption x Rate).

* Monthly fuel consumption = $\frac{\text{Average 2000 K.M (Only for calculation purpose)}}{\text{Offered Mileage}}$

Signature of the Bidder

Handwritten signature in green ink

(Annexure- C)

DECLARATION

I Mr./Mrs. _____ on behalf of

(Firm/agency/individual Name) declared that I/we are not blacklisted by any central Govt./state Govt./Public sector undertaking in India. I have given consent that the supply of above vehicle will be done in the stipulated time as per given specification. I confirm that the information that I have provided above is true & correct.

Date :

Signature :

Place :

Name :

Designation:

Address:

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(Annexure- D)

**Required Vehicles for monthly hiring basis at BPMU under NHM in different CHCs of
Kendrapara District**

Sl. No.	Name of the Block	Total No. of Vehicle required	Tender paper cost & EMD drawn in favour of	Address of CHC to whom the proposal should be submit.
1	INDUPUR	1	* Tender paper cost of Rs. 2,000/- in favour of ZSS (MISCELLANEOUS) A/C, Kendrapara payable at Kendrapara. * EMD of Rs.5,000/- in favour of Rogi Kalyan Samiti, CHC Indupur payable at Indupur.	Medical officer In charge CHC Indupur At/Po - Indupur Dist - Kendrapara
2	AUL	1	* Tender paper cost of Rs. 2,000/- in favour of ZSS (MISCELLANEOUS) A/C, Kendrapara payable at Kendrapara. * EMD of Rs.5,000/- in favour of Rogi Kalyan Samiti, CHC Aul payable at Aul.	Medical officer In charge CHC Aul At/Po - Aul Dist - Kendrapara
3	RAJKANIKA	1	* Tender paper cost of Rs. 2,000/- in favour of ZSS (MISCELLANEOUS) A/C, Kendrapara payable at Kendrapara. * EMD of Rs.5,000/- in favour of Rogi Kalyan Samiti, CHC Rajkanika payable at Rajkanika.	Medical officer In charge CHC Rajkanika At/po - Rajkanika Dist - Kendrapara
4	MAHAKALPARA	1	* Tender paper cost of Rs. 2,000/- in favour of ZSS (MISCELLANEOUS) A/C, Kendrapara payable at Kendrapara. * EMD of Rs.5,000/- in favour of Rogi Kalyan Samiti, CHC Mahakalpara payable at Mahakalpara.	Medical officer In charge CHC Mahakalpara At/po - Mahakalpara Dist - Kendrapara

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